

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, October 8, 2026
7:30 p.m.
Westborough Water District Office
[2263 Westborough Boulevard, South San Francisco](#)

1. ROLL CALL:

2. PLEDGE OF ALLEGIANCE:

3. CONSENT CALENDAR:

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

A. Approval of Minutes:

1. Regular Meeting of September 10, 2026.

B. Accountant's Report for Period Ending August 31, 2026.

C. Investment Report for Period Ending September 30, 2026.

D. Claims Register for September 30, 2026.

4. PUBLIC COMMENT:

Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.

5. BUSINESS (OLD): None

6. BUSINESS (NEW):

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- A. Review/Approve Updated Proposal from Bradshaw Construction for the Rowntree Lift Station Reinforced Concrete Walkway and Pads and Authorize General Manager to Execute Agreement.
- B. Review/Approve Proposals for Water Distribution System Operations Plan.
- C. Consideration to Approve Policy on the Use of Artificial Intelligence (AI) by Westborough Water District (WWD) employees, contractors, and Directors.

7. WRITTEN COMMUNICATIONS: None

8. ATTORNEY'S REPORT:

9. GENERAL MANAGER'S REPORT:

- A. Engineer's Report (Pakpour).
 - 1. CIP Update.
 - 2. Skyline Tank No. 2 Structural Retrofit – Brief Update.
 - 3. Appian Way Sewer Improvements – Brief Update.
 - 4. Specifications Update – Brief Update.
 - 5. King Drive Water Main Improvements – Brief Update.
 - 6. Westborough Lift Station Bypass Improvements – Brief Update.
- B. Report on District's Water Conservation for September 2026.
- C. Report on Vac Con Repairs.
- D. Report on Replacement of Westborough Pump Station – Pump 2 Soft Start.

10. ITEMS FROM BOARD OF DIRECTORS:

- A. CSDA San Mateo Chapter Meeting of September 14, 2026 (Chambers).
- B. Report on BAWSCA Meeting of September 17, 2026 (Chambers).

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11. CLOSED SESSION:

- A. Closed Session – Public Employment (Government Code §54957(b)).
Position: General Manager

12. ADJOURNMENT:

Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080, or email wwd@westboroughwater.org. Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.