

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

Revised

Thursday, June 10, 2021

The meeting was called to order at 7:32 p.m.

General Manager Barrow stated that he was at the office in case anyone from the public wanted to attend the meeting and no one was present.

1. ROLL CALL:

Directors Present:

Janet Medina
Thomas Chambers
Perry Bautista
Karema Al-Arabi

Directors Absent: Excused absence, Director Irwin.

Staff Present:

General Manager, Darryl Barrow
Assistant General Manager, Patricia Mairena
Attorney, Michael Conneran

Visitors Present: Anona Dutton
Tina Wang
Joubin Pakpour

2. PLEDGE OF ALLEGIANCE: Led by Director Al-Arabi.

3. CONSENT CALENDAR:

Director Bautista moved to approve the consent calendar with correction to the minutes, seconded by Director Al-Arabi.

Roll Call

Al-Arabi	Aye	Director Medina	Aye
Director Bautista	Aye	Director Chambers	Aye

The motion was carried unanimously.

4. PUBLIC COMMENT: None.

5. BUSINESS (OLD):

A. Review Long Term Sanitary Sewer Capital Improvement Program as a Living List from Which to Draw Future Projects.

Consultant Engineer Joubin Pakpour reviewed the list of Long-Term Sanitary Sewer Projects with the Board of Directors. Mr. Pakpour reported the sanitary sewer projects were color coded by the severity of the repair work.

Director Medina moved to approve the Long-Term Sanitary Sewer Capital Improvement Program as a Living List from which to draw from for future projects, seconded by Director Bautista.

Roll Call

Director Al-Arabi	Aye	Director Medina	Aye
Director Bautista	Aye	Director Chambers	Aye

The motion was carried unanimously.

6. BUSINESS (NEW:

A. Public Hearing and Consideration of Adoption of Resolution No. 623 Adopting Urban Water Management Plan and Water Shortage Contingency Plan.

President Chambers opened the Public Hearing for consideration of adoption of Resolution No. 623, Adopting Urban Water Management Plan and Water Shortage Contingency Plan.

Anona Dutton and Tina Wang from EKI reviewed the District's Urban Water Management Plan and Water Shortage Contingency Plan with the Board of Directors and answered questions.

There were no comments from the public, so without objections, President Chambers closed the Public Hearing.

Director Medina moved to approve adoption of Resolution No. 623, Adopting Urban Water Management Plan and Water Shortage Contingency Plan, seconded by Director Bautista.

Roll Call

Director Al-Arabi	Aye	Director Medina	Aye
Director Bautista	Aye	Director Chambers	Aye

The motion was carried unanimously.

B. Update on Athy Drive Improvement Project.

Consultant Engineer Joubin Pakpour updated the Board on the Athy Drive Improvement Project. Mr. Pakpour stated the project will be completed by the next board meeting and will need to place acceptance of the project on the agenda.

C. Review/Approve 2021/2022 Operating Budget.

General Manager Barrow reviewed the 2021/2022 Operating Budget with the Board and answered questions.

Director Medina moved to approve the 2021/2022 Operating Budget, seconded by Director Al-Arabi.

Roll Call

Director Al-Arabi	Aye	Director Medina	Aye
Director Bautista	Aye	Director Chambers	Aye

The motion was carried unanimously.

D. Consideration to Continue Video Conference or In Person Board Meetings.

The Board discussed video conference and in person board meetings, no action was taken.

E. Consideration of Cost of Living and Salary Adjustment for District Employees.

General Manager Barrow stated that he recommended the Cost of Living and Salary Adjustment for District employees included in the board packet.

Director Bautista moved to approve the Cost of Living and Salary Adjustment for District employees recommended by General Manager Barrow, seconded by Director Al-Arabi.

Roll Call

Director Al-Arabi	Aye	Director Medina	Aye
Director Bautista	Aye	Director Chambers	Aye

The motion was carried unanimously.

F. Consideration of Resolution 624 Appointing Patricia Mairena as General Manager.

Director Medina moved to approve Resolution No. 624 Appointing Patricia Mairena as General Manager, seconded by Directors Bautista.

Roll Call

Director Al-Arabi	Aye	Director Medina	Aye
Director Bautista	Aye	Director Chambers	Aye

The motion was carried unanimously.

G. Consideration of Resolution No. 625 Authorizing Amendment to Agreement with Tri Counties Bank Regarding Banking Services.

Director Bautista moved to approve Resolution No. 625 Authorizing Amendment to Agreement with Tri Counties Bank regarding banking services, seconded by Director Medina.

Roll Call

Director Al-Arabi	Aye	Director Medina	Aye
Director Bautista	Aye	Director Chambers	Aye

The motion was carried unanimously.

H. Consideration of Resolution No. 626, Approve Employment of Darryl Barrow for a Limited Duration Appointment.

Director Medina moved to approve Resolution No. 626, Approve Employment of Darryl Barrow for a Limited Duration Appointment, seconded by Director Al-Arabi.

Roll Call

Director Al-Arabi	Aye	Director Medina	Aye
Director Bautista	Aye	Director Chambers	Aye

The motion was carried unanimously.

I. Review/Approve June 30, 2021, OPEB Actuarial Valuation Proposal and Data Request from Bartel Associates, LLC.

Director Bautista moved to approve proposal for OPEB Actuarial Valuation and Data request from Bartel Associates, LLC, seconded by Director Medina.

Roll Call

Director Al-Arabi	Aye	Director Medina	Aye
Director Bautista	Aye	Director Chambers	Aye

The motion was carried unanimously.

7. WRITTEN COMMUNICATIONS: None.

8. ATTORNEY'S REPORT:

Attorney Conneran stated that it was a pleasure working with General Manager Barrow, congratulated him, and wished him the best on his retirement.

9. GENERAL MANAGER'S REPORT:

A. Report on Risk and Resiliency Assessment and Emergency Response Plan.

General Manager Barrow reported that the Risk and Resiliency Assessment and Emergency Response Plan had been completed prior to the deadline. Mr. Barrow indicated that Ms. Mairena would be filing certification of completion.

10. ITEMS FROM BOARD OF DIRECTORS:

A. Report on CSDA Meeting of May 11, 2021.

President Chambers reported on the CSDA meeting he attended on May 11, 2021.

B. Report on BAWSCA Meeting of May 20, 2021.

President Chambers reported on the BAWSCA meeting he attended on May 20, 2021.

C. Report on ACWA Virtual Conference.

President Chambers reported on the ACWA Virtual Conference he attended.

D. Report on North San Mateo County Sanitation District Meeting.

11. **CLOSED SESSION:** None.

12. **ADJOURNMENT:**

President Chambers stated that it was a pleasure working with Mr. Barrow and hoped to see him around.

Without objection, President Chambers adjourned meeting.

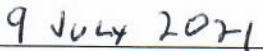
Time 8:57 p.m.



Secretary



President



Date