

Interested EMT Applicant,

This letter will outline the requirements for the EMT Basic course. Please read it carefully as there are important details found within the letter. Questions not answered within this letter should be directed towards Kelly Harris – Field Office Coordinator. Contact information can be found at the end of this letter.

AREA 1 STATE FIRE/RESCUE TRAINING EMT-BASIC COURSE:

The Lead Instructor for the EMT-Basic course will be Debbie Peck. The course will be conducted at KCTCS – West KY Community & Technical College – Campus. The course will follow the 1994 National Standard Curriculum. The course will be conducted by Area 1 State Fire/Rescue Training and will be following rules and regulations of the West KY Community & Technical College, Area 1 State Fire/Rescue Training and the Kentucky Board of Emergency Medical Services.

GOALS OF THE COURSE

1. Teach the overall role and responsibilities of the Emergency Medical Technician in performing both the emergency care and operational aspects of his/her job.
2. Teach life saving skills to use in the diagnosis and emergency treatment of patients prior to the transfer to a paramedic or physician.
3. Teach students how to use and care for EMT equipment.
4. Qualify students for National EMT certification testing.

SCHEDULE:

The course is ran on a semester schedule: ie. Fall semester class will begin the 1st week of school in August and finish the second week of December and the Spring course will begin the first week of classes in January and finish during finals week in May. The weeknight classes scheduled on Monday and Wednesday nights will start at 6:00pm and end at 10:00pm. There will be a Saturday extrication class that you **must** attend. You must provide proof of having an extrication class to be excused.

PASS / FAIL CRITERIA:

The EMT student will need to score an average of 80% on the written examinations throughout the class and pass the Fisdap Comprehensive exam with a 70%. The EMT student will not be allowed to miss more than 12 hours of this course. Skill competencies will be evaluated throughout the course as well as workbook completion and work ethics. Further explanation of the grading scale will be presented on the first night of the course.

CREDIT FOR THE COURSE:

KCTCS – West KY Community & Technical College will award 6 college credit hours upon successful completion of the course. After successful completion of the practical and written certification exams, the Kentucky Board of Emergency Medical Services will award certification as an EMT Basic. The National Registry of Emergency Medical Technicians will provide registration as an EMT Basic.

CERTIFICATION:

The certification examinations are given separately from this course. Successful completion of this course will allow you to participate in the certification process. Successful completion of this course does not guarantee that you will pass the certification tests. **Keeping your National certification** requires obtaining 72 hours of continuing education every 2 years. Visit www.nremt.org for more re-certification information. Kentucky has adopted the National Registry of Emergency Medical Technicians (NREMT) as the certification examination for initial certification of all KY EMT-Basics. The fees for examination and certification are listed below.

COST OF THE COURSE:

The tuition will be aligned with the KCTCS tuition fee schedule. The West KY Community and Technical College will provide enrollment services as well as collection of student fees for tuition. Each student will need to acquire the following pieces of medical equipment:

- **Blood Pressure Cuff**
- **Stethoscope**
- **CPR mask**

You may purchase these in the Area 1 office. There will be additional fees related to your certification from both the NREMT and KBEMS. Those fees will be approximately \$110.00. The breakdown of these fees is as follows:

Initial Certification & Application fee - \$40.00 (KBEMS)

Examination fee - \$70.00 (NREMT) due before you are allowed to test

The basis for the fees to the KBEMS may be found listed in 202 KAR 7:030.

REQUIREMENTS FOR CERTIFICATION: (as set forth in 202 KAR 7:301)
Requirements for applicants 902 KAR 13:020. Each applicant shall:

- 1) Be eighteen (18) years of age or older.
 - 2) High school diploma or GED.
 - 3) Not been convicted of a felony or misdemeanor described in KRS 335B.010 (4); or not been convicted of other crimes directly relating to the applicant's ability to perform the duties of an EMT. Background checks will be performed. The following crimes shall be considered as directly relating to an applicant's ability to perform the duties of an EMT:
 - a) Offenses under KRS Chapter 189 (traffic regulations punishable by fine or imprisonment or both).
 - b) Offenses under KRS Chapter 189A (driving under the influence)
 - c) Offenses under KRS Chapters:
 1. 218A (controlled substances)
 2. 507 (criminal homicide)
 3. 508 (assault and related offenses)
 4. 509 (kidnapping and related offenses)
 5. 510 (sexual offenses)
 6. 511 (burglary and related offenses)
 7. 512 (criminal damage to property)
 8. 513 (arson and related offenses)
 9. 514 (theft and related offenses)
 10. 515 (robbery)
 11. 521 (bribery and corrupt influences)
 12. 523 (perjury and related offenses)
 13. 525 (riot, disorderly conduct, and related offenses)
 14. 527 (offenses relating to firearms and weapons)
 15. 528 (gambling)
 16. 529 (prostitution)
- (KY Board of EMS 502-564-8950 can answer questions related to offenses.)
- 4) Hold a valid motor vehicle operator's license.
 - 5) Be of good moral character.
 - 6) Not be habitually addicted to or an abuser of alcoholic beverages, drugs, or controlled substances.

Students are required to complete 12 hours of EMS ride time and 12 hours of hospital time and have a minimum of 10 patient contacts during this time. Students are required to attend class and ride time with a neat appearance and dressed appropriately. Proper personal hygiene shall be maintained. Students who do not comply with the rule will be told to leave and not return until they have corrected the problem. The time missed will be counted as time absent.

******The student should provide a copy of their driver's license and high school diploma or GED to the course instructor by the first night of the class ****.** The HIV/AIDS course and the CPR course will be provided as part of the EMT training curriculum and subsequent certificates will be issued.

SPECIAL REQUIREMENTS

- * Ability to communicate verbally; via telephone and radio equipment.
- * Ability to lift, carry and balance up to 125 pounds (250 pounds with assistance).
- * Ability to interpret written, oral, and diagnostic form instructions.
- * Ability to use good judgment and remain calm in high-stress situations.
- * Ability to endure high-risk situations; i.e., entering areas or structures where violent or criminal activities may have precipitated a medical emergency.
- * Ability to read manuals, encyclopedias, and road maps.
- * Ability to accurately discern and identify street signs and address numbers.
- * Ability to interview patient family members and by-standers.
- * Ability to document in writing, all relevant information in prescribed format in light of legal ramifications of such.
- * Ability to converse with co-workers and hospital staff as to status of patient.
- * Have good manual dexterity, with ability to perform all tasks related to highest quality patient care.
- * Ability to bend, stoop, and crawl on uneven terrain.
- * Ability to withstand varied environmental conditions such as extreme heat, cold and moisture.

COMPETENCY AREAS

EMT-BASIC:

- * Demonstrate competency assessing a patient, handling emergencies utilizing Basic Life Support equipment.
- * Have the ability to perform CPR, control hemorrhage and provide non-invasive shock treatment.
- * Demonstrate proper techniques for fracture and spinal stabilization.
- * Demonstrate ability to manage environmental emergencies.
- * Demonstrate ability to manage emergency childbirth.
- * Must be capable of performance of all EMT-Basic skills and the skills associated with the maintenance and discontinuation of a pre-established I.V. infusion. (interfacility or facility to home transports)

COURSE REGISTRATION REQUIREMENTS:

Interested Applicants may contact the Area 1 office for more information. Enrollment into the EMT Basic course will be handled by West KY Community & Technical College admissions office. You must take the KYOTE and the TABE A test or submit a copy of ACT score of 18 or higher in reading and writing and 19 in math, if taken within the last 5 years. **These must be turned in prior to class starting.**

FINANCIAL AID

If you feel that you may be qualified to receive financial aid for this training, you will need to contact the financial aid office at the West KY Community & Technical College as soon as possible so the application and testing process can take place prior to the start of class. *(Financial aid for EMT students is available only to students that have declared a major in Fire Rescue).*

Further questions or comments can be directed to Kelly Harris at the Area 1 office at (270) 534-3444.

Our toll free number is 1-888-306-7901.

E-mail: kellyv.harris@kctcs.edu

Thank you,

Kelly Harris

Kelly Harris
Field Office Coordinator