



MICRO-credentials for life-long learning and employability:
**Building Capacities for Developing Agile Educational
Interventions in Southeast Asian Universities**

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Quality Assurance Strategy



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Executive Summary

The MICROCASE Quality Assurance Strategy is intended as the Guide for the MICROCASE Quality Assurance activities throughout the project implementation. It is a practical document, a set of guidelines and instructions to enable the Project Team to quickly identify the correct formats, processes and procedures to ensure that the Project achieves the overall quality standards necessary for fulfilling its objectives. It outlines evaluation goals and processes, defines the partners' tasks with regards to the internal Quality Assurance activities, sets performance indicators, delivers relevant reporting forms, and provides other supporting materials. For this reason, MICROCASE Quality Assurance Strategy is a “living document” that is subject to modification during the Project's lifetime.

The MICROCASE Quality Assurance Strategy contains the following chapters:

- Chapter one introduces the Project, defines place and role of Quality Assurance activities, and explains interactions between management and coordination and quality assurance;
- Chapter two describes the Quality Assurance system, the roles and tasks of the actors involved, the methodology and the tools developed to evaluate the Project outcomes and results;
- Chapter three describes the external quality reviewing and evaluation process, the role and tasks of the independent external quality expert and the procedures for selection and recruitment;
- Chapter four describes the areas for the evaluation of the outputs, outcomes and impacts, as well as the key performance indicators to be used to this end.

Questionnaires, forms and other tools, to be used in the Quality Assurance process, are included as annexes.