



JOB DESCRIPTION for GROOM

RESPONSIBLE TO

Centre Manager, via Assistant Centre Manager or Supervisor

AIM OF THE JOB

To ensure that the stables, yard and paddocks are maintained to the required standards and assisting the rehabilitation team with the equines currently in our care undergoing rehabilitation.

MAIN DUTIES AND RESPONSIBILITIES

- As part of a hard-working team ensure that the general yard duties are carried out to a high standard using time efficient methods
- As part of a fast-paced team assist the rehabilitation team with all aspects of the general care and treatment of resident equines
- Assist with the maintenance of equine and general administrative records as directed
- To deal with members of the public in a professional, polite and friendly manner, and to direct any questions to the Supervisor, Assistant Centre Manager or Centre Manager as appropriate
- To assist with off-site duties, including the collection and delivery of equines
- As required assist with welfare pick-ups in sometimes highly stressful and tense conditions
- To assist visiting specialists including vet, farrier, physiotherapist and members of other organisations in a professional manner as required
- To assist with a range of events both on and off site
- To comply with the policies of World Horse Welfare to ensure a safe and healthy working environment

OTHER DUTIES AND RESPONSIBILITIES

To undertake other job-related tasks as directed by the Centre Manager, Assistant Centre Manager or Supervisor

HEALTH & SAFETY

- To comply with the policies of World Horse Welfare to ensure that risks within the working environment are reduced as low as reasonably practicable
- To raise any health and safety concerns with your Line Manager or the Health & Safety Officer based at Head Office

PERSON SPECIFICATION

	ESSENTIAL	DESIRABLE
QUALIFICATIONS	<ul style="list-style-type: none">• Full driving licence	<ul style="list-style-type: none">• BHS stage 2 or equivalent
EXPERIENCE	<ul style="list-style-type: none">• Working with or around a range of equines including young stock and problem horses• Working on a large fast paced yard to high standard	<ul style="list-style-type: none">• Rehabilitation experience• Transportation of horses
KNOWLEDGE/SKILLS	<ul style="list-style-type: none">• Sound equine knowledge• Ability to work on own initiative• Ability to work in a busy team• Sound organisational skills• Working knowledge of IT skills	<ul style="list-style-type: none">• Ability to drive/tow horsebox
PERSONAL QUALITIES	<ul style="list-style-type: none">• Hard working• Team player• Enthusiastic• Good communicator• Confident• Good time keeping• Conscientious• Flexible	<ul style="list-style-type: none">• Ability to live onsite in shared staff accommodation
MOTIVATION	<ul style="list-style-type: none">• Desire to develop a career within the equine industry• Commitment to the horse industry and a strong interest in equine welfare and in particular rehabilitation	