

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS**

**Thursday, February 11, 2021**

The meeting was called to order at 7:30 p.m.

General Manager Barrow stated that he was at the District office in case anyone from the public wanted to attend the board meeting.

**1. ROLL CALL:**

Directors Present:

Janet Medina  
Thomas Chambers  
Perry Bautista  
Karema Al-Arabi

Directors Absent: Excused absence, Director David Irwin.

Staff Present:

General Manager, Darryl Barrow  
Assistant General Manager, Patricia Mairena  
Attorney, Michael Conneran

Visitors Present: Joubin Pakpour

**2. PLEDGE OF ALLEGIANCE:** Led by Director Al-Arabi.

**3. CONSENT CALENDAR:**

Director Medina moved to approve the consent calendar, seconded by Director Al-Arabi.

Roll Call

Director Medina	Aye
Director Al-Arabi	Aye
Director Bautista	Aye
Director Chambers	Aye

The motion was carried unanimously.

**4. PUBLIC COMMENT:** None.

**5. BUSINESS (OLD):** None.

**6. BUSINESS (NEW)**

**A. Review/Approve Proposals for Athy Drive Improvement Project.**

Consultant Joubin Pakpour stated that the District had received 5 bids for the Athy Drive Improvement Project. After review of the bids, Mr. Pakpour recommended the low bid from Casey Construction, Inc. in the amount of \$559,700. Mr. Pakpour stated the Casey Construction, Inc. bid was in conformance with the project's minimum qualifications. Mr. Pakpour went on to say that Casey Construction, Inc. had over 33 years experience in construction work similar to the Athy Drive project.

Director Al-Arabi moved to approve the low bid from Casey Construction, Inc. for the Athy Drive Improvement Project and authorize the General Manager to execute the contract acceptable to Attorney Conneran, seconded by Director Medina.

Roll Call

Director Medina	Aye
Director Al-Arabi	Aye
Director Bautista	Aye
Director Chambers	Aye

The motion was carried unanimously.

**B. Consideration to Increase Monthly Reimbursement of Internet Service for Directors.**

No action was taken.

**C. Review/Approve Agreement for San Francisco Mercedes Benz Dealership.**

General Manager Barrow indicated that the developer for the Mercedes Benz Dealer received credit for the old water and sewer connections and there are no new connection fees due.

Director Bautista moved to approve the agreement for the San Francisco Mercedes Benz Dealership, seconded by Director Medina.

Roll Call

Director Medina	Aye	Director Bautista	Aye
Director Al-Arabi	Aye	Director Chambers	Aye

The motion was carried unanimously.

**D. ACWA 2021 Spring Virtual Conference, May 12 & 13, 2021.**

Director Medina moved to approve Director Al-Arabi and President Chambers to attend the ACWA 2021 Spring virtual conference, May 12 & 13, 2021, seconded by Director Bautista.

Roll Call

Director Medina	Aye	Director Bautista	Aye
Director Al-Arabi	Aye	Director Chambers	Aye

The motion was carried unanimously.

**E. Consideration of Resolution No. 622 Authorizing Agreement with TRI Counties Bank Regarding Banking Services.**

Assistant General Manager Mairena stated that the District had received notice of a fraudulent check and TRI Counties Bank recommended the agreement to help to prevent this from happening again in the future.

Director Medina moved to approve Resolution No. 622 Authorizing Agreement with TRI Counties Bank Regarding Banking Services, seconded by Director Bautista.

Roll Call

Director Medina	Aye	Director Bautista	Aye
Director Al-Arabi	Aye	Director Chambers	Aye

The motion was carried unanimously.

**7. WRITTEN COMMUNICATIONS:**

**A. Letter Dated January 13, 2021, from ACWA/JPIA Regarding Recognition of Members that have a Loss Ratio of 20% or Less in Either of the Liability, Property, or Workers' Compensation Program.**

General Manager Barrow stated that the District had received certificates of recognition from ACWA/JPIA for a loss ratio of 20% or less for the Liability and Property Programs.

**B. Letter Dated January 27, 2021, from Cucamonga Valley Water District Regarding Support of President Reed's Nomination for the Position on ACWA/JPIA Executive Committee.**

No Action was taken.

8. **ATTORNEY'S REPORT:** None.

9. **GENERAL MANAGER'S REPORT:**

A. **Report on Effects of COVID-19 to the District.**

General Manager Barrow reviewed his report included in the board packet with the Board on the effects of COVID-19 to the District.

B. **Report on BAWSCA Meeting of February 4, 2021.**

General Manager Barrow reported on the BAWSCA Meeting of February 4, 2021, he attended.

10. **ITEMS FROM BOARD OF DIRECTORS:**

A. **Report on Letter Dated December 22, 2020, to Miguel Ordenana, Terreno Management Group, LLC Regarding 14 Day Termination Notice for 11 Sunrise, 3752 Fairfax Way, 3784 Fairfax Way, and 3887 Radburn Drive.**

Director Bautista stated that this matter can be removed from the agenda.

11. **CLOSED SESSION:** None.

12. **ADJOURNMENT:**

Without objection, meeting was adjourned at 8:34 p.m.

Darryl A. Barrow      McClain  
Secretary                      President

03/12/2021  
Date