

**MINUTES OF THE SPECIAL MEETING
OF THE
BOARD OF DIRECTORS**

Thursday, June 30, 2022

Note: Due to COVID-19, this meeting was conducted as a teleconference pursuant to the provisions of the AB 361 [Government Code Section 54953(e)]. Directors participated remotely, but the public was welcome to attend the meeting in person, as the General Manager was present at the Westborough Water District Office, in addition to participating remotely.

The meeting was called to order at 7:30 p.m.

1. ROLL CALL:

Directors Present:

Julie Richards
Tom Chambers
Janet Medina
Don Amuzie
Perry Bautista

Directors Absent: None

Staff Present: Patricia Mairena, General Manager
Michael Conneran, Attorney

For the record, General Manager Mairena stated that she was present at the District's Office for any visitors who wished to attend the board meeting in person.

2. SPECIAL ORDER OF BUSINESS:

A. Consideration of Resolution 652, Declaring that District Meetings will Continue to be Held Via Teleconference.

Attorney Conneran indicated the Board is continuing action to comply with the provisions adopted under AB 361 which permits the Board to meet remotely during this period of emergency, which is still in effect. Attorney Conneran stated that it does require for the Board to regularly make findings and since the next meeting is not for a while, he recommends the approval of Resolution 652.

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Director Chambers moved to approve Resolution 652, Declaring that District Meetings will Continue to be Held Via Teleconference, seconded by Director Medina.

Roll Call

Director Richards	Aye
Director Chambers	Aye
Director Medina	Aye
Director Amuzie	Aye
Director Bautista	Aye

The motion was carried unanimously.

Director Amuzie commented that he had seen on the news that the Oakland School Board had met in person and questioned if there were any reasons why we the Board needed to continue to do this. General Manager Mairena replied that one of the reasons was that the District's office was small and there was not a large enough area to meet safely.

Director Chambers commented that there were also issues with ventilation at the office and that BAWSCA was still meeting remotely. He stated that they were looking for a place to meet possibly in September, but it was all dependent on the virus variants and what the County would recommend.

3. APPROVE CANDIDATE POLICY FORM FOR DISTRICT ELECTION NOVEMBER 8, 2022.

Attorney Conneran reported that this form was sent by the County, and they (Attorney Louie and him) had done the best to fill it out, but with two elections (one at-large and one district), they had advised General Manager Mairena to run it by the County, and County had replied that it was acceptable. Attorney Conneran pointed out that the County had adopted a term called sub-district and that was the term used on this form and stated that it would have been nice if the County had informed the District of their common terminology last year, as the District had looked for a term to use other than the word district and ended up using zone. Attorney Conneran also stated that this form contained the District's policy which in the past had a 200-word statement paid by the candidate.

Director Amuzie inquired if the sub-district did not apply to him. Attorney Conneran replied that it did not apply to him because he would be running at-large. Attorney Conneran stated that in two years, zones 1, 3, and 5, will be up for elections, including Director Medina.

Director Chambers moved to approve the Candidate Policy Form For District Election November 8, 2022, seconded by Director Medina.

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Roll Call

Director Richards	Aye
Director Chambers	Aye
Director Medina	Aye
Director Amuzie	Aye
Director Bautista	Aye

The motion was carried unanimously.

4. APPROVE RESOLUTION NO. 653, A RESOLUTION OF BOARD OF DIRECTORS OF THE WESTBOROUGH WATER DISTRICT CALLING FOR AN ELECTION TO BE HELD ON NOVEMBER 8, 2022 FOR THE ELECTION OF FOUR MEMBERS OF THE BOARD OF DIRECTORS.

Attorney Conneran explained that this resolution basically had the same content as the form previously discussed, and the County wanted the District to adopt a resolution calling for the election. He stated information basically reflects what was just approved which is the offices to be filled, the number of words on the statement, and how it is paid for, so he recommended approval.

Director Medina moved to approve Resolution No. 653, a Resolution of Board of Directors of the Westborough Water District Calling for an Election to be Held on November 8, 2022 for the Election of Four Members of the Board of Directors, seconded by Director Chambers.

Roll Call

Director Richards	Aye
Director Chambers	Aye
Director Medina	Aye
Director Amuzie	Aye
Director Bautista	Aye

The motion was carried unanimously.

13. ADJOURNMENT:

Without objection, President Bautista adjourned the meeting.
Time 7:43 p.m.

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Patricia ...

Secretary

[Signature]

President

07/15/2022

Date