

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS**

**Thursday, August 8, 2019**

The meeting was called to order at 7:31 p.m. by President Bautista.

**1. ROLL CALL:**

Directors Present:

Janet Medina  
Perry Bautista  
Tom Chambers

Directors Absent: Excused absences, Director David Irwin and Director Karema Al-Arabi.

Staff Present:

General Manager, Darryl Barrow  
Assistant General Manager, Patricia Mairena  
Attorney, Catherine Groves

Visitors Present: None.

**2. PLEDGE OF ALLEGIANCE:** Led by Director Chambers.

**3. CONSENT CALENDAR:**

Director Chambers moved to approve the consent calendar, seconded by Director Medina.

The motion was carried unanimously.

**4. PUBLIC COMMENT:** None.

**5. BUSINESS (OLD):** None.

**6. BUSINESS (NEW)**

**A. Consideration to Approve Resolution No. 615 to Establish the Appropriation Limit Applicable to the District During Fiscal Year 2019-2020.**

Director Chambers moved to approve Resolution No. 615 to Establish the Appropriation Limit Applicable to the District During Fiscal Year 2019-2020, seconded by Director Medina.

Roll Call

Director Medina      Aye  
Director Bautista    Aye  
Director Chambers    Aye

The motion was carried unanimously.

**B.      SFPUC Peninsula Watershed Tour, October 18, 2019.**

Director Chambers moved to authorize President Bautista and Director Al-Arabi's attendance to the SFPUC Peninsula Watershed Tour, October 18, 2019, seconded by Director Medina.

The motion was carried unanimously.

**C.      Region 5 Program Water Supply and Reliability, September 5, 2019,  
Oakland, CA.**

Director Medina moved to authorize President Bautista and Director Chambers' attendance to the Region 5 Program Water Supply and Reliability, September 5, 2019, Oakland, CA, seconded by Director Chambers.

The motion was carried unanimously.

**D.      ACWA/JPIA Fall Conference December 2-6, 2019, San Diego, CA.**

Director Medina moved to authorize Director Chambers and Director Al-Arabi's attendance to the ACWA/JPIA Fall Conference, December 2-6, 2019, San Diego, CA, seconded by Director Chambers.

The motion was carried unanimously.

**E.      Review/Approve Proposal from Bartel Associates, LLC for Actuarial  
Valuation Proposal and Data Request.**

Director Chambers moved to approve the proposal from Bartel Associates, LLC for actuarial valuation and data request in the amount of \$12,000, seconded by Director Medina.

The motion was carried unanimously.

**7. WRITTEN COMMUNICATIONS:**

**A. Letter Dated August 1, 2019, Regarding District Transparency Certificate of Excellence Approval.**

General Manager Barrow reported that the District had successfully completed the District Transparency Certificate of Excellency Program through the Special District Leadership Foundation. Mr. Barrow stated the District Transparency Certificate was posted on the District's website.

**8. ATTORNEY'S REPORT:** None.

**9. GENERAL MANAGER'S REPORT:**

**A. Report on District's New Website.**

General Manager Barrow reported that the District's website had been receiving more and more visits each month. Mr. Barrow reviewed John Davidson's website summary report with the Board.

**B. Report on Water Leak on Valleyview Way.**

General Manager Barrow reported that staff and he repaired a water leak on Valleyview Way. Also, Mr. Barrow passed around pictures of the repair work to the Board.

**10. ITEMS FROM BOARD OF DIRECTORS:**

**A. Report on BAWSCA Meeting of July 18, 2019.**

Director Chambers reported on the BAWSCA meeting of July 18, 2019, he attended.

**11. CLOSED SESSION:** None.

**12. ADJOURNMENT:**

Director Medina moved to adjourn, seconded by Director Chambers.

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The motion was carried unanimously.

Time 7:55 p.m.

Darryl A. Barrow  
Secretary

[Signature]  
President  
9/12/19  
Date