

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, October 10, 2024
7:30 p.m.
Westborough Water District Office
2263 Westborough Boulevard, South San Francisco

1. ROLL CALL:

2. PLEDGE OF ALLEGIANCE:

3. CONSENT CALENDAR:

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

A. Approval of Minutes:

1. Regular Meeting of September 12, 2024.

B. Accountant's Report for Period Ending July 31, 2024.

C. Investment Report for Period Ending September 30, 2024.

D. Claims Register for September 30, 2024.

4. PUBLIC COMMENT:

Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.

5. BUSINESS (OLD):

- A. Update - Report on Losses Filed with JPIA for Overflow Damages at the Rowntree Lift Station - February 5, 2024 (Claim #24-0795).

6. BUSINESS (NEW):

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- A. Consider Authorization of Task Order 25-01 with District Engineer, Pakpour Consulting Group, Inc., for Design of Skyline Tank No.2 Improvements in the Amount of \$233,519.
- B. Consider Authorization of Task Order 25-02 with District Engineer, Pakpour Consulting Group, Inc., for Updating District Water and Sewer Maps in the Amount of \$55,600.
- C. Review/Approve Pump Repair Service Company Quote and Agreement for Westborough Main Pump Station, Pump #1 to Repair the Floway Vertical Booster Pump and GE 150HP Motor.
- D. Report by General Manager Regarding the Emergency Repair of the District's 12" Leaky Main Located Near 2263 Westborough Boulevard, and Emergency Expenditures.

7. WRITTEN COMMUNICATIONS:

- A. BAWSCA's Statement on the Board's Selection of a New BAWSCA CEO/General Manager, Effective December 1, 2024.
- B. Correspondence to the City of South San Francisco from District's Customer E. Garzaro Regarding Billing Process and Reply from WWD General Manager.

8. ATTORNEY'S REPORT:

- A. Governor Signs Three New Laws Protecting Water Agencies and their Customers From Higher Costs.

9. GENERAL MANAGER'S REPORT:

- A. Update on Meeting with City of Daly City to Discuss CIP Sewer Projects.
- B. Report on District's Water Conservation for September 2024.
- C. Update Regarding the Submission of the Initial Lead Service Line Inventory (LSLI) to the State Water Resources Control Board - Division of Drinking Water (DDW) due October 16, 2024.

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10. ITEMS FROM BOARD OF DIRECTORS:

- A. Report on BAWSCA Meeting of September 19, 2024 (Chambers).

11. CLOSED SESSION: None

12. ADJOURNMENT:

Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080, or email wwd@westboroughwater.org. Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.