

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS**

**Thursday, September 12, 2019**

The meeting was called to order at 7:30 p.m.

**1. ROLL CALL:**

Directors Present:

Janet Medina  
Perry Bautista  
David Irwin  
Thomas Chambers  
Karema Al-Arabi

Directors Absent: None.

Staff Present:

General Manager, Darryl Barrow  
Attorney, Michael Conneran  
Assistant General Manager, Patricia Mairena  
Field Supervisor, Johnny Kennedy

Visitors Present: None.

**2. PLEDGE OF ALLEGIANCE:** Led by Director Medina.

**3. CONSENT CALENDAR:**

Director Chambers moved to approve the consent calendar, seconded by Director Irwin.

The motion was carried unanimously.

**4. PUBLIC COMMENT:** None.

**5. BUSINESS (OLD):** None.

**6. BUSINESS (NEW)**

**A. Consideration to Approve Resolution of the Board of Directors of the Westborough Water District In Support of the Nomination of Sarah Palmer As a Candidate for the Position of ACWA Vice President.**

Director Chambers moved to approve Resolution No. 616 of the Board of Directors of the Westborough Water District In Support of the Nomination of Sarah Palmer As a Candidate for the Position of ACWA Vice President, seconded by Director Irwin.

Roll Call

Director Medina	Aye	Director Irwin	Aye
Director Bautista	Aye	Director Chambers	Aye
Director Al-Arabi	Aye		

The motion was carried unanimously.

**B. Consideration to Approve Nomination for Region 5 Board Ballot.**

Director Chambers moved to concur with the Region 5 Nominating Committee's recommended slate, seconded by Director Irwin.

The motion was carried unanimously.

**C. Review and Approve Oakmont Meadows Water and Sewer Service Agreement.**

Director Chambers moved to approve the Oakmont Meadows Water and Sewer Service Agreement with the approval of the agreement by Attorney Conneran, seconded by Director Medina.

The motion was carried unanimously.

**D. Consideration to Approve Request for Fire Service Connection for Maintenance Building at California Golf Club Course, 844 West Orange Avenue, South San Francisco.**

Director Chambers moved that the Developer place a deposit for District's engineer to conduct a reliability study of adding the fire service connection, obtain approval from LAFCo for the service connection outside of the District's boundary, and pay for all cost associated with the project, seconded by Director Irwin.

The motion was carried unanimously.

7. **WRITTEN COMMUNICATIONS:** None.

8. **ATTORNEY'S REPORT:** None.

9. **GENERAL MANAGER'S REPORT:**

**A. Report on replacement of motor at Skyline Tank Pump Station.**

General Manager Barrow reported that he had pump no. 1 motor replaced at the Skyline Pump Station due to an electrical problem.

**B. Report on District Emails.**

General Manager Barrow stated that Staff and he would be using the District newly issued email addresses to contact Directors.

**10. ITEMS FROM BOARD OF DIRECTORS: None.**

**A. Report on CSDA Meeting of August 13, 2019.**

Director Chambers reported on the CSDA meeting of August 13, 2019 he attended.

**B. Report on ACWA Region 5 Meeting of September 5, 2019.**

Director Chambers and President Bautista reported on the ACWA Region 5 meeting they attended on September 5, 2019.

**11. CLOSED SESSION: None.**

**12. ADJOURNMENT:**

Director Irwin moved to adjourn, seconded by Director Medina.

The motion was carried unanimously.

Time 8:27 p.m.

  
Secretary

  
President

10/10/19  
Date