

Let's get started.

What's in the box.

- ✔ PayAnywhere Smart Terminal
- ✔ USB charging cord and outlet adapter
- ✔ Thermal printer paper roll (pre-loaded)

For more information visit payanywhere.com/faq



See setup details on reverse side.



Set up your terminal.

- Charge the terminal by inserting the charging cord in the charging port located on the left side of the terminal.

Tip: Charge the terminal overnight or power down at the end of the day to save battery life.

- Turn the terminal on by pressing and holding the power button located on the right side of the terminal.



Connect to Wi-Fi.

- Tap on the Settings icon visible from the terminal's homescreen.
- Toggle on Wi-Fi, then tap Wi-Fi to view a list of available networks.
- Select your desired network, enter the password (if necessary), and tap Connect.
- You should then see Connected in the list of available networks.
- Tap the circle icon at the bottom of the screen to return to the terminal's homescreen.

Tip: For best connectivity, use your internet service provider rather than a mobile hotspot.

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Login to the PayAnywhere app.

- Tap the PayAnywhere icon on the terminal's homescreen to launch the app.
- Login using the QR code provided in your Welcome Email. Or, login with the email address and password you used when creating your account.
- Customize your app settings and start accepting payments!



Completing a sale.

Terminal theme

- Enter dollar amount on the New Sale screen.
- Insert EMV chip card into the terminal. Or, select the desired payment method at the bottom of the screen.

Retail theme

- Add an item to your cart, then Proceed To Checkout.
- Insert EMV chip card into the terminal. Or, select the desired payment method from the Checkout screen.
- Your customer will sign and tip (if necessary).
- Email, print, or SMS text a receipt to your customer.