

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

Thursday, June 11, 2020

The meeting was called to order at 7:30 p.m.

General Manager Barrow stated that he was at the District Office and had unlocked the front door in case anyone from the public wanted to attend the meeting.

1. ROLL CALL:

Directors Present:

Janet Medina
Perry Bautista
Karema Al-Arabi
Tom Chambers

Directors Absent: Excused absence, Director David Irwin.

Staff Present:

General Manager, Darryl Barrow
Assistant General Manager, Patricia Mairena
Attorney, Michael Conneran

Visitors Present: None.

2. PLEDGE OF ALLEGIANCE: Led by Director Chambers.

3. CONSENT CALENDAR:

Director Chambers moved to approve the consent calendar, seconded by Director Al-Arabi.

Roll Call

Director Bautista	Aye
Director Al-Arabi	Aye
Director Chambers	Aye
Director Medina	Aye

The motion was carried unanimously.

4. PUBLIC COMMENT: None.

5. **BUSINESS (OLD):** None.

6. **BUSINESS (NEW)**

A. Consideration to Attend ACWA/JPIA Virtual Conference, July 29-30, 2020.

Director Bautista moved to authorize Directors Al-Arabi and Chambers, plus one staff member to attend the ACWA/JPIA virtual conference July 29-30, 2020, seconded by Director Chambers.

Roll Call

Director Bautista	Aye
Director Al-Arabi	Aye
Director Chambers	Aye
Director Medina	Aye

The motion was carried unanimously.

B. Review/Approve District Newsletter.

General Manager Barrow reviewed the District Newsletter with the Board.

Director Chambers moved to approve the District Newsletter with changes discussed, seconded by Director Al-Arabi.

Roll Call

Director Bautista	Aye
Director Al-Arabi	Aye
Director Chambers	Aye
Director Medina	Aye

The motion was carried unanimously.

C. Review/Approve 2020/2021 Operating Budget.

General Manager Barrow reviewed the 2020/2021 Operating Budget with the Board and answered questions.

Director Chambers moved to approve the 2020/2021 Operating Budget, seconded by Director Bautista.

Roll Call

Director Bautista	Aye
Director Al-Arabi	Aye
Director Chambers	Aye
Director Medina	Aye

The motion was carried unanimously.

D. Consideration of Cost of Living and Salary Adjustment for District Employees.

General Manager Barrow reviewed his memo of recommendation for district employees' salary adjustment with the Board. General Manager Barrow requested that he be allowed to grant Tyler Armstrong a merit increase up to 2% should he pass his Grade 1 Water Distribution Certification.

Director Chambers moved to approve the General Manager's memo of recommendation for District employees' salary adjustment effective July 1, 2020, and request for Tyler Armstrong merit increase up to 2% should he pass his Grade 1 Water Distribution Certification, seconded by Director Bautista.

Roll Call

Director Bautista	Aye
Director Al-Arabi	Aye
Director Chambers	Aye
Director Medina	Aye

The motion was carried unanimously.

E. Consideration of Salary Adjustment for General Manager.

This matter was discussed after Closed Session.

8. **WRITTEN COMMUNICATION:** None.

9. **ATTORNEY'S REPORT:** None.

10. **GENERAL MANAGER'S REPORT:**

A. **Report on Avalon Service Line Replacement Project.**

General Manager Barrow reported that the contractor had completed the project but was unable to replace one water service between a customer's home and sewer lift station.

B. General Manager Barrow Celebrating 35th Anniversary with the District.

General Manager Barrow reported that he started with the District on April 22, 1985 and was celebrating 35 years with the District and was grateful for the opportunities given to him.

11. ITEMS FROM BOARD OF DIRECTORS:

A. Report on BAWSCA Meeting of May 21, 2020.

Director Chambers reported on the BAWSCA meeting of May 21, 2020, he attended.

12. CLOSED SESSION:

**A. CLOSED SESSION – Public Employee Performance Evaluation,
Government Code Section 54957 Title: General Manager**

The Board went into Closed Session at 8:23 p.m. to discuss the General Manager's performance evaluation and reconvened at 8:41 p.m.

Director Bautista moved to approve a 2.5% salary increase plus an additional bonus of 10% spread out over one year for General Manager Barrow effective July 1, 2020, seconded by Director Chambers.

Roll Call

Director Bautista	Aye
Director Al-Arabi	Aye
Director Chambers	Aye
Director Medina	Aye

The motion was carried

13. ADJOURNMENT:

Director Bautista moved to adjourn, seconded by Director Chambers.

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Roll Call

Director Bautista	Aye
Director Al-Arabi	Aye
Director Chambers	Aye
Director Medina	Aye

The motion was carried unanimously.

Time 8:48 p.m.

<u>Darryl A. Barros</u>	<u>Arash Medina</u>
Secretary	President
	<u>07-09-2020</u>
	Date