

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, June 11, 2026
7:30 p.m.
Westborough Water District Office
[2263 Westborough Boulevard, South San Francisco](#)

1. ROLL CALL:

2. PLEDGE OF ALLEGIANCE:

3. CONSENT CALENDAR:

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

A. Approval of Minutes:

1. Regular Meeting of May 14, 2026.

B. Accountant's Report for Period Ending April 30, 2026.

C. Investment Report for Period Ending May 31, 2026.

D. Claims Register for May 31, 2026.

4. PUBLIC COMMENT:

Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.

5. BUSINESS (OLD): None

6. BUSINESS (NEW):

REGULAR MEETING OF THE BOARD OF DIRECTORS

June 11, 2026

Page 2 of 3

- A. Public Hearing for the 2025 Urban Water Management Plan and Water Shortage Contingency Plan.
- B. Consideration of Adoption of Resolution 693, Adopting the 2025 Urban Water Management Plan and Water Shortage Contingency Plan.
- C. Public Hearing re Employee Vacancies per AB 2561.
- D. Review/Approve Fiscal Year 2026/2027 Operating Budget.
- E. Review/Approve Proposal to Participate in BAWSCA Water Loss Management Program for 2026-2027.
- F. Approve Candidate Policy Form For District Election November 3, 2026.
- G. Approve Resolution No. 694, A Resolution of the Board of Directors of the Westborough Water District Calling for an Election to be Held on November 3, 2026, for the Election of two Members of the Board of Directors.
- H. Consideration of Cost of Living and Salary Adjustment for District Employees.
- I. Consideration of Cost-of-Living and Salary Adjustment for General Manager.

7. WRITTEN COMMUNICATIONS:

- A. JPIA's Letter Dated June 1, 2026, Regarding Liability, Property, and Workers' Compensation Programs Risk Assessment.

8. ATTORNEY'S REPORT:

9. GENERAL MANAGER'S REPORT:

- A. Engineer's Report (Pakpour).
 - 1. Skyline No. 3 Retrofit Project - Progress Payment No.8 and Update.
 - 2. Appian-280 Easement Sanitary Sewer Improvements – Brief Update.
 - 3. Standard Specifications – Brief Update.

REGULAR MEETING OF THE BOARD OF DIRECTORS

June 11, 2026

Page 3 of 3

- B. Report on District's Water Conservation for May 2026.
- C. Update on SamTrans Bus Hitting Fire Hydrant at 3500 Callan Boulevard.
- D. Update on District's Upgrade of its Customer Connect Notification.

10. ITEMS FROM BOARD OF DIRECTORS:

- A. Report on the ACWA/JPIA 2026 Membership Summit and Spring Conference, May 4 – May 7, 2026 (Amuzie).
- B. Report on BAWSCA Meeting of May 21, 2026 (Chambers).
- C. Report on SMC CSDA Meeting of June 8, 2026 (Chambers).

11. CLOSED SESSION:

- A. Closed Session – Public Employee Performance Evaluation, Government Code Section 54957
Title: General Manager

12. ADJOURNMENT:

Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080, or email wwd@westboroughwater.org. Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.