

ORDINANCE 00-67

**AN ORDINANCE OF THE TOWN OF UNICOI,
TENNESSEE DEFINING THE DUTIES OF THE MAYOR
AND BOARD OF ALDERMEN**

WHEREAS, Tennessee Code Annotated, 6-3-106 gives the Mayor of the Town of Unicoi certain duties unless the Board of Mayor and Aldermen designates otherwise, and

WHEREAS, the Board of Mayor and Aldermen wants to exercise certain duties itself;

NOW THEREFORE BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Unicoi as follows:

Section 1. The administrative duties set forth in Tennessee Code Annotated, 6-4-101, shall be performed by the Board of Mayor and Aldermen.

Section 2. The Board of Mayor and Aldermen shall employ, promote, discipline, suspend, and discharge all employees and department heads, in accordance with personnel policies and procedures, if any are adopted, by the Board of Mayor and Aldermen.

Section 3. The Board of Mayor and Aldermen shall act as purchasing agent for the Town in the purchase of all materials, supplies, and equipment for the proper conduct of the Town's business, provided that all purchases shall be made in accordance with policies, practices, and procedures established by the Board.

Section 4. The Board of Mayor and Aldermen or their designee shall prepare and submit the annual budget and capital program for adoption by ordinance.

Section 5. The Mayor shall continue to exercise the duties set forth in Tennessee Code Annotated 6-3-106(a) and 6-3-106(b5).

THIS ORDINANCE shall take effect from and after its passage, the public welfare requiring it.

Passed on First Reading Aug. 21, 2000 :

	<u>Yes</u>	<u>No</u>
Mayor Hensley	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vice Mayor Hopson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alderman Edwards	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alderman Street	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alderman Lynch	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Passed on Second Reading 9-18-00 :

	<u>Yes</u>	<u>No</u>
Mayor Hensley	<u>✓</u>	<u>—</u>
Vice Mayor Hopson	<u>✓</u>	<u>—</u>
Alderman Edwards	<u>absent</u>	<u>—</u>
Alderman Street	<u>✓</u>	<u>—</u>
Alderman Lynch	<u>✓</u>	<u>—</u>

Charles M. Hensley
Mayor

Marcia V. Johnson
Town Recorder

