



Minutes of an electronic Meeting of the Governance Nominations Committee held at 1500hrs on 16 September 2020.

Present	Sir Les Ebdon (Chair)	Rachel Nicholls (IEG DCEO)	
In Attendance	Ralph Devereux (Secretary)	Liz Knight (UCP Academic Director)	Shakira Martin (02/20b only)
Apologies	Dr Mary Kiernan		

01/20 ELIGIBILITY, QUORUM, DECLARATION OF INTERESTS

The apology was accepted. No notice had been received of any Member becoming ineligible to hold office, the meeting was quorate and there had been no interests declared.

02/20 NOMINATIONS

- a. Shakira Martin. Shakira was extensively experienced in both Higher and Further Education (HE & FE), currently in post as Head of Student Experience at Rose Bruford College in Sidcup and as a former 2-year President of the National Union of Students (NUS). Her application was supported with a CV, Skills Audit Assessment and the "Fit and Proper Person" return. The Chair had met Shakira several times and shared an external Trusteeship with her. The format for the personal interview was explained and agreed. The exchange would be interactive with each member individually leading on questions.

Shakira Martin joined the meeting.

- b. The Chair thanked Shakira for her interest in University Centre Peterborough (UCP), welcomed her to the meeting and introduced all present. Shakira explained that she had an interest in Peterborough and would welcome the opportunity to contribute as a member of the Council, she was deeply committed to social mobility and her experience as the NUS had reinforced her belief in the value of student voice and engagement. Although she lived and worked in London, she sought to widen her social awareness and to perhaps introduce an external perspective to the Council corporate skills. She was aware that the UCP had recently experienced an exciting time, that Council Members were also ambassadors; she would deliver that function, understood stakeholder involvement and the public responsibility associated with the function and would make use of previous experience. The pandemic and associated dreadful consequences had nevertheless prompted valuable changes in working patterns, some of which would remain and be reinforced. Leadership of the NUS had provided valuable experience in "bringing people with you" and with her commitment to student engagement in all aspects she would contribute fully to the Council. Shakira then assured members that she had the capacity to commit to the role and would bring valuable associated networking and stakeholder assets. She then thanked Members for their time and left the meeting. Members considered the exchange and agreed that Shakira was a fit and proper person, clearly had much energy, vision, commitment and additionally her experience was appropriate; the Committee unanimously recommended her appointment to the Council as an Independent Member. **(Action 1)**
- c. Peter Walker. Peter was currently a UCP Director who had recently retired from his post at PRC and had indicated a wish to continue his association, accordingly he was considered for appointment as an independent governor. Previous experience with Peter justified the unanimous recommendation that he be appointed to the Council as an Independent Member. **(Action 2)**
 - a. **The information was received.**
 - b. **Actions had been identified. (Register at 5/20)**

03/20 URGENT BUSINESS

The Audit Committee (AC) had yet to be populated and appointed to the Council Peter would probably be a member, however his former PRC post meant that he could not be Chair; LK undertook to approach another potential member Alison Davies and inform Members of the response. **(Action 3)**

- a. **The information was received.**
- b. **Actions had been identified. (Register at 5/20)**

04/20 NEXT MEETING

The next meeting would be held on 26 November 2020 (if required).

05/20 ACTION TABLE

See referenced minute for full detail.		Resp	Date
Action 1	02/20b. SM recommended for appointment to the Council.	Chair	29.09.20
Action 2	02/20c. PW recommended for appointment to the Council.		
Action 3	03/20. LK to canvass for AC Chair and report.	LK	asap

[Paula Davanzo \(Clerk\) for St. Le. Ebdon \(Acting Chair\)](#)






Minutes16.9.20RDRN

Final Audit Report

2020-11-30

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