

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

Thursday, April 12, 2018

The meeting was called to order at 7:30 p.m.

1. ROLL CALL:

Directors Present:

Janet Medina
Thomas Chambers
Perry Bautista
David Irwin
Karema Al-Arabi

Directors Absent: None.

Staff Present:

General Manager, Darryl Barrow
Attorney, Michael Conneran
Patricia Mairena, Assistant General Manager
Field Supervisor, Johnny Kennedy

Visitors Present: None.

2. PLEDGE OF ALLEGIANCE: Led by Director Bautista.

3. CONSENT CALENDAR:

Director Bautista moved to approve the consent calendar, seconded by Director Irwin.

The motion was carried unanimously.

4. PUBLIC COMMENT: None

5. BUSINESS (OLD): None

6. BUSINESS (NEW)

A. Consideration to Approve Attendance to 2018 Calaveras Dam Project Tour.

Director Irwin moved to authorize Director Bautista's attendance to the 2018 Calaveras Dam Project Tour, seconded by Director Medina.

The motion was carried unanimously.

B. Review/Approve Proposals for Roofing for Skyline Pump Station Building.

After reviewing the proposals, Director Medina moved to approve the low bid from Excelsior Roofing Co., seconded by Director Al-Arabi.

The motion was carried unanimously.

C. Review/Approve Branding Proposal from JRocket77 Design & Marketing.

General Manager Barrow reviewed the branding proposal from JRocket77 Design and Marketing with the Board.

No action was taken.

7. **WRITTEN COMMUNICATIONS:** None.

8. **ATTORNEY'S REPORT:**

A. Report on Housing Bill.

Attorney Conneran reported on Housing Bill SB827.

9. **GENERAL MANAGER'S REPORT:**

A. Report on Colina Parking Space Lease Agreement.

General Manager Barrow reported that the Colina Board did not hold an April Board Meeting and there was no new information to report.

B. Update on Skyline Storage Building Modification Project.

General Manager Barrow reported that the project was moving along but a few weeks behind schedule due to rain delay. Mr. Barrow reviewed photos included in the packet with the

Board.

C. Report on BAWSCA Financial Best Practices Workshop on March 22, 2018.

General Manager Barrow reviewed with the Board his report on a BAWSCA Financial Best Practices Workshop he attended.

D. Report on Request for Public Records from Steve Ellsworth.

General Manager Barrow reported that the District received a request for a copy of public records related to the tree removal at the Skyline Tank Site and Modification to Storage Building Project.

E. Report on Clearing Access Roadway near 280 Freeway.

General Manager Barrow reported that he met with the City of South San Francisco and they agreed to grind the stumps and clear the roadway near the 280 freeway.

10. ITEMS FROM BOARD OF DIRECTORS:

A. Report on BAWSCA Meeting of March 15, 2018.

Director Chambers reported on the BAWSCA meeting he attended on March 15, 2018.

B. Report on General Manager's Goals for 2017/2018.

General Manager Barrow reported on the status of his goals for 2017/2018.

11. CLOSED SESSION: None.

12. ADJOURNMENT:

Director Bautista moved to adjourn, seconded by Director Medina.

The motion was carried unanimously.

Time 8:23 p.m.

Page Four of Four
Minutes of the Regular Meeting of the Board of Directors
Thursday, April 12, 2018

Darryl A. Barrow

Secretary

Tom Chambers

President

May 3, 2018

Date