

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

REVISED

Thursday, June 14, 2018

The meeting was called to order at 7:30 p.m.

1. ROLL CALL:

Directors Present:

Janet Medina
Perry Bautista
David Irwin
Tom Chambers
Karema Al-Arabi

Directors Absent: None.

Staff Present:

General Manager, Darryl Barrow
Assistant General Manager, Patricia Mairena
Field Supervisor, Johnny Kennedy
Attorney, Jerett Yan

Visitors Present: None.

2. PLEDGE OF ALLEGIANCE: Led by Director Irwin.

3. CONSENT CALENDAR:

Director Medina moved to approve the consent calendar, seconded by Director Bautista.

The motion was carried unanimously.

4. PUBLIC COMMENT: None.

5. BUSINESS (OLD):

A. Report on Ground Water on Seville Way by Joubin Pakpour.

General Manager Barrow reported that the District received a report from Joubin Pakpour on the natural ground water percolating from the hillside on Seville Way. Mr. Barrow indicated that Mr. Pakpour's report estimated it could easily cost in excess of one million dollars while the

District would receive approximately \$2,870 annually selling the water based on the current flow.

Director Bautista made a motion to hire the services of a hydrologist or water expert to investigate further the source of the water on Seville Way. With no second, no action was taken.

6. BUSINESS (NEW)

A. Review/Approve Proposal from BAWSCA to Participate in Regional Water Loss Management Program for 2018-19.

General Manager Barrow reported that the District was required to conduct a Water Loss Audit. To assist agencies, BAWSCA obtained a proposal from Water Systems Optimization, Inc. Mr. Barrow recommended participating in task 1.a, 2.a, 3.a, and 7.a totaling \$12,945.

Director Medina moved to approve the proposal from BAWSCA to participate in the Regional Water Loss Management Program for 2018-19 with the task recommended by General Manager Barrow in the amount of \$12,945, seconded by Director Al-Arabi.

The motion was carried unanimously.

B. Review/Approve Agreement Proposal from BAWSCA to Participate in High Efficiency Toilet Rebate Program.

Director Irwin moved to approve agreement from BAWSCA to participate in 2018-2019 High Efficiency Toilet Rebate Program, seconded by Director Medina.

The motion was carried unanimously.

C. Consideration to Approve Candidate Policy form for Special Districts Statewide General Election November 6, 2018.

Director Medina moved to approve the candidate policy form for Special Districts Statewide General Election November 6, 2018, with 200-word statement and cost of the statement paid by the candidate, seconded by Director Irwin.

The motion was carried unanimously.

D. Review/Approve 2018/2019 Operating Budget.

General Manager Barrow reviewed the 2018/2019 Fiscal Year Operating Budget with the Board and answered questions.

Director Al-Arabi moved to approve the 2018/2019 Fiscal Year Operating Budget with revisions as discussed, seconded by Director Medina.

The motion was carried unanimously.

E. Review/Approve District Newsletter.

General Manager Barrow and Directors Medina and Irwin reviewed the District Newsletter with the Board.

Director Irwin moved to approve the District Newsletter with the corrections recommended by the Board and Attorney Yan, seconded by Director Al-Arabi.

The motion was carried unanimously.

F. Consideration of Cost of Living and Salary Adjustment for District Employees.

General Manager Barrow passed out a memo of recommendation for district employees' salary adjustment.

Director Medina moved to approve the General Manager's memo of recommendation for District employees' salary adjustment effective July 1, 2018, seconded by Director Al-Arabi.

The motion was carried unanimously.

G. Consideration of Salary Adjustment for General Manager.

This matter was discussed after Closed Session.

H. ACWA 2018 Fall Conference November 26 thru 30, 2018, San Diego, CA.

Director Medina moved to authorize Directors Al-Arabi and Chambers to attend the ACWA 2018 Fall Conference November 26 thru 30, 2018, San Diego, CA and should a Director cancel staff could attend instead, seconded by Director Irwin.

The motion was carried unanimously.

I. ACWA Region 3 Mokelumne River Watershed Program and Tour, June 22, 2018, Valley Springs, CA

Director Bautista expressed interest in attending the ACWA Region 3 Mokelumne River Watershed Program and Tour, June 22, 2018, Valley Springs, CA.

No action was taken.

J. Letter Dated May 17, 2018, from Customer Barbara Love of 2449 Wren Court Regarding High Water Usage.

Assistant General Manager Mairena reviewed the letter from Barbara Love of 2449 Wren Court with the Board.

The Board authorized General Manager Barrow to respond to customer Barbara Love.

8. WRITTEN COMMUNICATION: None.

9. ATTORNEY'S REPORT: None.

10. GENERAL MANAGER'S REPORT:

A. Update on Skyline Storage Building Modificaton Project.

General Manager Barrow passed out pictures of the storage building project. Mr. Barrow reported that the final inspection was completed and the outstanding items to be completed were the electrical conduit installation to the electrical panel and an exterior light not working. Mr. Barrow reported that the contractor provided the District with an estimate to paint the ceiling for \$9,000 and clean the roof of debris and plants growing from the gutter for \$2,200. Mr. Barrow stated that the engineer and he thought the price was excessive and declined the painting work. Mr. Barrow stated that he thought the price for the work was reasonable and approved the cleaning work.

B. Hanson Bridgett 60th Anniversary Celebration.

General Barrow stated that Patricia Mairena, Tom Chambers, and he attended Hanson Bridgett's 60th Anniversary Celebration.

11. ITEMS FROM BOARD OF DIRECTORS:

Minutes of the Regular Meeting of the Board of Directors
Thursday, June 14, 2018

A. Report on BAWSCA Meeting of May 17, 2018.

President Chambers reported on the BAWSCA meeting of May 17, 2018, he attended.

B. Report on ACWA/JPIA Spring Conference.

Director Medina reported on the ACWA/JPIA Spring Conference she attended.

12. CLOSED SESSION:

**A. CLOSED SESSION – Public Employee Performance Evaluation,
Government Code Section 54957 Title: General Manager**

The Board went into Closed Session at 9:30 p.m. to discuss the General Manager's performance evaluation and reconvened at 9:40 p.m.

Director Medina moved to approve five percent salary increase for General Manager Barrow effective July 1, 2018, seconded by Director Al-Arabi.

The motion was carried

13. ADJOURNMENT:

Director Bautista moved to adjourn, seconded by Director Irwin.

The motion was carried unanimously.

Time 9:44 p.m.

Darryl A. Barrow

Perry H. Bautista

Secretary

Vice President

July 12, 2018

Date