AI Perfect PDF Manual

AI Perfect PDF is a fantastic tool for searching and querying your PDF files, taking over the task of answering repetitive questions from your employees. They can help themselves with the AI-powered chatbot!

Quick Start Guide

Getting started with AI Perfect PDF is super easy:
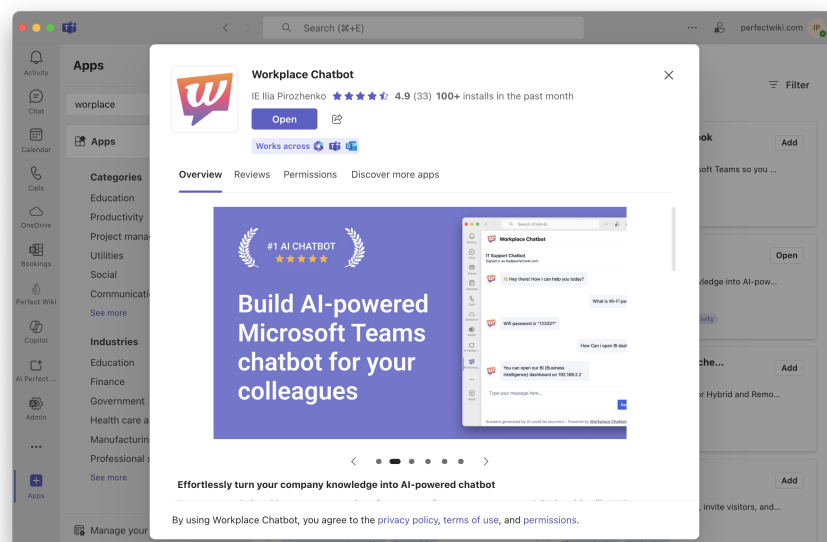
1. [Install AI Perfect PDF on Microsoft Teams](#) and create an account
2. Upload any PDF file and start asking questions

    a. For example, you can ask the AI to *summarize the file* or inquire about specifics like "*How much does a subscription cost?*"
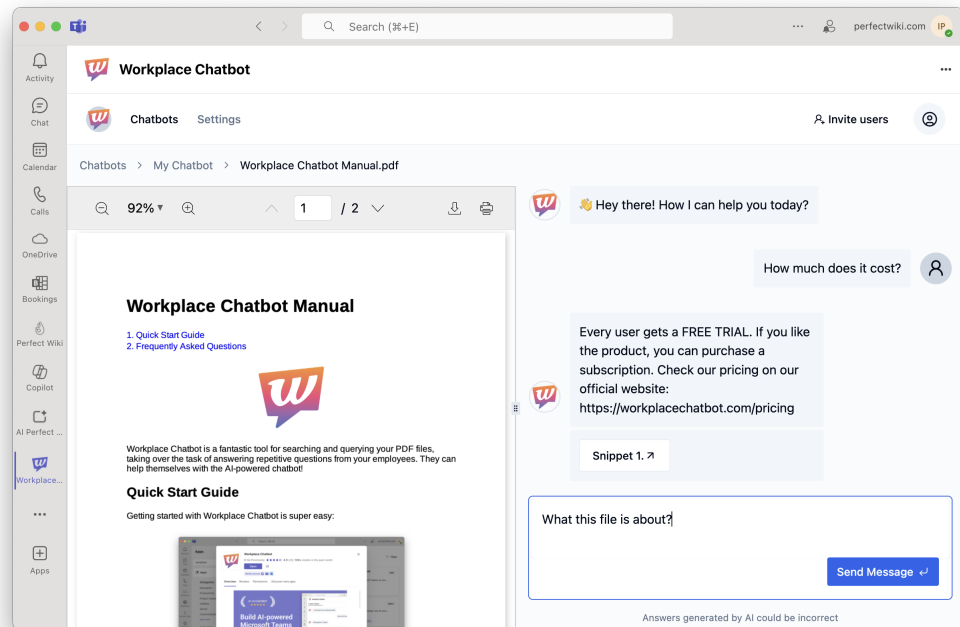
    b. The chatbot will answer your questions and provide references from within the file.
    c. The chatbot will respond in the language of the question
3. You can upload multiple files and query AI Perfect PDF about all of them. It will direct you to the file where the answer was found, making your search seamless.

How-to invite users

To invite users to your chatbot click "Invite Users" button on the top bar. Type user email and click "Send invite". User will receive a link to join your AI Perfect PDF account.
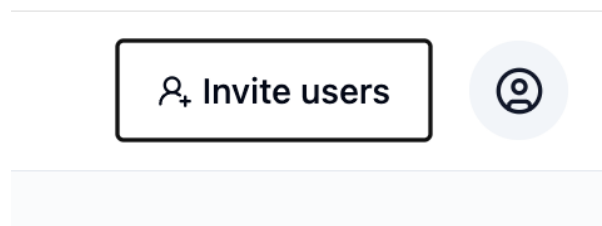
How-to tune bot answers

You could add extra instructions to chatbots and files. Just click the "Pencil" icon to do it. For instance, you can tell the chatbot, "You're a chatbot working at XXXX company," and it'll use that info when chatting. You can also tweak how a chatbot responds to specific files by adding instructions like, "For questions about 'XXXX,' answer 'YYYYY.'"
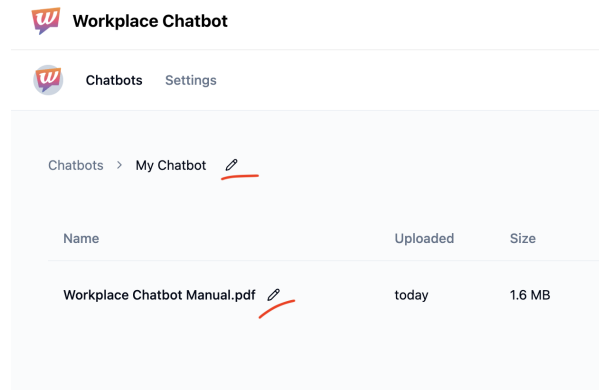
Frequently Asked Questions

How much does it cost?

Every user gets a FREE TRIAL. If you like the product, you can purchase a subscription. Check the pricing on our official website: https://workplacechatbot.com/pricing

Do I pay for each user?

No! Every subscription includes unlimited users, with only a limit on the number of requests.

Can I upload docx, xlsx, or txt files??

Yes, but you need to convert them to PDF first. Automatic conversion is coming soon.

What are FREE TRIAL limits?

On a free trial you could create only 1 chatbot, maximum file size is limited to 1MB, you can upload only 5 files and ask chatbot only 19 questions per month.

How many files can I upload?

It depends on your subscription plan. With the FREE TRIAL, you can upload up to 5 files.

What is Workplace Chatbot?

Workplace Chatbot is a previous name of the AI Perfect PDF.

Where I can get support?

Email us at hello@workplacechatbot.com