

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, August 13, 2026
7:30 p.m.
Westborough Water District Office
[2263 Westborough Boulevard, South San Francisco](#)

1. ROLL CALL:

2. PLEDGE OF ALLEGIANCE:

3. CONSENT CALENDAR:

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

A. Approval of Minutes:

1. Regular Meeting of July 9, 2026.
2. Special Meeting of July 30, 2026.

B. Accountant's Report for Period Ending June 30, 2026.

C. Investment Report for Period Ending July 31, 2026.

D. Claims Register for July 31, 2026.

4. PUBLIC COMMENT:

Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.

5. BUSINESS (OLD): None

6. BUSINESS (NEW):

REGULAR MEETING OF THE BOARD OF DIRECTORS

August 13, 2026

Page 2 of 3

- A. Consideration to Authorize Task Order 26-27-01 with Pakpour Consulting Group, Inc., for Additional Service Request No. 3 for Construction Management and Inspection Services for the Skyline Tank No.3 Structural Retrofit Project in the Amount of \$37,800.
- B. Consideration to Approve of Resolution 697, Accepting the Skyline Tank No. 3 Structural Retrofit as complete and authorize the recordation of a Notice of Completion with the San Mateo County Recorder.
- C. Authorization for General Manager to Submit Response Regarding Amended Conflict of Interest Code to the San Mateo County Assessor-County Clerk-Recorder.
- D. Review/Approve District Newsletter.
- E. Consideration to Authorize Attendance to ACWA Region 5 Program and Tour - Exploring United Water's Integrated Water Systems & Infrastructure Resilience, Oxnard, California, September 3 – September 4, 2026.
- F. Consideration to Authorize Attendance to ACWA/JPIA 2026 Membership Summit and Fall Conference, Anaheim, California, November 30 – December 3, 2026.

7. WRITTEN COMMUNICATIONS:

- A. LAFCo Special District Election 2026 – Regular Member Ballot - Update

8. ATTORNEY'S REPORT:

9. GENERAL MANAGER'S REPORT:

- A. Engineer's Report (Laurie).
 - 1. Skyline Tank No. 3 – Approve Change Order No. 3 and Progress Payment No. 10.
 - 2. Appian Way Sewer Improvements – Brief Update.
 - 3. Skyline Tank No. 2 – 60%.
 - 4. Specifications Update – Brief Update

REGULAR MEETING OF THE BOARD OF DIRECTORS

August 13, 2026

Page 3 of 3

- B. Report on District's Water Conservation for July 2026.
- C. Update on SamTrans Bus Hitting Fire Hydrant at 3500 Callan Boulevard.
- D. Announcement of General Manager Retirement.

10. ITEMS FROM BOARD OF DIRECTORS:

- A. Report on ACWA Region 5 Zoom Board Meeting on August 3, 2026 (Amuzie).

11. CLOSED SESSION:

- A. Closed Session – Public Employment (Government Code §54957(b)).
Position: General Manager

12. ADJOURNMENT:

Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080, or email wwd@westboroughwater.org. Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.