

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS**

*Revised*

**Thursday, March 11, 2021**

The meeting was called to order at 7:30 p.m.

General Manager Barrow stated that he was at the District Office in case anyone from the public wanted to attend the meeting.

**1. ROLL CALL:**

Directors Present:

Janet Medina  
Thomas Chambers  
Karema Al-Arabi  
Perry Bautista  
David Irwin

Directors Absent: None.

Staff Present:

General Manager, Darryl Barrow  
Assistant General Manager, Patricia Mairena  
Attorney, Michael Conneran

Visitors Present: None.

**2. PLEDGE OF ALLEGIANCE:** Led by Director Al-Arabi.

**3. CONSENT CALENDAR:**

Director Medina moved to approve the consent calendar with correction to the minutes, seconded by Director Al-Arabi.

The motion was carried unanimously.

**4. PUBLIC COMMENT:** None.

**5. BUSINESS (OLD):** None.

**6. BUSINESS (NEW:**

**A. Consideration of Billing Rate Increase from Pakpour Consulting Group, Inc.**

General Manager Barrow stated that the District had received a request from Pakpour Consultant Group for a billing rate increase. Mr. Barrow reported that it had been two years since the last rate increase.

Director Bautista moved to approve Pakpour Consultant Group's request for billing rate increase, seconded by Director Medina.

Roll Call

Director Medina	Aye	Director Al-Arabi	Aye
Director Bautista	Aye	Director Chambers	Aye
Director Irwin	Aye		

The motion was carried unanimously.

**B. Consideration to Accept the Bayview 22 Subdivision Project as Complete.**

General Manager Barrow stated that the District had completed the final inspection of the Bayview 22 Subdivision and found the water system to be acceptable. Mr. Barrow stated that the Sanitation District had a few items on the punch list before they could approve the sanitary sewer system. Mr. Barrow recommended accepting the Bayview 22 Subdivision as complete once the final punch list from the Sanitation District is approved.

Director Bautista moved to accept the Bayview 22 Subdivision project as complete once the Sanitation District approves the sewer system, seconded by Director Al-Arabi.

Roll Call

Director Medina	Aye	Director Al-Arabi	Aye
Director Bautista	Aye	Director Chambers	Aye
Director Irwin	Aye		

The motion was carried unanimously.

**C. Consideration to Approve License Agreement for Mercedes Benz Dealership.**

Attorney Conneran requested that General Manager Barrow obtain a copy of the title report before signing the agreement.

Director Irwin moved to authorize the General Manager to execute the license agreement for Mercedes Benz Dealership upon approval from Attorney Conneran after his review of our easement rights, seconded by Director Bautista.

Roll Call

Director Medina	Aye	Director Al-Arabi	Aye
Director Bautista	Aye	Director Chambers	Aye
Director Irwin	Aye		

The motion was carried unanimously.

**D. Consideration of Employment Agreement with New General Manager.**

General Manager Barrow stated that he had placed an ad in the ACWA website for the General Manager position, and he had received one application for the position from Patricia Mairena along with her resume.

After Closed Session, Director Bautista moved to offer the General Manager position to Patricia Mairena effective July 1, 2021, with a commencing salary of \$211,000, increasing by 5% to \$221,550 effective July 1, 2022, then by 5% to \$232,627.50 effective July 1, 2023, and by 8% to \$251,237.70 effective July 1, 2024; merit increases based on annual performance evaluations, and the details of the employment agreement to be negotiated with Attorney Conneran, seconded by Director Irwin.

Roll Call

Director Medina	Aye	Director Al-Arabi	Aye
Director Bautista	Aye	Director Chambers	Aye
Director Irwin	Aye		

The motion was carried unanimously.

7. **WRITTEN COMMUNICATIONS:** None.

8. **ATTORNEY'S REPORT:** None.

**9. GENERAL MANAGER'S REPORT:**

**A. Report on Water Service Leaks on Radburn Drive and Emily Court.**

General Manager Barrow reported that staff had repaired the leak on Radburn Drive which was caused by a leak at the water meter. Mr. Barrow stated that he had Stoloski and Gonzalez repair the leak on Emily Court. Mr. Barrow shared photos of the leak with the Board.

**B. Report on BAWSCA Workshop of March 5, 2021.**

General Manager Barrow reported on the BAWSCA workshop he attended on March 5, 2021.

**10. ITEMS FROM BOARD OF DIRECTORS: None.**

**11. CLOSED SESSION:**

**A. Closed Session Pursuant to Government Code Section 54957 (b):  
PUBLIC EMPLOYEE APPOINTMENT  
Title: General Manager**

**B. Closed Session Pursuant to Government Code Section 54957.6:  
CONFERENCE WITH LABOR NEGOTIATOR  
Agency Representative: Michael Conneran, Legal Counsel  
Unrepresented Employee: General Manager**

The Board went into Closed Session at 8:12 p.m. and reconvened at 8:29 p.m.

Upon returning to open session, the Board offered Assistant General Manager Patricia Mairena to position of General Manager.

Ms. Mairena accepted the offer of General Manager.

**12. ADJOURNMENT:**

Director Bautista moved to adjourn, seconded by Director Medina.

The motion was carried unanimously.

Time 8:39 p.m.

Darryl A. Barrow  
Secretary

POC [Signature]  
President

16 APR 2021  
Date