

S/N	Department	Job Title	Job Number	Salary	Academic Requirement	Chinese Language Proficiency Requirement <sup>Note</sup>	Closing Date (DD/MM/YYYY)
12	Various Government Bureaux and Departments	Clerical Assistant	48040	HK\$14,735 per month	Secondary 4	Secondary 4 standard	Applications are accepted all year round until further notice.

*Note - For civil service appointment purpose, Grade C and Grade E in Chinese Language in the Hong Kong Certificate of Education Examination (HKCEE) before 2007 are accepted administratively as comparable to Level 3 and Level 2 respectively in Chinese Language in the 2007 HKCEE and henceforth.*

*Grade C and Grade D in Chinese Language in International General Certificate of Secondary Education (IGCSE) / General Certificate of Secondary Education (GCSE) / General Certificate of Education (Ordinary Level)(GCE O Level) are accepted as comparable to Level 3 and Level 2 in Chinese Language respectively in the Hong Kong Diploma of Secondary Education Examination (HKDSEE) / HKCEE for civil service appointments.*

*"Attained" and "Attained with Distinction" results in the Applied Learning Chinese (for non-Chinese speaking students) subject is accepted respectively as meeting the Chinese language proficiency requirements of Level 2 and Level 3 in Chinese Language in HKDSEE.*