

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS**

**Thursday, July 11, 2019**

The meeting was called to order at 7:30 p.m. by President Bautista.

**1. ROLL CALL:**

Directors Present:

Janet Medina  
Karema Al-Arabi  
Perry Bautista  
Tom Chambers  
David Irwin

Directors Absent:     None.

Staff Present:

General Manager, Darryl Barrow  
Attorney, Michael Conneran

Visitors Present:     None.

**2. PLEDGE OF ALLEGIANCE:** Led by Director Irwin.

**3. CONSENT CALENDAR:**

Director Chambers moved to approve the consent calendar, seconded by Director Irwin.

The motion was carried unanimously.

**4. PUBLIC COMMENT:**     None.

**5. BUSINESS (OLD):**     None.

**6. BUSINESS (NEW)**

**A. Review/Approve Proposal from Pakpour Consultant Group to Prepare Plans, Specifications, Cost Estimates, and Inspections for Athy Drive Improvement Project.**

General Manager Barrow recommended the Board approve the proposal from Pakpour Consultant Group to prepare plans, specifications, cost estimates, and inspections for the Athy Drive Improvement Project.

After Board discussion, Director Chambers moved to approve the proposal from Pakpour Consultant Group to prepare plans, specifications, cost estimates, and include optional construction management/inspection, seconded by Director Medina.

The motion was carried unanimously.

**B. Review/Approve Proposal from Golden State Flow Measurement to Purchase New AMI Water Meters.**

Director Chambers moved to approve proposal from Golden State Flow Measurement to Purchase new AMI water meters, seconded by Director Irwin.

The motion was carried unanimously.

**C. Public Hearing: Consideration of Adoption of Report of Sewer Service Charges to be Collected on Tax Rolls and Request Their Collection by the County of San Mateo, Resolution No. 614.**

General Manager Barrow stated that San Mateo County requires the District to submit a resolution adopting the sewer service charges to be collected on the property tax rolls.

Director Chambers moved to approve Resolution No. 614, Authorizing the Adoption of Report of Sewer Service Charges to be Collected on Tax Rolls and Request their Collection, seconded by Director Irwin.

Roll Call

Director Medina	Aye
Director Bautista	Aye
Director Al-Arabi	Aye
Director Chambers	Aye
Director Irwin	Aye

The motion was carried unanimously.

**D. Consideration to Approve Fifth Amendment to Employment Agreement between the Westborough Water District and General Manager Barrow.**

Director Irwin moved to approve the Fifth Amendment to Employment Agreement

between the Westborough Water District and General Manager Barrow, seconded by Director Medina.

The motion was carried unanimously.

**7. WRITTEN COMMUNICATIONS:** None.

**8. ATTORNEY'S REPORT:**

**A. Report on Hip Replacement Surgery.**

Attorney Conneran reported that he will be having hip replacement surgery in a few weeks and will be unable to attend the August board meeting.

**9. GENERAL MANAGER'S REPORT:**

**A. Report on Water Service Repair on Wexford Avenue.**

General Manager Barrow reported that Staff and he repaired a water service line leak on Wexford Avenue and Appian Way.

**10. ITEMS FROM BOARD OF DIRECTORS:**

**A. Report on Hetch Hetchy Tour.**

Director Al-Arabi and Chambers reported on the Hetch Hetchy Tour they attended and thanked the board for allowing them to attend.

**11. CLOSED SESSION:** None.

**12. ADJOURNMENT:**

Director Chambers moved to adjourn, seconded by Director Medina.

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The motion was carried unanimously.

Time 8:05 p.m.

Darryl A. Barron  
Secretary

Ray, a. sta  
President

8/8/19  
Date