

Felixstowe Indoor Bowls Club

Privacy Policy

General Data Protection Regulation (GDPR) effective from May 25th 2018 changes how personal information is handled. These changes to the data protection Act 1998 aim to make our practice regarding data protection "fit for 21st century" by granting new rights, as well as enhancing and improving existing rights.

This FIBC policy applies to PERSONAL INFORMATION of club members collected by the club and sets out the principles as to how FIBC collect, process, use, store and disclose the information.

FIBC collects, processes, stores personal information which will only be used or disclosed for the primary purposes for which it was collected, in line with the principles set out in our Privacy Policy. Individual members' data is held only for as long as it is required in order for the Club to conduct its business. In the event of membership not being renewed for any reason, it will be removed from the Club's database.

Personal information

FIBC collects member's personal information which include: name, address, phone numbers, email address, gender and date of birth which are necessary for FIBC to operate its membership. This information will be securely stored both electronically, with password protection, and in paper form. FIBC requests member's consent for processing their personal information by agreeing with this policy at the time of membership application or at the renewal of membership for existing members

Use of personal information

FIBC collects member's personal information for maintaining the membership database for internal administration, Contacting members for membership application, details of events and other matters for the interest of the members and the club, communicating information to Bowls England, Suffolk County Indoor Bowling Association, and Suffolk County Ladies Indoor Bowling Association for entering county and national competition. FIBC does not reveal members personal information to any external organisation except Felixstowe Leisure Centre. Felixstowe Leisure Centre needs it to prepare the Access card for entering the leisure centre. FIBC prepares a member's contact list and is kept in the bowls hall in a secured place for other FIBC members to use as and when necessary.

Photographs

FIBC may take photographs of members attending matches, competitions or other events and may wish to use them for publishing in the club's hand book, newsletter or on the club's website. FIBC does not use member's photographs for any other purposes other than mentioned in this paragraph.

Website

By submitting personal information to the FIBC website (www.felixstoweibc.com), members agree that FIBC is allowed to process it in the manner described in this policy. In the event of any questions, queries, corrections and deletion to personal information contained within this website, please contact FIBC Secretary.

Member's right

If they wish, Members have the right to withdraw their personal information from FIBC's database. In this case members have to inform the Club Secretary in writing . Members also have the right to access their personal information held by the club about him or her in their record. If there are any errors or a need to change the information, members again have to inform the Club Secretary in writing.

Changes to our privacy Policy

FIBC reserves the right to modify this privacy policy at any time. If FIBC decides to bring any changes / modifications to this privacy policy, they will be updated and placed on the club notice board or by means of notice on our website at www.felixstoweibc.com.

How to contact us

If you have any questions about FIBC's privacy Policy or information we hold about you, please contact Nigel Meadows, Club Secretary at felixindoorbowls@yahoo.com

I have read the information above and agree with the FIBC privacy policy regarding how the Club protects my personal information held by them.

Name Signed:

Date:

Parent/guardian signature for Junior Member: