

**Fire Commissioner Regular Meeting
San Juan Fire Protection District 2
Orcas Island Fire & Rescue
January 17, 2017**

Present: Commissioners Chair Wesley Heinmiller, Amanda Montague, and Micki Nichols (for District Secretary Patricia Ayers), Chief Scott Williams, Orcas Island Fire and Rescue staff, and members of the community.

Meeting Called to Order

Meeting was called to order at 5:33 pm.

Additions or Modifications to the Agenda

None.

Motions / Minutes / Resolutions Approved

The following Meeting Minutes were approved:

- 2016-12-19 Regular Meeting Minutes
- 2016-12-30 Special Meeting Minutes

Financials

Financials for End of the Year Financial reports including the "13th Month" financials were discussed and approved. Complete financial summary and detailed expenditures are available to the public through a Public Records Request online or in person at the Eastsound fire station.

Correspondence

None.

Chief's Report

Chief Williams discussed highlights of the previous year, as well as District highlights. There were 100 incidents less that OIFR responded to in 2016 compared to 2015. The complete chief's report may be obtained through a Public Records Request online or in person at the Eastsound fire station.

OLD BUSINESS

None.

NEW BUSINESS

1. Revision to Public Comment Guidelines Resolution 2013-03 (Resolution 2017-01) – Commissioner Heinmiller would like to revise the Public Comment Guidelines to state that a public comment section may or may not be added to the agenda, at the discretion of the commissioners. Note that the purpose of this revision is NOT to completely eliminate public comment from the meeting; it will be at the discretion of the commissioners as to whether there will be a public comment session included for every meeting. Commissioner Montague stated that she did not agree with the option of having or not having a public comment session in each meeting; she feels it is important to include at least one session during every meeting. It is up to the commission to maintain order if a public comment session is getting "out of hand". This topic needs to be discussed when all three commissioners are present so that all three commissioners are able to vote on this Resolution. Commissioner Heinmiller agreed to table the topic until next month's regular meeting.
2. Return Accounting from County to District – Chief Williams explained that after evaluating the transition of the finances to the County, the administrative staff decided they could "handle the finances in-house", so will be bringing control of the finances back to the District. In addition, even though the County may have control of the finances, during a State Audit the District would be held liable for any findings that may be noted. It was explained that by bringing the finances back in the District's control, it would save approximately \$12,000 in cost that would've been paid to the County for their manpower and labor fees.

The cost for supplies (checks, printing, stamps, envelopes, etc.) to print and send paper checks from the District is estimated to be approximately \$1,500 a year.

Board of Firefighters Association

- None at this time.

Executive Session

An Executive Session was held for 15 minutes pursuant to RCW 42.30.140(4)(a) (Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement).

Reconvene

No decision was made during the Executive Session.

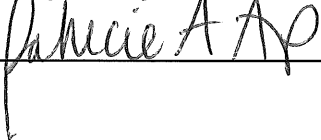
Announcements

- The next Regular BOFC Meeting will be held on Tuesday, February 21, 2017 at 5:30 pm.

Adjournment

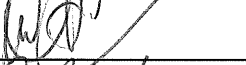
- 6:02 pm – Adjournment of Regular Meeting
- 6:02 pm – Opening of Executive Session
- 6:17 pm – Adjournment of Executive Session
- 6:17 pm – Opening of Regular Meeting
- 6:18 pm – Adjournment

Respectfully submitted:




Patricia Ayers, District Secretary

Approved:




Wesley Heinmiller, Chair Commissioner



Amanda Montague, Commissioner

Absent

Barbara Bedell, Commissioner



Scott Williams, Fire Chief