

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS**

**Thursday, May 14, 2020**

The meeting was called to order at 7:40 p.m.

**1. ROLL CALL:**

Directors Present:

Janet Medina  
Thomas Chambers  
Perry Bautista  
Karema Al-Arabi  
David Irwin

Directors Absent: None

Staff Present:

General Manager, Darryl Barrow  
Assistant General Manager, Patricia Mairena  
Attorney, Catherine Groves

Visitors Present: None

**2. PLEDGE OF ALLEGIANCE:** Led by Director Al-Arabi.

**3. ELECTION OF PRESIDENT AND VICE PRESIDENT:**

President Irwin stated that due to his new role at work and along with the COVID-19 pandemic his schedule had significantly increased. President Irwin indicated to better serve the District and the community he would be stepping down as President.

President Irwin declared the position for President and Vice President vacant and opened the floor for nominations.

Director Chambers moved to nominate Director Medina as President, seconded by Director Bautista.

Roll Call

Director Al-Arabi	Aye	Director Irwin	Aye
Director Chambers	Aye	Director Medina	Aye
Director Bautista	Aye		

The motion was carried unanimously.

President Medina opened the floor for nominations for Vice President.

Director Bautista moved to nominate Director Chambers for Vice President, seconded by Director Irwin.

Roll Call

Director Al-Arabi	Aye	Director Irwin	Aye
Director Chambers	Aye	Director Medina	Aye
Director Bautista	Aye		

The motion was carried unanimously.

**4. CONSENT CALENDAR:**

Director Chambers moved to approve the consent calendar, seconded by Director Al-Arabi.

Roll Call

Director Al-Arabi	Aye	Director Irwin	Aye
Director Chambers	Aye	Director Medina	Aye
Director Bautista	Aye		

The motion was carried unanimously.

**5. PUBLIC COMMENT:** None.

**6. BUSINESS (OLD):** None.

**7. BUSINESS (NEW)**

**A. Review/Approve 2020/2021 Capital Improvement Projects.**

Vice President Chambers moved to approve the 2020/2021 Capital Improvement Projects through the bid process, seconded by Director Al-Arabi.

Roll Call

Director Al-Arabi	Aye	Director Irwin	Aye
Director Chambers	Aye	Director Medina	Aye
Director Bautista	Aye		

The motion was carried unanimously.

**B. Letter from President Irwin Dated April 24, 2020, Regarding Serving as Board President.**

Director Irwin addressed this matter under Election for President and Vice President.

**8. WRITTEN COMMUNICATIONS:** None.

**9. ATTORNEY'S REPORT:** None.

**10. GENERAL MANAGER'S REPORT:**

A. Report on District's Operations in Response to COVID-19.

General Manager Barrow reported the office staff was up to date on their work and had been alternating coming in the office and working from home. The field staff had been working on landscaping, cleaning storage building, meter maintenance, and preparing for shutdown for new for Bayview 22 development.

**11. ITEMS FROM BOARD OF DIRECTORS:**

A. **Report on Budget Committee Meeting of May 13, 2020.**

Directors Chambers and Bautista reported on the 2020/2021 Operating Budget. Vice President Chambers stated that the budget did not include a water or sanitary sewer rate increase.

General Manager Barrow stated that he would email everyone a draft copy of the Budget.

**12. CLOSED SESSION:** None.

**13. ADJOURNMENT:**

Director Medina moved to adjourn, seconded by Director Chambers.

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Roll Call

Director Al-Arabi	Aye	Director Irwin	Aye
Director Chambers	Aye	Director Medina	Aye
Director Bautista	Aye		

The motion was carried unanimously.

Time 8:02 p.m.

Darryl A. Barrow Secretary  
Sanh Medina President

06-11-2020

Date