

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS**

**Thursday, October 8, 2020**

The meeting was called to order at 7:30 p.m.

General Manager Barrow stated that he was at the District Office in case anyone from the public wanted to attend the meeting.

**1. ROLL CALL:**

Directors Present:

Janet Medina  
Perry Bautista  
Thomas Chambers  
Karama Al-Arabi

Directors Absent: Excused absence – Director David Irwin.

Staff Present:

General Manager, Darryl Barrow  
Attorney, Michael Conneran  
Assistant General Manager, Patricia Mairena

Visitors Present: None.

**2. PLEDGE OF ALLEGIANCE:** Led by Director Al-Arabi.

**3. CONSENT CALENDAR:**

Director Chambers moved to approve the consent calendar with corrections to the minutes, seconded by Director Bautista.

Roll Call

Director Bautista	Aye
Director Chambers	Aye
Director Medina	Aye
Director Al-Arabi	Aye

The motion was carried unanimously.

**4. PUBLIC COMMENT:** None.

**5. BUSINESS (OLD):** None.

**6. BUSINESS (NEW)**

**A. Authorization to Solicit Bids for Athy Drive Water Main Improvement Project.**

Director Chambers moved to approve authorization to solicit bids for the Athy Drive Water Main Improvement Project, seconded by Director Al-Arabi.

Roll Call

Director Bautista	Aye
Director Chambers	Aye
Director Medina	Aye
Director Al-Arabi	Aye

The motion was carried unanimously.

**B. Authorization to Purchase New District Utility Truck and Dispose of Old Truck.**

Director Bautista moved to authorize the purchase of a new District utility truck and dispose of the old 2005 utility truck, seconded by Director Chambers.

Roll Call

Director Bautista	Aye
Director Chambers	Aye
Director Medina	Aye
Director Al-Arabi	Aye

The motion was carried unanimously.

**C. ACWA 2020 Fall Virtual Conference and Exhibition, December 2-3, 2020.**

Director Chambers moved to authorize up to three people attend the ACWA 2020 Fall Virtual Conference and Exhibition, December 2-3, 2020, seconded by Director Al-Arabi.

Roll Call

Director Bautista	Aye
Director Chambers	Aye
Director Medina	Aye
Director Al-Arabi	Aye

The motion was carried unanimously.

**7. WRITTEN COMMUNICATIONS:**

**A. Ballot for Selection of Regular Special District Member to San Mateo LAFCo.**

The Board recommended Ric Lohman for the regular Special District Member to San Mateo County LAFCo. No action was taken.

**8. ATTORNEY'S REPORT:**

**A. Grand Jury Report on Cyber Security.**

Attorney Conneran reported on responding to the San Mateo County Grand Jury Report on cyber security.

**9. GENERAL MANAGER'S REPORT:**

**A. Reported on Water Main Repair on Carter Drive.**

General Manager Barrow reported that MK Pipeline had repaired a water leak on Carter Drive.

**10. ITEMS FROM BOARD OF DIRECTORS:**

**A. Report on BAWSCA Meeting of September 17, 2020.**

Director Chambers reported on the BAWSCA meeting of September 17, 2020. Director Bautista commended Director Chambers on his report.

**11. CLOSED SESSION:           None.**

**12. ADJOURNMENT:**

Without objection, President Medina adjourned the meeting.

Meeting adjourned at 8:06 p.m.

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Thursday, October 8, 2020

Darryl A. Barrow Secretary  
Samh Medina President

11-16-2020

Date