



New Barn Road, Amberley,  
Nr Arundel, West Sussex,  
BN18 9LT

01798 831370  
office@amberleymuseum.co.uk  
www.amberleymuseum.co.uk

Dear Amberley exhibitor,

We are pleased to bring you details of our **Classic Scooter Day** to be held on **Saturday 28<sup>th</sup> September 2019**. All scooters are invited especially those from the mod eras. We would also like to invite a number of micro and classic cars from the 1960s. Clubs would be welcome to book in as single group, and can use the entry form to provide us with details of each vehicle in their group.

There is no entry fee for the scooter, the rider and one passenger arriving with the scooter. **However any additional passengers are subject to a charge of £5.00 per person payable in advance with your entry form.** You will receive an 'additional passenger pass' for each of them with your entry number. These passengers must arrive with the exhibiting scooter(s), as the passes are not valid at the Shop entrance. Standard entry tickets can be purchased on arrival at our Visitor Reception, for any additional family/friends that would like to attend the event with you.

As this is a public event, we require you to **arrive by 10.00am (at which point the gates will be closed)** and to stay on display until the 16.00 dispersal time. For public safety reasons scooters cannot be ridden on-site between these times. If you obtain permission from the Event Organiser to leave before 16.00 your scooters must be wheeled to the exit gate.

Amberley Museum endeavours to be accessible to all persons including anyone with mobility difficulties but please note we are an open air, countryside site and cannot guarantee any particular parking position will be available to exhibitors. All modern vehicles on site will be parked out of sight of the public. Please contact the Museum Office if you are interested in trade stall, to request a booking form.

If you would like to take part in this event, please complete the entry form attached – (a separate form must be submitted for each scooter entered – please copy as necessary) – **and return to the Museum with an A5 stamped self-addressed envelope**, as soon as possible.

No entries will be accepted once our limits are reached or after our closing date of Friday 6<sup>th</sup> September, whichever is the earlier. Confirmation and your event number will be posted to you approximately two weeks before the show. If you have any queries please contact our office at office@amberleymuseum.co.uk or 01798 831370.

Nikki Austin  
Visitor Experience Manager

Please post form to: Scooter Day, Amberley Museum, New Barn Road, Amberley, Near Arundel, BN18 9LT  
 OR e-mail to [office@amberleymuseum.co.uk](mailto:office@amberleymuseum.co.uk) (passes/donations can be purchased by telephone 01798 831370)

## Amberley Museum – Scooter Day 28/09/2019 - Entry Form

### Contact details:

Name			
Address			Post Code
Telephone			
E-mail			

Amberley Museum (AM) will process the personal data provided on this form for the legitimate interest of running events and providing you with the necessary information to attend events as an exhibitor. AM will process your personal data provided on this form for the legitimate interest of your GiftAid donation. AM will not pass your data on to any third parties (except HMRC), it will only be held under the legal requirements for GiftAid covered by GDPR.

I consent to AM processing the personal data provided on this form so that I can be on the Museum's emailing list.

Both of the above are covered by the AM privacy statement available on the AM website, [www.amberleymuseum.co.uk](http://www.amberleymuseum.co.uk) and from the Museum office.

### Vehicle / Exhibit details:

Make		Model	
Registration no		Engine details	
Year		Extra info	

**Important:** So we can plan parking, please tick which of the following applies:

Ridden in without a support vehicle	
Trailer behind a car or van	
Carried in a truck or van	

### Passes / Donation / Gift Aid:

Amberley Museum is a registered educational charity (no. 278722) and is not funded through any national or local government body or grants. We have to raise over £2000 every day of the year just to keep it running, and this excludes any new projects – they are separately funded. We rely for our existence on the goodwill of visitors, volunteer supporters and sponsors. **Thank you for supporting the Museum, please Gift-Aid if you can.**

Additional Adult (if required)	£5 (or £5.50 GiftAid)	Number needed		£
Donation				£
Please make cheques payable to 'Amberley Museum' <b>Total payable</b>				£

**Boost your donation by 25p of Gift Aid for every £1 you donate**  
 Gift Aid is reclaimed by the charity from the tax you pay for the current tax year.

If you are able to Gift Aid please complete

#### In order to Gift Aid your donation you must tick the box below:

I (fill in name) \_\_\_\_\_ want to Gift Aid the total above to Amberley Museum. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference. Please notify Amberley Museum if you want to cancel this declaration, change your name or home address, no longer pay sufficient tax on your income and/or capital gains  
 If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

**Declaration:** By signing below you accept the following conditions:

I confirm that the driver of this entry will hold a valid licence to drive this class of vehicle.

I confirm that the vehicle will be covered by a RTA Third Party Insurance including show use off public roads on the day of the event

I confirm I will arrive by 10.00 and not depart before 16.00 on the event day unless specifically authorised by the organisers.

I understand that the organisers will decide the location of my vehicle on the day of the event.

Sign		Date	
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### OFFICE USE ONLY

Chq amount £ \_\_\_\_\_ Rec'd by Initial, date \_\_\_\_\_ Entered on events d'base by Initial, date \_\_\_\_\_

Entered on Gift Aid s'sheet by Initial, date \_\_\_\_\_ Number \_\_\_\_\_ assigned by Initial, date \_\_\_\_\_