

Bradford County Conservation District E&S Plan Application and Review Fee Schedule

Plan # _____
(For District Use Only)

EROSION & SEDIMENTATION (E&S) CONTROL PLAN APPLICATION

Applicant's Name: _____

Applicant's Address: _____

Applicant's Phone: (H) _____ (W) _____ (Other) _____

Plan Preparer's Name: _____

Plan Preparer's Address: _____

Plan Preparer's Phone: (W) _____ (Other) _____

Contractor's Name (if known): _____

Contractor's Address: _____

Contractor's Phone: (W) _____ (Other) _____

Project Name: _____

Project Type: _____

Project Municipality: _____

Specific Project Location: _____

Project Parcel Acres: _____ Proposed Disturbed Acres: _____

Receiving Water(s): _____

Estimated Starting Date: _____ Estimated Ending Date: _____

E&S CONTROL PLAN REVIEW FEE SCHEDULE

SECTION I – District Authority:

The District has delegated authority from the Pennsylvania Department of Environmental Protection, the Pennsylvania Clean Streams Law (35 P.S. §691.1 et seq.) and regulations at 25 Pa. Code Chapter 102 to administer the Erosion and Sediment Pollution Control Program within Bradford County. The District’s ability to charge fees for eligible Erosion and Sedimentation Control Plan reviews is specifically authorized by Act 217, the Conservation District Law.

SECTION II - Fee Schedule – NEW PLANS

If submitting a plan for the first time, please use the following schedule and place a check mark next to the appropriate project category. (These fees also cover a second plan review, unless the second plan constitutes a major revision... see section III below.)

<u>Project Category</u>	<u>District Fee</u>
<input type="checkbox"/> Project proposes less than 1 acre of earth disturbance	\$0
<input type="checkbox"/> Project proposes between 1-2 acres of earth disturbance*	
Fee = # Disturbed acres over 1 (_____) x \$25 per acre	_____
+ Estimated project life** (_____) x \$50 monthly Inspection Fee	_____
+ \$100 Base Fee	<u>\$100</u>
TOTAL FEE	_____
<input type="checkbox"/> Project proposes more than 2 acres of earth disturbance*	
Fee = # Disturbed acres over 2 (_____) x \$100 per acre	_____
+ Estimated project life** (_____) x \$75 monthly Inspection Fee	_____
+ \$500 Base Fee	<u>\$500</u>
TOTAL FEE	_____
<input type="checkbox"/> Project is a Residential Subdivision disturbing greater than 2 acres*	
Fee = # of lots (_____) x \$100 per lot	_____
+ Estimated project life** (_____) x \$75 monthly Inspection Fee	_____
+ \$500 Base Fee	<u>\$500</u>
TOTAL FEE	_____

* Please note that an ESCGP-1 permit fee of \$500, NPDES General Permit Fee of \$500 or a NPDES Individual Permit Fee of \$1500 as well as a PA DEP \$100 per acre of disturbance fee may be required in addition to the District Fee... you are advised to contact District Personnel by calling (570) 265-5539 ext. 6 to determine if a permit and its additional fees are necessary.

** Number of months from initial project disturbance to achievement of permanent, uniform 70% stabilization across the entire site. The inspection fee is a one time charge, but additional fees may be imposed if the project extends beyond its anticipated life.

TOTAL DISTRICT FEE*

TOTAL NPDES/ESCGP-1 FEE**

TOTAL PA DEP DISTURBANCE FEE***

* Please submit a check made payable to the “Bradford County Conservation District” equaling the amount of the total District fee.

** Please submit a separate check made payable to the “Bradford County Clean Water Fund” equaling the amount of the total NPDES or ESCGP-1 Fee with the completed permit application form.

*** Please submit a separate check made payable to the “Commonwealth of Pennsylvania Clean Water Fund”.

SECTION III - Fee Schedule – MAJOR REVISIONS

All projects disturbing more than 2 acres which contain major plan revisions will be charged a \$500 base fee plus a \$100 per additional disturbed acre or lot fee. Major plan revisions include those which extend beyond the previously proposed earth disturbance boundary and/or involve new surface waters of the Commonwealth.

TOTAL MAJOR REVISION FEE _____

SECTION IV - Fee Schedule – 3RD REVIEWS

<u>Project Category</u>	<u>District Fee</u>
() Project proposes less than 2 acres of earth disturbance*	\$250
() Project proposes more than 2 acres of earth disturbance*	\$500
() Project is a Residential Subdivision disturbing greater than 2 acres*	\$500

* This 3rd review fee schedule will be repeated for 4th, 5th, etc. reviews, if necessary.

APPLICANT CERTIFICATION

I believe that I've submitted the required fee(s) and have attempted to submit the required project information in the form of plan drawings, narratives and application forms, as necessary.* Any additional plans or information required by the Bradford County Conservation District, as well as the applicable fee will be submitted promptly. The undersigned agrees to comply with all the requirements of TITLE 25, Chapter 102, EROSION CONTROL RULES AND REGULATIONS set forth by the Pennsylvania Department of Environmental Protection, and further agrees to obtain all necessary permits and approvals connected with the subject project. The applicant agrees to notify the District at least (10) days prior to the start of earthmoving, to maintain a copy of the approved Erosion and Sedimentation Control Plan on site, to notify the District upon completion of the project, and to allow District Representatives to enter upon the project site at any time for inspection.

Applicant's Signature/Title _____ Date _____

For District Use Only

Received by _____ Date Received _____

* For further information regarding permit and fee requirements or for assistance with plan development through the provision of review checklists, NPDES Notice of Intent Application forms and copies of the Erosion and Sediment Pollution Control Program Manual, please contact the...

**BRADFORD COUNTY CONSERVATION DISTRICT
STOLL NATURAL RESOURCE CENTER**

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TOWANDA, PA 18848
PH: (570) 265-5539 ext. 6
Fax: (570) 265-7435

Bradford County Conservation District
Chapter 102 and Chapter 105 Review Fees Refund Policy

Background

The Bradford County Conservation District is delegated by the Department of Environmental Protection to administer and charge fees for the Chapter 102 and Chapter 105 programs. Occasionally permits get withdrawn and the need for board action is warranted regarding fee reimbursements. This policy will act as the guidelines of refunding fees for the Chapter 102 and Chapter 105 programs.

Purpose

The purpose of this policy is to have written guidelines reflecting the District's refund procedures. These refund procedures are being implemented to recoup the cost of staff time spent during the review process.

Policy

Projects disturbing less than 1 acre: no fee, no refund.

For NPDES, ESCGP and E&S Permit earth disturbance and filing fees, this policy will refer back to 25 PA Code § 102.6(b) as well as DEP's Standard Operating Procedures (SOP's) and Program Clarification Memos (PCM's).

Summary of 25 PA Code §102.6(b), SOP's and PCM's: If the applicant decides to withdraw their submittal after we've deposited the appropriate checks (consisting of the filing fee and DEP earth disturbance fee), which will occur no later than 10 business days after the Conservation District has received the application package, then "the fees associated with filing of the permit application will not be refunded". Only if an applicant withdraws their application and requests a refund within this 10 business day period may we accommodate them by returning the original checks (or destroying the checks if the applicant desires).

For Review Fees, the following procedures will apply:

When requested, the Bradford County Conservation District will refund plan review fees paid by NPDES, ESCGP and E&S permit applicants who have withdrawn their applications according to the following schedule:

- 1.) No review started – If no review has been completed then 100% of the plan review fee will be refunded to the applicant
- 2.) Administrative review completed - If the administrative review has been completed then 75% of the plan review fee will be refunded to the applicant.

- 3.) Technical review started – If the technical review has been started then 50% of the review fee will be refunded to the applicant
- 4.) Technical Review Completed – If the technical review has been completed, then nothing will be refunded to the applicant.

Chapter 105

For Chapter 105 General Permits the Conservation District will refer back to page 7 in the most recent General Permit Standard Operating Procedures, which states, “If an applicant chooses to withdraw their registration package the application fee will not be returned.”