



**City of Stanhope**  
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City Council Proceedings

January 09, 2018

### **ROLL CALL**

**Mayor Harold L. Hove**, in the Community Center-Library located at 600 Main Street, called the regular meeting of the Stanhope City Council to order at 6:30 P.M. on January 09, 2018. Council Members answering roll call were: **Roger Hayes, Jr., Terry Painton, Susan Moore, Nila Zanker, Crystal Renze**. Members of the public present: **Cathy Springer, Jackie Baker, Deb Berggren, Shelley Clausen** and **Mike Hanson**. **Clerk Murray** acted in the position of Secretary. Meeting was recorded.

### **CONSENT AGENDA**

**Motion by Nila Zanker, seconded by Roger Hayes, Jr., to approve the consent agenda consisting of the following: B-1. Approval of the agenda for 01/09/2018, notice of which was published as prescribed by 1-4 .0105 (2) of the Stanhope Code of Ordinances, 2008 on 01/09/2018, B-2. City Council Minutes of 12/12/2017. B-3. Approval of the payment of claims in the amount of \$52,072.54 and B-4. Approval of the financial reports for the period of 12/01/2017 through 12/31/2017. Roger Hayes, Jr.- aye, Terry Painton-aye, Susan Moore- aye, Nila Zanker-aye, Crystal Renze-aye. Motion carried.**

### **CITY BUILDING PARKING**

Council wants a "Community Center Parking Only" signs on the building due to vehicles parking that are not at community center and leaving them overnight or days. This is interfering with rentals. When somebody rents the building, it includes the parking, and if somebody is in a spot especially close the building where accessible/handicap parking is, then the renter can't guarantee that to someone that may need it. Council decided a first warning will be given that states if they park in this area again, they will be towed. If someone needs to leave a vehicle at the community center they need to tell the city and park in the public lot across the street.

### **CITY FITNESS CENTER**

**Motion by Roger Hayes, Jr, seconded by Susan Moore**, approval to spend up to \$3000 for a new treadmill. If an opportunity arises where the cost would be more than \$3000, than the Council will make a vote over email to approve or not which then will be on the next agenda. **Roger Hayes, Jr.- aye, Terry Painton-aye, Susan Moore- aye, Nila Zanker-aye, Crystal Renze-aye. Motion carried.**

**Motion by Roger Hayes, Jr, seconded by Terry Painton**, approved for the Fitness Center to pay rent of \$75 a month for a year starting in February 2018. In one year, council will evaluate unless circumstances change and a reevaluation is needed sooner. **Roger Hayes, Jr.- aye, Terry Painton-aye, Susan Moore- aye, Nila Zanker-aye, Crystal Renze-aye. Motion carried.**

Fitness Center has a high balance and needs to start using the money. Nila told council that they need a new treadmill. They do not want to use the same guy they have been buying from. He has not been coming and fixing the equipment when he says he will. Jackie Baker spoke on the finances and membership of the Fitness Center. Membership is down. Three yearly members choose not to renew at this time. Jackie wants to make sure money going out is not more then what is coming in. Council brought up how the fire department pays for all their bills. They do not pay rent. The Community building needs a new furnace and AC unit. Clerk has a quote from Estlund and Cathy Springer told them to call Black Hill because they sell them. Council asked clerk Murray to come back next month with quotes. Since Fitness Center will pay rent they will pay nothing for the new furnace and AC unit.



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**CLASS C LIQUOR LICENSE**

**Motion by Nila Zanker, seconded by Susan Moore**, approval of the Class C Liquor License, Sunday Sales Permit, and/or outdoor service area permit for Our Place, 435 Parker Street, Stanhope, Iowa, effective 03/01/2018. **Roger Hayes, Jr.- aye, Terry Painton-aye, Susan Moore- aye, Nila Zanker-aye, Crystal Renze-aye. Motion carried.**

**RESOLUTION 2017-2018-05**

**Motion by Roger Hayes, Jr., seconded by Crystal Renze**, approval of **RESOLUTION 2017-2018-05**, a Resolution approving the year 2017 official Newspaper, Official Depository of all funds, Personnel, Committee Assignments, Appointments, Designations, including the designation of Mayor-Pro-Tempore and Supported Organizations, Facility rental rates and Authorization for the payment of certain claims by the Clerk prior to the City Council Meeting dates of the City of Stanhope, Hamilton County, Iowa. **Roger Hayes, Jr.- aye, Terry Painton-aye, Susan Moore- aye, Nila Zanker-aye, Crystal Renze-aye. Motion carried. Mayor Hove then declared RESOLUTION 2017-2018-05, duly adopted.**

**RESOLUTION 2017-2018-06**

**Motion by Roger Hayes, Jr., seconded by Nila Zanker**, approval of **RESOLUTION 2017-2018-06** setting the date and time of March 13, 2018 at 6:30 P.M., as the date and time for the public hearing on the 2018-2019 operating budget. All appropriations to all groups will be at the 2018-2019 level or based upon census figure of 422 persons. **Roger Hayes, Jr.- aye, Terry Painton-aye, Susan Moore-aye, Nila Zanker-aye, Crystal Renze-aye. Motion carried. Mayor Hove then declared RESOLUTION 2017-2018-06, duly adopted.**

**RESOLUTION 2017-2018-07**

**Motion by Susan Moore, seconded by Terry Painton**, approval of **RESOLUTION 2017-2018-07**, a Resolution authorizing the continued participation and cooperation in the National Flood Insurance Program (NFIP) for the City of Stanhope, Hamilton County, Iowa. **Roger Hayes, Jr.- aye, Terry Painton-aye, Susan Moore- aye, Nila Zanker-aye, Crystal Renze-aye. Motion carried. Mayor Hove then declared RESOLUTION 2017-2018-07, duly adopted.**

**PUBLIC WORKS REPORT**

Mike Hanson Public Works Director reported the paint on the water tower is peeling off. Jessica has taken pictures and sent them to Maguire Iron. Contact with Maguire Iron indicates they have received the pictures and have forwarded them to the proper person and will be in touch. The work on the park well pump is done. Pipe 1-4 were okay, 5 had holes and the rest of the 13 were in very bad shape and smelled. With this new plastic pipe, it should last a lifetime. Only thing that will need changed is the pump in roughly 10 years. So now both wells are new and are in great working condition. When the North well needs a new pump, it will receive the plastic piping then. Harold asked what else we are needing and Mike replied a boom truck. With Webster City taking care of the electricity, we do not need a large boom truck just a small one. If we had a small one, Webster City could come down in a regular trucking and use ours, which will save us expenses. Council would like Mike to look into getting a new boom truck. Mike asked Council when we sell the old boom truck if we could sell the Digger Derek Truck at the same time because we will never use it again and it will make room in the shop. Harold also wants Mike to get the quote from Jr. Ubben to remove that pile behind the shop.



City Council Proceedings

January 09, 2018

**PROPOSED ORDINANCE 694**

Council discussed a proposed Ordinance #694 Water Well Protection. Working with Lisa Walters from Iowa Rural Water Association and recommendations from the Iowa DNR, to put in place a Water Well Protection ordinance. This ordinance is a recommendation not a requirement. Everything that is in place now for wells would not be affected and not in violation. One violation is the manure pile up by north well pump. Lisa provide us the letter that Duncombe used. They just passed this ordinance. It has very steep fines. Letter will go to property owners that will be affected. Council will hold an open meeting at 6:30 on February 13 for those that want to hear about it, read it, and voice they option. All of the council agrees that this is a very important ordinance because it helps insure safe, clean drinking water.

**CATALYST GRANT**

**Motion by Nila Zanker, seconded by Roger Hayes, Jr.,** approval for the city to apply for the Catalyst Grant for the Armess for 485 Parker Street. **Roger Hayes, Jr.- aye, Terry Painton-aye, Susan Moore- aye, Nila Zanker-aye, Crystal Renze-aye. Motion carried.** The only cost to the city would be the lawyer fees. The Catalyst Grant is a grant for any Iowa city and is up to \$100,000 and no matching funds. It has to go through a city and not individuals or other entities. We have a few extra incentives because 40% of the Catalyst Grants must go to cities under 1500 in population. High points are given if you can show you have some of your own money and the Armess do. It's due at the end of January and it's an invite so first you have to give your pre-grant application and if you're invited back then you fill out the full application.

**ADDITIONAL AGENDA ITEM #1**

Nila will be gone for next two meeting and will be conferencing in.

**ADJOURNMENT**

**Motion by Roger Hayes, Jr., seconded by Terry Painton,** to adjourn the meeting. **Roger Hayes, Jr.- aye, Terry Painton-aye, Susan Moore- aye, Nila Zanker-aye, Crystal Renze-aye. Motion carried.** Time: 7:43 P.M.

**ATTESTATION**

*Jessica Murray, City Clerk*

*Harold L. Hove, Mayor*

**ATTEST:**

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Jessica Murray, City Clerk

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Harold L. Hove, Mayor

**CERTIFICATION**

I certify that I am the duly qualified and acting City Clerk of the City of Stanhope, Hamilton County, Iowa, organized and operating under the laws of the State of Iowa. The foregoing is the full text of the City Council Proceedings of January 09, 2018 and shall become a permanent part of the official minute book of the City of Stanhope, Iowa.

\_\_\_\_\_  
Jessica Murray, City Clerk

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January 09, 2018  
Date