

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS**

**Thursday, December 12, 2019**

The meeting was called to order at 6:00 p.m.

**1. ROLL CALL:**

Directors Present:

Janet Medina  
Thomas Chambers  
Perry Bautista  
David Irwin  
Karema Al-Arabi

Directors Absent:     None

Staff Present:

General Manager, Darryl Barrow  
Attorney, Michael Conneran  
Assistant General Manager, Patricia Mairena  
Field Supervisor, Johnny Kennedy  
Jennifer Genato  
Carlos Arias  
Tyler Armstrong

Visitors Present:

Sergio Medina  
Jackie Bautista

President Bautista declared recess at 6:03 p.m.

Attorney Conneran arrived at 7:05 p.m.

Reconvened at 7:10 p.m.

**2. PLEDGE OF ALLEGIANCE:** Led by Director Medina.

**3. ELECTION OF OFFICE**

President Bautista declared the offices for President and Vice President vacant.

Director Chambers moved to nominate Director Irwin for President, seconded by Director Medina.

With no other nominations, the motion was carried unanimously.

President Irwin opened the floor for nominations for Vice President.

Director Chambers moved to nominate Director Medina for Vice President, seconded by Director Bautista.

With no other nominations, the motion was carried unanimously.

President Irwin presented Director Bautista with a plaque for his work and dedication as President of the Board of Directors.

**4. CONSENT CALENDAR:**

Director Chambers moved to approve the consent calendar with corrections to the minutes, seconded by Director Medina.

The motion was carried unanimously.

**5. PUBLIC COMMENT:** None

**6. BUSINESS (OLD):** None

**7. BUSINESS (NEW)**

**A. Review/Approve Proposal for 2020 Urban Water Management Plan.**

General Manager Barrow reported that he had sent six requests for proposal and only received one proposal from EKI Environment and Water, Inc. to prepare the 2020 Urban Water Management Plan.

After reviewing the proposal, Director Chambers moved to approve the proposal from EKI Environment and Water, Inc. to prepare the District's 2020 Urban Water Management Plan in the amount of \$39,500, seconded by Director Al-Arabi.

The motion was carried unanimously.

**B. Review/Approve Proposal for Replacement of Water Service Lines on Avalon Drive.**

General Manager Barrow reported that he had received three proposals to replace 18 water service lines on Avalon Drive and recommend approving the low bid from Stoloski and Gonzalez in the amount of \$85,050.

Director Chambers moved to approve the low bid from Stoloski and Gonzalez in the amount of \$85,050, seconded by Director Medina.

The motion was carried unanimously.

**C. Review/Approve Residential Water Service Termination Policy.**

General Manager Barrow reported that in order to comply with SB 998, the attorney had revised the Residential Water Service Termination Policy.

After reviewing the policy, Director Medina moved to approve the Residential Water Service Termination Policy, seconded by Director Chambers.

The motion was carried unanimously.

**8. WRITTEN COMMUNICATIONS:**

**A. Letter Dated November 20, 2019, from ACWA/JPIA Regarding Special Recognition Award for Liability, Property, and Workers' Compensation Losses.**

General Manager Barrow reviewed the letter from ACWA/JPIA regarding the award certificates.

**9. ATTORNEY'S REPORT:** None.

**10. GENERAL MANAGER'S REPORT:** None.

**11. ITEMS FROM BOARD OF DIRECTORS:**

**A. Report on BAWSCA Meeting on November 21, 2019.**

Director Chambers reported on the BAWSCA meeting he attended on November 21, 2019.

**B. Report on ACWA/JPIA Fall Conference.**

Directors Chambers reported on the ACWA/JPIA Fall Conference he attended.

12. **CLOSED SESSION:** None.

13. **ADJOURNMENT:**

Director Bautista moved to adjourn, seconded by Director Medina.

The motion was carried unanimously.

Time 7:47 p.m.

Darryl A. Barros  
Secretary

Arub Medina  
Vice President

January 9, 2020  
Date