

0103A-5545-2 (Secretary/RDIMS 491177)

31 Mar 16

Dist List

MINUTES OF THE WARDROOM
EXECUTIVE COMMITTEE MEETING
HELD ON 21 JANUARY 2016 AT 1030 HRS
IN THE WARDROOM CONFERENCE ROOM

Chairperson:	Cdr B. Boutin	PMC
Members Present:	LCdr M. Erwin LCdr J.J. Audy Lt(N) R. Gallant Capt M. Landolt Capt. M.G. McDonald PO1 D. Sparkes	VPMC Naden Entertainment Officer Treasurer Infrastructure Officer Communication Officer Wardroom Mess Manager
Ex-Officio Present:	Ms. M. Ilott	Wardroom Event Coordinator
Absent	LCdr Belhumeur LCdr B.A. Merz Lt(N) E. Dignard Lt(N) G.A. Morris Lt(N) B.M. Binder MS C.A. Halbert Bill Ashley	VPMC Gunroom Membership Officer Bar Officer Secretary Base Foods Officer Gunroom Mess Manager Associate Member Representative

DISCUSSION	ACTION BY
<u>CALL TO ORDER</u>	
1. The meeting was called to order at 1031.	PMC
2. Previous minutes were reviewed, LCdr Audy moved to accept the minutes with stated corrections, seconded by Capt McDonald.	Carried
<u>OLD BUSINESS</u>	
3. <u>Financial</u> : Capt McDonald moved to accept the financial statement as read, seconded by LCdr Erwin.	Carried

<p>4. <u>Social Media</u>: The committee discussed the positive impact of advertising Wardroom events through social media to include a large attendance at the first lunch weepers of the year. The committee is excited about the general trend of increasing attendance by younger members of the mess.</p>	Info
<p>5. <u>TGIT</u>: The first event of the year was held on 14 Jan 16. It was well attended and considered to be a great success. The viability of the event being held weekly will be reviewed at the end of the fiscal year.</p>	Info
<p><u>NEW BUSINESS</u></p>	
<p>6. <u>Super Bowl Party</u>: Will be held at the Gunroom on 7 Feb 16.</p>	Info
<p>7. <u>Robbie Burns</u>: Approximately 165 people will be attending, a larger crowd than expected.</p>	Info
<p>8. <u>Ready Ale Ready</u>: Event is sold out at 260 people.</p>	Info
<p>9. <u>Vine Dine and Dance</u>: Will be held as a Valentine's Day event.</p>	Info
<p>10. <u>TGIT Dress</u>: The PMC intends to discuss with Capt(N) Clarke the issue of relaxing the dress for TGIT events. It is thought that many are being excluded from the event because they commute to and from work in athletic gear.</p>	Info
<p>11. <u>Parking</u>: The PMC will investigate the possibility of changing the C&PO's parking lot designation to general parking for the Base as well as changing the lower lot general parking designation to Wardroom parking.</p>	PMC
<p>12. <u>Chadwick paintings</u>: VPMC Naden will investigate an appropriate date to hold the Chadwick paintings ceremony, after a brief discussion a likely date will be 17 Feb 16.</p>	VPMC
<p>13. <u>Website</u>: The Communications Officer now has control of the domain name for the Wardroom website www.wardroom.ca. The webmaster contract has been terminated, maintenance of the site will now be handled in-house.</p>	Info
<p>14. <u>iPad mini</u>: The Communications Officer requested funds to purchase two iPad mini tablets to scan tickets at the door for Wardroom events. Capt McDonald moved to spend up to \$1000 for the purchase of two iPad mini tablets, seconded by Capt Landolt.</p>	Carried

<p>15. <u>Sports Season Tickets</u>: The committee intends to purchase two season tickets for the Victoria Harbour Cats at \$500 per pair as well as two season tickets to the Victoria Royals at \$828 per pair for the purpose of prizes to give away at Wardroom events.</p>	<p>Info</p>
<p>16. <u>Vouchers</u>: Capt McDonald moved to offer Wardroom event attendees a \$20 voucher for either one of three options: 1. Taxi chit 2. Overnight room at the Wardroom 3. Child care, seconded by Lt(N) Gallant.</p>	<p>Carried</p>
<p>17. <u>Blankets</u>: Capt McDonald moved to spend \$530 on Wardroom embroidered blankets for the comfort of event guests, seconded by LCdr Audy.</p>	<p>Carried</p>
<p><u>ADJOURNMENT</u></p>	
<p>18. The meeting was adjourned at 1146</p>	<p>PMC</p>

B. Morris

G.A. Morris
Lt(N)
Secretary
3-0980

S. Bergeron

S. Bergeron 23-MAR-16
Civ
NPFAM
3-4183

T.P. Gallinger
24 Mar 2016

T.P. Gallinger
CPO1
M&IO
3-5979

J.M.G. Thomson

J.M.G. Thomson 30 MAR 16
LCdr
BPSvcsO
3-4152

B. Boutin

B. Boutin
Cdr
BAdmO
3-4016

Approved / Not Approved

Dist List

PMC

Mess Executive Committee Members

BPSvcsO

M&IO

NPFAM

Mess Mgr