



## IDAHO STATE SEARCH & RESCUE ASSOCIATION, INC.

### EVERETT BOGART MEMORIAL SERVICE AWARD

#### NOMINATION PROCEDURES

1. This award shall be presented yearly to a member of the Idaho State Search & Rescue Association. The member(s), in the judgment of their peers, has excelled in furthering the professional development of a volunteer in search & rescue in the State of Idaho and in their local unit.
2. Nominees shall be full members of the Idaho State Search & Rescue Association. Members may be nominated by any person having knowledge of service by the member which would set them above that standard set by the Association for their membership. Nominations shall be for continued outstanding service resulting in the promotion of the goals of the Idaho State Association and/or local unit.
3. Generally, nominations should be submitted to the member's Search & Rescue Commander, who, with the approval of the nominee's sheriff, should forward the nomination(s) to the Award Committee. Nominations will be accepted by the Award Committee from any source with or without such approval.
4. Nominations for the Everett Bogart Memorial Service Award should be made on the ***Nominations Form*** and six (6) copies made of the form. If made by a unit, the original should be kept by the nominating unit's secretary. Otherwise, the nominating member will keep the original and one copy will be sent to the Chairman of the Committee. The Chairman will then send a copy to each member of the Awards Committee.
5. Recipients can only receive the Award once.
6. The Nominations Form should be in the hands of the Awards Committee by March 1 of each calendar year. Nominations will be accepted at the spring meeting in March.
7. A list of recipients will be maintained each year in the minutes of the Idaho State Search and Rescue Association.
8. If a nominee(s) is not selected the year nominated, their name shall be retained in an active file for a period of three years. The member(s) can be nominated at any time. This file will be kept by the Awards Chairman each year.

3/16/02

## **PROCEDURES FOR SELECTION**

### **EVERETT BOGART MEMORIAL SERVICE AWARD COMMITTEE**

1. Members of the Committee will be members of the Idaho State Search and Rescue Association.
2. There will be seven (7) members on the Committee, the presiding Commander and the immediate past six award recipients. The senior recipient of the six will leave the committee each year being replaced by the newest recipient.
3. The members will elect the Chair of the Award Committee.
4. Completed paperwork will reside with the Idaho State S&R Association Secretary for continuing reference and a copy will be retained in the State Commander's files.
5. The presiding chair will send out the nomination form to each unit in the State of Idaho by January 15<sup>th</sup> of each year. A copy will also be available for download from the Association's web page at [www.issar.org](http://www.issar.org).
6. The Chair will mail copies of each nomination form to the Committee members.
7. Everett Bogart Memorial Service Award will be given at the Idaho State Search and Rescue Convention.
8. The Chair will keep Virginia Bogart informed of award

