



## **JOB DESCRIPTION FOR GROOM**

### **RESPONSIBLE TO:**

Centre Manager, via Assistant Centre Manager or Supervisor

### **AIM OF THE JOB:**

To provide care for equines undergoing recovery and rehabilitation, and generally assist with the smooth running of the yard.

### **MAIN DUTIES AND RESPONSIBILITIES:**

- As part of a fast paced team assist with all aspects of the general care, rehabilitation and treatment of resident equines
- Be responsible for a dedicated list of horses undergoing recovery or rehabilitation
- As part of a hard working team ensure that the general yard duties are carried out to a high standard using time efficient methods
- Assist with the maintenance of equine and general administrative records as directed
- To deal with members of the general public in a professional, polite and friendly manner, and to direct any questions to the Supervisor, Assistant Centre Manager or Centre Manager as appropriate
- To assist with off-site duties, including the collection and delivery of equines
- As required assist with welfare pick-ups in sometimes highly stressful and tense conditions
- To work with visiting specialists including vet, farrier, physiotherapist and members of other organisations in a professional manner
- To assist with a range of events both on and off site
- To comply with the policies of World Horse Welfare to ensure a safe and healthy working environment

### **OTHER DUTIES AND RESPONSIBILITIES:**

To undertake other job-related tasks as directed by the Centre Manager, Assistant Centre Manager or Supervisor

### **HEALTH & SAFETY:**

- To comply with the policies of World Horse Welfare to ensure that risks within the working environment are reduced as low as reasonably practicable
- To raise any health and safety concerns with your Line Manager or the Health & Safety Officer based at Head Office

## PERSON SPECIFICATION

	ESSENTIAL	DESIRABLE
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"><li>• Full driving licence</li></ul>	<ul style="list-style-type: none"><li>• BHS stage 2 or equivalent</li></ul>
<b>EXPERIENCE</b>	<ul style="list-style-type: none"><li>• Working with a range of equines including young stock and problem horses</li><li>• Working on a large fast paced yard to high standard</li></ul>	<ul style="list-style-type: none"><li>• Rehabilitation experience</li><li>• Transportation of horses</li></ul>
<b>KNOWLEDGE/SKILLS</b>	<ul style="list-style-type: none"><li>• Sound equine knowledge</li><li>• Ability to work on own initiative</li><li>• Ability to work in a busy team</li><li>• Sound organisational skills</li><li>• Working knowledge of IT skills</li></ul>	<ul style="list-style-type: none"><li>• Ability to drive/tow horsebox</li></ul>
<b>PERSONAL QUALITIES</b>	<ul style="list-style-type: none"><li>• Hard working</li><li>• Team player</li><li>• Enthusiastic</li><li>• Good communicator</li><li>• Confident</li><li>• Good time keeping</li><li>• Conscientious</li><li>• Flexible</li></ul>	<ul style="list-style-type: none"><li>• Ability to live onsite in shared staff accommodation</li></ul>
<b>MOTIVATION</b>	<ul style="list-style-type: none"><li>• Desire to develop a career within the equine industry</li><li>• Commitment to the horse industry and a strong interest in equine welfare and in particular rehabilitation</li><li>• Job satisfaction</li></ul>	