

# Communication Plan

Dear Bar D Owner,

The Bar D Owner's Association (BDOA) board is committed to improving communication with the owners. As part of being more transparent and providing quicker feedback, the board is implementing some changes to how we communicate and work with the owners.

#### **Method of Communication**

While the board has tried to use email to improve speed of communication and reduce costs, there are still several owners that have not provided email addresses to the board. If you do not receive emails from the BDOA board, and would like to, please send your email address to bar\_d\_owners\_association@yahoo.com. We understand that a few residents of the Bar D have limited or no Internet access. Please note that Internet access is available at the Fairplay library, and other public libraries. However, for those owners that would like to continue receiving communication through the US Postal Service, we will provide an opt-in. It is the owner's responsibility to opt-in for mail through the US Postal Service. If an owner chooses to opt-in, mail will only be sent to the address listed in the Park County property records. In all other cases, email will be sent for vital communications, and all other information will be posted on the BDOA website: https://bardownersassociation.wordpress.com.

The BDOA website is fully mobile compliant. Everyone should be able to access the website, and use all of its features, from a smart phone.

To opt-in for mailed communications, please write the board at the following address and ask to be added to the BDOA mailing list:

Bar D Owner's Association PO Box 259 Como, CO80432

## Website

The website, link above, has a great deal of information on it, and the board posts updates on the website to make them accessible to all owners. Please take a few minutes to review the website. Suggestions on ways to improve it are encouraged. Consider this website to be version 1.0.

## **Issue Resolution**

On the new BDOA website, a form has been provided that can be filled out at this URL: https://bardownersassociation.wordpress.com/issue-submission. The submitted information will

automatically be sent to the board members for action. Submission resolution will be sent as quickly as possible. In cases where an issue may require significant discussion, an update will be provided to the owner.

As some owners may not have Internet access, you may send any issues to the BDOA mailing address, above. Please include the following information in your letter:

Name Lot Number Mailing Address Issue Suggested Resolution

It is vital that a suggested resolution is provided. The board will send a response to the owner via the postal service if it is submitted via the postal service.

There will be some issues that can't be resolved by the board, and some issues that the board will not address. Many issues need to be resolved between owners, and some of them may require the Sheriff or Park County's Code Enforcement Division. In those cases, the board will respond to the issue by pointing the owner to Park Country officials.

### **Future**

The board hopes that the website will be the first step in improving communications with the owners and addressing issues in a timelier fashion. We look forward to suggestions, too.

Thank you,

Your board