

# Viewing Comments in the Gradebook

**Strategies for Student Online Success**  
Instructor: Tracy Sleep

Tools: **Gradebook** | Email | Live | Doc Sharing | Dropbox | Journal | Webliography | Tech Support | Help

**Course Home**  
Syllabus  
Virtual Office  
Student Lounge  
Student Ethics Statement  
Online Tutoring  
Library

**Your College**

**Resources**

**Technical Requirements & Computer Skills**

**Online Course Navigation & Tools**

**Communication**

**Are You Prepared?**

**Study Skills & Exams**

**Everything Else**

**Gradebook**  
View Gradebook | User Activity

**My Gradebook: Ann Jenkins**  
Grade To Date: **50/50 (100%)** View Gradebook By: Unit | Item

Assignment	Grade	Earned to Date	Possible for Course
Unit 4: Online Course Navigation & Tools - Practice Exam		*	100 pts.
Unit 4: Online Course Navigation & Tools - Using the Dropbox	50/50	50 pts.	50 pts.
Unit 4: Online Course Navigation & Tools - Threaded Discussion	*	*	50 pts.
<b>Total</b>		<b>50 pts. (of 50 Completed)</b>	<b>200 pts.</b>
<b>Grade To Date:</b>		<b>50/50 (100%)</b>	

**Gradebook Key**

- \* Items not yet graded
- Exams not yet entered
- ⊕ Extra Credit
- ⊗ Excluded from Course Grade

**Bold** values indicate all items have not been graded.  
To access grade details and comments click on the \* or on the grade.  
The grade to date shown above includes only the items that have been graded thus far—it does not take into account ungraded items.

1. Log into your course
2. Click on the Gradebook Tool
3. Select assignment that has been graded; click on grade or points earned link

# Viewing Comments in the Gradebook

https://frameset.next.college.com/(NEXT(db355d3e39))/Main/AllMode/FramesetHybrid/GeneralFram...

Ann Jenkins: Unit 4: Using the Dropbox | INBOX

Numeric Grade: 50 / 50 pts  
Letter Grade:

Close

Details

Respond or Submit an Additional Assignment

Author	Date/Time *
Tracy Sleep	4/20/2012 7:12 PM
[Hide comments]	
Ann, Nice job with saving the file in rich text format. It looks like you understand how to submit an assignment to the dropbox. You are off to a good start!	
Ann Jenkins	4/20/2012 7:01 PM

\* Times are displayed in (GMT+04:30) Kabul

https://dropbox.next.college.com/(NEXT(db355d3e39))/Main/CourseMode...

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View Gradebook By: Unit | Item

Grade	Earned to Date	Possible for Course
--	*	100 pts.
50/50	50 pts.	50 pts.
*	*	50 pts.
50 pts. (of 50 Completed)		200 pts.
50/50 (100%)		

- A pop-up box will appear with that assignment's grade and comments.
- Be patient; it may take a few minutes for the entire contents of the pop-up box to appear.
- Click on the "+" sign to view the entire message from your instructor