



Minutes of an electronic Meeting of the Governance Nominations Committee held at 1500 on 22 June 2021.

Present Sir Les Ebdon Dr Mary Kiernan Rachel Nicholls
(Chair) (PC Principal)

In Attendance Ralph Devereux Liz Knight
(Secretary) (UCP Academic Director)

18/20 ELIGIBILITY, QUORUM, DECLARATION OF INTERESTS

No notice had been received of any Member becoming ineligible to hold office, the meeting was quorate and there were no unregistered interests declared.

19/20 STANDING ITEMS

a. The minutes of the adjourned meeting held on 26 November 2020, reconvened on 6 January 2021, were confirmed for electronic signature. **(Action 1)**

b. Outstanding Actions. All actions had been completed.

		Status
	26.11.20 See referenced minute for full detail.	
Action 1	06/20b. Re Daljit Pye. Clerks note below action table	Complete
Action 2	07/20a. Last Minutes (16.9.20) confirmed for signature.	
Action 3	08/20b. Awayday tbh after Easter 2021	
Action 4	08/20c. Suggested "Link Governors" to next Committee Meeting.	
Action 5	08/20b. Circulate updated HE Governors' Guide to members.	
Action 6	08/20e. HEA Skills Audit to inform future training & development.	
Action 7a/7b	09/20a&b. DD & SA recommended for Council membership.	

		Status
	06.01.21 See referenced minute for full detail.	
Action 1	14/20c. LE to discuss with MK.	Complete
Action 2	14/20c. DP (prov) recommended for appointment to the Council	

c. Matters arising. There were no matters arising from the minutes.

d. Urgent Business. There were no requests for urgent business.

The information was received.

Actions had been identified. (Register at 25/20)

20/20 COUNCIL MEMBERS

a. Training. There had been unavoidable, cyber-attack related delays with the mandatory training programme, these were now largely resolved and Members had been reminded at the Council meeting held on 10 June 2021 of the process for arranging completion of the modules. A dedicated Council Members face-to-face training session would be

arranged for the afternoon/evening on either 6 or 8 September., Members were asked to confirm preference and availability to the Secretary. The Training programme was proceeding well. A full induction had been completed for the recently appointed Members, and, at their request, specific digital training had been arranged. The IEG Governors' Guide was under comprehensive amendment and when completed and approved by the Corporation it would be presented to the Council for Members' information and guidance with a specific UCP addendum for consideration. **(Action 2)**. Members' skills were currently under review and when complete would be analysed to inform training for the next academic year. During general discussion it was agreed that the Committee for University Chairs (CUC) code of conduct would be annotated to indicate any areas which were not followed, together with the reasoning behind the decision. **(Action 3)** During general discussions it was agreed that the term "Council Members or Members" would be used when referring to UCP matters. **(Action 4)**

- b. Link Members' Scheme. The link scheme, based on the IEG model was now being established, the current allocations were at Appendix 1, these had been allocated informed by personal skills and preferences. This would become fully operational in the next academic year but preliminary familiarity meetings were underway; full detail by Department and contacts was attached; a few Members had been unable to participate for the coming year through personal commitments. Members welcomed the development of the arrangement.

The information was received and noted.
Action had been identified (Register at 25/20)

21/20 STUDENT OFFICER

The selection process for the elected Student Officer was in progress, overseen by the recently retired incumbent Richard Greensmith whose last meeting had been 10 June. The process completed with the election by their peers of the new Student Member of the Council. (see Article 13.1.5.)

The information was received and noted.

22/20 INTERNAL AUDIT SERVICE

The IAS Plan had now been determined to meet specific UCP requirements with regard to and integrated with, the IEG IAS. The plan, to satisfy OfS and wider requirements had now been considered and approved to consider: Governance, Risk Management and Sub-Contracting; visit dates had been agreed.

The Information was received.

23/20 URGENT BUSINESS

There had been no urgent business requested.

24/20 NEXT MEETING

The date for the next meeting would be advised.

25/20 ACTION TABLE

See referenced minute for full detail.		Resp	Date
Action 1	19/20a. Last minutes (26.11.20 & 6.1.21) confirmed for signature.	Sec	wie
Action 2	20/20a. GG UCP Addendum to be approved by Council.		asap
Action 3	20/20a. CUC Code to be annotated for non-compliance.	All	wie
Action 4	20/20a. Specific reference to UCP "Members"		