

## Crowborough Community Centre Hire Charges 2020

Resource	Business Public Sector £/hour	Not for Profit Private Hire £/hour
<b>Main Hall</b>		
Main Hall (Monday-Thursday, until 17:30 on Fridays)	£38.70	£34.80
Main Hall (From 17:30 Fridays, all day Saturday and Sundays)	£45.50	£40.90
<b>Main Hall options</b>		
Use of stage	£10.00	£8.00
Use of stage lighting	£15.00	£10.00
Exclusive use of Main Hall kitchen	£10.00	£6.50
Lighting and sound technician	£40.00	£40.00
Radio mics and/or sound system	£5.00	£4.00
HD projector	£10.00	£8.00
<b>Meeting Rooms</b>		
Large meeting room MR1	£29.40	£22.90
Medium meeting room MR2	£22.90	£17.50
Small meeting room MR3	£10.90	£10.90
Medium & small meeting rooms combined (MR2 & MR3)	£26.10	£20.60
<b>Studio</b>		
Studio	£21.80	£17.00
Studio (weekday afternoons, 13:00-17:30)	£13.60	£13.60
<b>Cafe area (exclusive use)</b>		
Cafe area (exclusive use)	£17.40	£12.00
<b>Centre</b>		
Exclusive use of the Centre (full day hire only)	Please enquire at the Centre	

### OPTIONS

**Performance Packages are available which include use of the Main Hall plus selected Hall options**

*Please enquire at the Centre*

#### Meeting Room Options

Flip chart with pens	<b>£5.00 per booking</b>
White board with pens	<b>£4.00 per booking</b>
DVD player	<b>£5.00 per booking</b>

#### Services

Business promotion (digital Foyer signage)	<b>£10/month or £100/year</b>
Storage: secure locked cages	<b>£150/year</b>
Storage: non-secure storeroom	<b>£5/cubic metre/month</b>
Provision of hot water urn	<b>£2.00 per booking</b>
Washing up per booking	<b>£10.00 per booking</b>
Crockery & glassware hire	<b>By agreement</b>
Wi-Fi access	<b>Free</b>
Licence for performing and playing music	<b>Included in room hire charge</b>

#### Payment Terms

30% deposit required at time of booking  
The full hire charge must be paid before the start of the hire period