

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

Thursday, January 12, 2023

Note: Due to COVID-19, this meeting was conducted as a teleconference pursuant to the provisions of the AB 361 [Government Code Section 54953(e)]. Directors participated remotely, but the public was welcome to attend the meeting in person, as the General Manager was present at the Westborough Water District Office, in addition to participating on the teleconference.

The meeting was called to order at 7:30 p.m.

1. ROLL CALL:

Directors Present:

Don Amuzie
Perry Bautista
Tom Chambers
Julie Richards
Janet Medina

Staff Present:

Michael Conneran, Attorney
Patricia Mairena, General Manager

Visitors Present: None

For the record, General Manager Mairena stated she was present at the District's Office for any visitors who wished to attend the board meeting in person.

2. PLEDGE OF ALLEGIANCE: Led by Director Chambers.

3. SPECIAL ORDER OF BUSINESS:

A. Consideration of Resolution 669, Declaring that District Meetings will Continue to be Held Via Teleconference.

Attorney Conneran stated that under the provisions of AB 361 during the COVID emergency, the Board had been authorized to meet in a remote configuration. Under this statute this permission would last only as long as there was an existing state of emergency, so this would be the next to the last meeting the Board would be able to do so. Attorney Conneran noted that the Board would not need to adopt this resolution at the next meeting since it was announced that the Governor's Emergency Order would be terminated by the end

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of February. For now, Attorney Conneran recommended the Board adopt this resolution to authorize the Board to meet remotely.

Director Chambers moved to approve Resolution 669, Declaring that District Meetings will Continue to be Held Via Teleconference, seconded by Director Richards.

Roll Call

Director Amuzie	Aye
Director Bautista	Aye
Director Chambers	Aye
Director Richards	Aye
Director Medina	Aye

The motion was carried unanimously.

4. CONSENT CALENDAR:

President Medina asked the Board if there was any discussion.

Director Chambers stated that a correction was needed to the minutes on page five of nine, under item 8.A - Review/Approve District Newsletter. Director Chambers pointed out that on the second paragraph, lines one and two, the word "State 2" should be replaced with "Stage 2".

Director Chambers moved to approve the Consent Calendar with the above correction to the minutes, seconded by Director Amuzie.

Roll Call

Director Amuzie	Aye
Director Bautista	Aye
Director Chambers	Aye
Director Richards	Aye
Director Medina	Aye

The motion was carried unanimously.

5. PUBLIC COMMENT: None.

6. BUSINESS (OLD):

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- A. Update on Claims Reimbursement from ACWA JPIA for Sinkhole (corrected) Repair – Loss of September 9, 2021, Claim #22-289 in the amount of \$51,285.88.**

General Manager Mairena recalled to the Board that at the last board meeting, she had reported that JPIA had requested a copy of the check payable to the City of South San Francisco for the \$51,285.88, and with the assistance of Attorney Conneran, a letter of reply had been sent to them. Ms. Mairena reported that JPIA had replied with the enclosed letter and check payable to the District in the amount of \$51,285.88. General Manager Mairena stated the check had been deposited and the claim had been settled.

7. BUSINESS (NEW):

- A. Appointment of Board Committees by President Medina.**

General Manager Mairena displayed the list of the current Board Committees. President Medina stated unless anyone had a request to change, she would like to leave the list of the board committees as it was. With no comments, President Medina made no changes.

- B. Consideration to Authorize Director/Staff Attendance to the ACWA/JPIA Spring Conference, Monterey, California, May 8 thru May 11, 2023.**

President Medina inquired if there were any directors who would be interested in attending this event.

Director Amuzie expressed his interest in attending this conference. General Manager Mairena also expressed her interest but stated she would need to prioritize whatever was happening at the District first.

Director Chambers moved to approve two attendees to the ACWA/JPIA Spring Conference, Monterey, California, May 8 thru May 11, 2023, seconded by Director Richards.

Roll Call

Director Amuzie	Aye
Director Bautista	Aye
Director Chambers	Aye
Director Richards	Aye
Director Medina	Aye

The motion was carried unanimously.

9. WRITTEN COMMUNICATIONS: None.

10. ATTORNEY'S REPORT:

Attorney Conneran reported on the Brown Act legislation – AB2449 that was adopted which attempts to permit a bit of hybrid meetings but is pretty restrictive on the circumstances that can be used and not very helpful. Attorney Conneran stated he would present a memo to the Board at the next meeting to explain this a bit further. Attorney Conneran recalled that as he stated at the beginning of this meeting, the next meeting will be the last that can be done under AB361, and the March meeting will be in person.

11. GENERAL MANAGER'S REPORT:

A. Report on District's Water Conservation for December 2022.

General Manager Mairena reported on the water conservation efforts for December 2022. Ms. Mairena stated that with the help of Director Chambers, a section had been added to the spreadsheet displaying the GPCPD data.

Director Chambers stated that he had included GPCPD data showing year-to-date information, which was a little misleading since there is more water used during the spring, summer and to a lesser extent the fall, so he had also added a formula in the upper corner that included the year-to-date difference in per capita; thus, showing where the District stands in relation to any potential rationing. Director Chambers also stated that it is harder for the District to conserve in the summer, since there is not very much irrigation happening within the District.

B. BAWSCA Revised FY 2022-23 Bond Surcharges (*item added*).

General Manager Mairena asked Director Chambers if he would be reporting on the memo she had received today on the BAWSCA Revised Bond Surcharges. Director Chambers replied that BAWSCA had completed the refinancing and locked a really good rate about nine months ago.

General Manager Mairena stated that the memo she had just received today stated that the District's monthly bond surcharge would be changed from \$10,885 (from July 2022 to February 2023) to \$7,232 (from March 2023 to June 2023); thus, lowering it even further.

12. ITEMS FROM BOARD OF DIRECTORS:

A. Report on ACWA/JPIA Conference, November 29 – December 1, 2022 (Amuzie).

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Director Amuzie reviewed highlights of his written report of the ACWA/JPIA Conference with the Board, stated that it was a good conference, and asked if there were any questions.

Director Bautista mentioned that he was surprised that Israel was a world leader when it came to wastewater usage specially in agriculture. Director Chambers replied that Jordan and that area did not have any rainfall and that was why the Dead Sea was drying up. Director Bautista expressed that it was a great idea, and that recycling water was being used for the golf courses and perhaps California should consider it for agriculture. Director Chambers mentioned a ground water preservation project for watering the cemeteries in Colma. Attorney Conneran cited the high cost of building the pipelines.

President Medina thanked Director Amuzie for his report.

Director Amuzie stated that at the last meeting he brought up that he would like to see the younger generations work with the District over the summer to sort of show them the ropes. Director Amuzie also stated he did not know how to push this or what the next steps would be. Director Chambers replied that the District would need to first, put together a job description and then budget for it. Director Chambers stated the General Manager could assess the need and then add it to next year's budget.

Attorney Conneran stated that the basic rule was that if a student was getting course credit for an internship, then they would not need to be paid, but if that was not the case, then they would need to be paid and the budget would be minimum wage or whatever the Board felt compelled to pay them for the period they worked. Attorney Conneran suggested checking with the neighboring agencies that have programs to see how they work.


President Medina mentioned the article she sent out on the recent storms and hoped that the drought ends soon.

13. CLOSED SESSION: None.

14. ADJOURNMENT:

Without objection, President Medina adjourned the meeting.

Time 8:06 p.m.



Secretary



President



Date