

**Fire Commissioner Regular Meeting
San Juan Fire Protection District 2
Orcas Island Fire & Rescue
November 21, 2016**

This is a Regular Meeting. The Secretary informed the Commission that the notice requirements of RCW 42.30.080 have been met by email transmission of a notice of this meeting to *The Islands' Sounder* and *Orcas Issues* and the posting of such notice in the lobby of Station 21 and the District's website. Such notice was transmitted and posted on November 18, 2016 at Eastsound Fire Hall, 45 Lavender Lane, Eastsound, WA 98245, and specified the time and place of this meeting and the business to be transacted. Each Commissioner has either received or waived notice pursuant to such statute.

Present: Commissioners Wes Heinmiller, Chair, Barbara Bedell, and Amanda Montague, Acting Chief Scott Williams, Jim Schuh for District Secretary Patricia Ayers, Orcas Island Fire and Rescue staff, and members of the Community.

Meeting Called to Order

Called to order at 5:32 pm.

Public Comment

A community member wanted to thank the board for authorizing moving to a public vote for a five member commission.

Adoption of Minutes

2016-10-17 BOFC Regular Meeting Minutes
2016-10-27 BOFC Special Meeting Minutes
2016-11-07 BOFC Special Meeting Minutes
2016-11-14 BOFC Special Meeting Minutes
2016-11-18 BOFC Special Meeting Minutes

Commissioner Bedell motioned to accept the minutes and it was seconded by Commissioner Montague. Motion was passed unanimously.

Financials

The October 2016 Financials were discussed and a note was made that November accounts payable were larger than normal, because several items were held out of October Accounts Payable (AP) until there was a clearer view of the budget and reserves. They were paid in November AP.

2017 Levy Certification Approval (2016-10 RESOLUTION) was discussed. Commissioner Montague motioned to accept the Resolution, Commissioner Bedell seconded, and it passed unanimously.

2017 Final Budget Review and Approval (2016-11 RESOLUTION) was discussed. Commissioner Heinmiller motioned to accept the Resolution, Commissioner Montague seconded, and it passed unanimously.

Chiefs Report

1. Discussion on final budget
2. Cost recovery: Revenue is starting to come in to the Department, but there has been some confusion and complaints on billing. It was suggested providing a handout to patients that outlined the process of cost recovery.

OLD BUSINESS

- 1. Chief Search Update
 - a. It was a well-attended "Meet and Greet" on November 18.
 - b. Committee hopes to be finished with process and have a recommendation ready for the December 19, 2016 BOFC Regular Meeting.

- 2. Social Security Issue Update
 - a. San Juan County Auditor Milene Henley is in contact with the IRS.
 - b. A few options were discussed and the merits of paying it over a few years versus one full payment.

- 3. Wellness Nurse Update
 - a. There is a present contract in place until March 2017.
 - b. In January 2017 OIFR will open the search for a longer term nurse contract.

- 4. Resolution to Increase Size of BOFC (2016-12 RESOLUTION)
 - a. Commissioner Bedell motioned to accept the resolution, Commissioner Montague seconded, and it passed unanimously.

NEW BUSINESS

None

Board for Firefighters Association

None

Executive Session

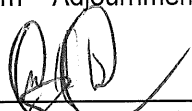
There was an executive session per RCW 42.30.110.1(d) for 25 minutes to review negotiations on the performance of a publically bid contract *when public knowledge regarding such consideration would cause a likelihood of increased costs.*

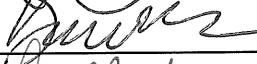
Announcements

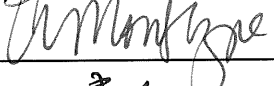
The next regular scheduled BOFC meeting will be on Monday, December 19, 2016 at 5:30 pm.


Adjournment

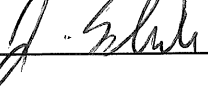
- 6:49 pm – Adjournment of Regular Meeting
- 6:50 pm – Opening of Executive Session
- 7:16 pm – Adjournment of Executive Session
- 7:17 pm – Reopen the Regular Meeting
- 7:19 pm – Adjournment

 _____ Wes Heinmiller, Chair Commissioner

 _____ Barbara Bedell, Commissioner

 _____ Amanda Montague, Commissioner

 _____ Scott Williams, Acting District Chief

 _____ Jim Schuh, for District Secretary Patricia Ayers