

### JOB DESCRIPTION

#### FOR

# GROOM

## RESPONSIBLE TO:

Centre Manager, via Assistant Centre Manager or Supervisor

## AIM OF THE JOB:

To provide care for equines undergoing recovery and rehabilitation, and generally assist with the smooth running of the yard.

## MAIN DUTIES AND RESPONSIBILITIES:

* As part of a fast paced team assist with all aspects of the general care, rehabilitation and treatment of resident equines
* Be responsible for a dedicated list of horses undergoing recovery or rehabilitation
* As part of a hard working team ensure that the general yard duties are carried out to a high standard using time efficient methods
* Assist with the maintenance of equine and general administrative records as directed
* To deal with members of the general public in a professional, polite and friendly manner, and to direct any questions to the Supervisor, Assistant Centre Manager or Centre Manager as appropriate
* To assist with off-site duties, including the collection and delivery of equines
* As required assist with welfare pick-ups in sometimes highly stressful and tense conditions
* To work with visiting specialists including vet, farrier, physiotherapist and members of other organisations in a professional manner
* To assist with a range of events both on and off site
* To comply with the policies of World Horse Welfare to ensure a safe and healthy working environment

**OTHER DUTIES AND RESPONSIBILITIES:**

To undertake other job-related tasks as directed by the Centre Manager, Assistant Centre Manager or Supervisor

**HEALTH & SAFETY:**

* To comply with the policies of World Horse Welfare to ensure that risks within the working environment are reduced as low as reasonably practicable
* To raise any health and safety concerns with your Line Manager or the Health & Safety Officer based at Head Office

**PERSON SPECIFICATION**

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|  | **ESSENTIAL** | **DESIRABLE** |
| **QUALIFICATIONS** | * Full driving licence
 | * BHS stage 2 or equivalent
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| **EXPERIENCE** | * Working with a range of equines including young stock and problem horses
* Working on a large fast paced yard to high standard
 | * Rehabilitation experience
* Transportation of horses
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| **KNOWLEDGE/SKILLS** | * Sound equine knowledge
* Ability to work on own initiative
* Ability to work in a busy team
* Sound organisational skills
* Working knowledge of IT skills
 | * Ability to drive/tow horsebox
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| **PERSONAL QUALITIES** | * Hard working
* Team player
* Enthusiastic
* Good communicator
* Confident
* Good time keeping
* Conscientious
* Flexible
 | * Ability to live onsite in shared staff accommodation
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| **MOTIVATION** | * Desire to develop a career within the equine industry
* Commitment to the horse industry and a strong interest in equine welfare and in particular rehabilitation
* Job satisfaction
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