

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

Thursday, November 12, 2020

The meeting was called to order at 7:30 p.m.

General Manager Barrow stated that he was at the District Office in case anyone from the public wanted to attend the meeting.

1. ROLL CALL:

Directors Present:

Janet Medina	David Irwin
Thomas Chambers	Karema Al-Arabi
Perry Bautista	

Directors Absent: None.

Staff Present:

General Manager, Darryl Barrow
Assistant General Manager, Patricia Mairena
Attorney, Catherine Groves

Visitors Present: None.

2. PLEDGE OF ALLEGIANCE: Led by Director Chambers.

3. CONSENT CALENDAR:

Director Chambers moved to approve the consent calendar, seconded by Director Medina.

The motion was carried unanimously.

4. PUBLIC COMMENT: None.

5. BUSINESS (OLD): None.

6. BUSINESS (NEW) None.

7. WRITTEN COMMUNICATIONS:

A. Letter from Superior Court of California, County of San Mateo Hall of Justice and Records Regarding San Mateo Civil Grand Jury Report: "Ransomware: It is Not Enough to Think You Are Protected."

General Manager Barrow stated that the District has until January 5, 2021, to respond to the request from the Superior Court. Mr. Barrow indicated that he was still gathering information and would have a response on the agenda for the December board meeting.

Attorney Groves offered to review response letter to the Superior Court.

8. ATTORNEY'S REPORT: None.

9. GENERAL MANAGER'S REPORT:

A. Report on Sanitary Sewer Overflow on Westborough Boulevard at Olympic.

General Manager Barrow reported there was a sanitary sewer overflow on Westborough Boulevard at Olympic Drive. Mr. Barrow indicated that he was required to file a report with the Office of Emergency Service (OES) regarding the overflow spill. Mr. Barrow indicated that the overflow was caused by root intrusion. Mr. Barrow indicated that Daly City would be getting a proposal to line the pipe.

B. Report on Water Service Repair on Duhallow Way.

General Manager Barrow reported that District Staff had repaired a water service leak in the street on Duhallow Way caused by a holes in a copper pipe.

C. Report on Office/Field Activities During COVID.

General Manager Barrow reviewed his report on office/field activities during COVID with the Board of Directors.

10. ITEMS FROM BOARD OF DIRECTORS:

A. Report on CSDA Meeting of October 27, 2020.

Director Chambers reported on the CSDA meeting he attended on October 27, 2020.

11. CLOSED SESSION:

**A. Pursuant to California Government Code Section 54957:
Threat to Public Services or Facilities. Consultant with Liftoff, General
Manager, or District Counsel.**

The Board of Directors went into Closed Session at 7:55 p.m. Pursuant to California Government Code Section 54957, Threat to Public Service of Facilities to consult with General Manager and District Counsel. The Board of Directors reconvened at 8:00 p.m.

No action was taken.

12. ADJOURNMENT:

Without objections, President Medina adjourned the meeting.

Time 8:01 p.m.

Darryl A. Barrow
Secretary

Paul Medina
President

12-14-2020

Date