



District 5030 Clubs have direct access to matching grants from the District. District Grants from \$2,000 to \$8,000 are available each Rotary year for both community projects and international projects.

**TRF has established Seven Areas of Focus for grants:**

All Grants above \$5,000 must fall within at least one of these focus areas. They are encouraged, but not required for smaller grants. Definitions may be found on:

<https://www.rotary.org/en/our-causes>

- Promoting Peace
- Fighting Disease
- Providing Clean Water, Sanitation & Hygiene<sup>[SEP]</sup>
- Saving Mothers and Children
- Supporting Education<sup>[SEP]</sup>
- Growing Local Economies
- Protecting the Environment

**District Grant Program Goals**

District leadership has planned the District Grant program with these goals:

1. Generate increased participation by Rotarians, both in giving to TRF and in putting these funds to work by investing in strong projects with lasting impact
2. Support club engagement and participation in District-funded projects
3. Encourage and facilitate collaboration among District clubs

**District Grant Parameters**

The District will match club support for approved projects between \$2,000 and \$8,000. It will be a 1:1 match provided, over the prior Rotary year (2021-2022), an average of 55% or more of the club members have contributed to the Annual Fund of TRF and the club has contributed an average of \$100/member. If these minimums have not been achieved, the match will be 50% until they are reached.

**Grant Maximums**

District Grant maximums are limited by the match for which the lead club is qualified and the number of partners involved in the proposed project:

- 100% qualified club no partners maximum available match \$5,000
- 100% qualified club + 1 partner maximum available match and incentive \$6,000
- 100% qualified club + 2 partner maximum available match and incentive \$7,000
- 100% qualified club + 3 partner maximum available match and incentive \$8,000

50% qualified club no partners maximum available match \$3,000

- 50% qualified club + 1 partner maximum available match and incentive \$4,000
- 50% qualified club + 2 partner maximum available match and incentive \$5,000
- 50% qualified club + 3 partner maximum available match and incentive \$6,000

## The Proposal Process

Clubs seeking District Grants will be required to submit project proposals to the District by September 15 each year. The form and instructions can be found:

<https://www.5030grants.com>

While there is no limit on the number of proposals a club may submit, it is unlikely that more than one can be approved with the limited funds available. If more than one is submitted, the Club must rank them. The #1 ranked proposal will be evaluated first. To receive funding allocation, it must be strong.

## Evaluation Criteria

How can a Club gauge the strength of a proposal? By using the same criteria which the District uses. The District's project evaluation criteria are provided on a separate handout and can be found on our district website.

## Basic Requirements

A District Grant proposal must be submitted for an amount between \$2,000 - \$8,000

- Include at least one of the Seven Areas of Focus with Rotarian involvement
- Be a sustainable project with measurable impact for a minimum of 5 years beyond the completion date
- International projects must have a host club partner committed in advance and in writing to project oversight and support

District Grants up to \$5000 will have somewhat lesser demanding requirements; [L] [SEP]

- Include one of the Seven Areas of Focus is encouraged but not required [L] [SEP]
- Minimum impact should meet a priority need of at least 10 beneficiaries [L] [SEP]
- International projects may be approved without an international partner club [L] [SEP]

[L] [SEP]

## Application Deadline [L] [SEP]

We encourage clubs to submit proposal drafts between July 1 and August 15, each year. This step will allow the District to include all accepted proposals in its TRF grant making plan and to work with clubs to strengthen their initial proposals prior to the deadline of September 15<sup>th</sup>. Clubs will be notified between October 15<sup>th</sup> and November 1<sup>st</sup>, whether their proposals have been accepted and the grant amount reserved. [L] [SEP]

## Other Project Features

Project activities must have the active participation of Rotarians and comply with the other TRF terms and conditions. They may include funding for international travel expenses for scholars, vocational training teams, project beneficiaries and project development teams. Domestic travel may be covered for scholars, vocational training

teams, project beneficiaries and professionals needed to implement a project.

## **Scholarships**

District Grants may fund scholarships for a year of study by a named scholar in a field that will benefit one or more communities. Rotarians must be involved with the scholar during and after the project year. For example, community college study of a vocation leading to a job or engagement that is a community asset qualifies for District Grant consideration. Creating or augmenting a general scholarship fund does not.

The District Grant Committee may recommend exceptions to these parameters on a case-by-case basis. District Grant decisions must be approved by the District Governor, and the District Rotary Foundation Chair.

## **District Grant Enrollment**

1. By concluding a Memo of Understanding with District 5030, clubs may enroll to receive District Grants. Provisions include a financial management plan and being current on dues and reporting.
2. Once enrolled, each club must designate two club members to participate in grant administration training each year
3. To be enrolled, a club must be current on progress reports on all existing RI and District grants.
4. Clubs with deferred enrollment may participate in District grant projects by partnering with an enrolled club. Only the Lead Club is required to be enrolled.
5. Clubs seeking enrollment must commit to training additional members in grant administration to ensure they take full advantage of all grant opportunities.
6. Enrollment must be renewed annually.

## **Reporting on Completed Projects**

Projects receiving District Grants must submit a report 60 days after completion. If the project takes longer than one year to complete, a progress report is due by September 15 of the year following the date the District Grant is disbursed. A Final Report is due within 60 days after the district grant is complete. Failure to submit a progress or Final Report may result in a delay or denial of future matching grants until corrected. The Lead Club must maintain a copy of the Final Report and all sustaining documentation (including receipts) in its records for a minimum of 5 years. The report form with instructions can be found <https://www.5030grants.com>

## **District Grant Committee**

Please contact any of us with your questions and comments.

Jeff Brennan, District Foundation Chair	<a href="mailto:JABrennan@aol.com">JABrennan@aol.com</a>
Cathy Burnell, District Grant Chair	<a href="mailto:CatherineABurnell@icloud.com">CatherineABurnell@icloud.com</a>
Suzanne Griffin	<a href="mailto:Suzannegrif@gmail.com">Suzannegrif@gmail.com</a>
Annette Grimm, District Grant Co-Chair	<a href="mailto:agrimm@bbdesk.com">agrimm@bbdesk.com</a>
Jemal Idris	<a href="mailto:Jemal@WashingtonPerformance.com">Jemal@WashingtonPerformance.com</a>
Paula Laschober	<a href="mailto:Paula.Laschober@seattle.gov">Paula.Laschober@seattle.gov</a>
Gunnvor Tveidt	<a href="mailto:tollen@frontier.com">tollen@frontier.com</a>

