



**Young at Heart Senior Citizen Club, Inc.
2017 Holiday Craft Fair
Douglas County Community Center
1329 Waterloo Lane, Gardnerville, NV**

**Friday November 3rd 4pm-8pm &
Saturday November 4th 9am-4pm**

Dear Vendor,

Please take time to familiarize yourself with the following Craft Fair information & Rules. It will make your participation at the Craft Fair go smoothly and without any problems.

We are happy that you have chosen our Craft Fair. Thank you on behalf of all the Douglas County seniors who will benefit from our profits.

The YAH Craft Fair group.

Contact: Lucie 775-266-8781 or better yet yah.craftfair@gmail.com

Layout & Fees

The Craft Fair will be held in the large gymnasium, the South Activity room, the Ranch View room and the Dining Hall of the Douglas County Community & Senior Center. We have a total of 173 booths available (see floor plans on the website). Prices depends on room and size, all stated on the application form. Electricity is available to booths marked with an **E** on the plans for \$5.00.

Booth assignment requests will be honored on a **first-come & paid** basis for those submitting completed applications. No unpaid request will be considered. **Please email or call to see if we still have spaces available before sending your application after the October 1st deadline.**

Description of your Craft

Be sure to send a complete application. Your online or mailed in application showing preferences for booths, a short description of your craft and a PayPal payment, check or money order payable to Young at Heart. Applications and payment are due on or before **October 1st** to insure your choice of booth(s); the earlier in the year improves your selections. The Young at Heart fair is primarily a handcrafted show. Exceptions must be approved by the Craft Fair group, please email yah.craftfair@gmail.com.

Setup Instructions

Setup instructions will be emailed (or mailed if no email is provided) by a **confirmation “Vendor Check-in Instructions Letter” shortly after the October 1st application deadline.** We request that you **acknowledge receipt of this letter: failure to do so may result in losing your space to a waitlisted applicant and no right to refund.**

Raffle

The Craft Fair raffle has been a huge success. We ask that you donate a handcrafted item from your booth. Remember to include your business card. We are a non-profit, so items donated are tax deductible.

Cancellation Policy

Cancellations received in writing or by email (no phone calls) on or before the October 1st deadline will be refunded with a \$10 administrative fee , provided that a **replacement can be found**. Cancellations after October 1st will not be refunded.

In the event that you find a replacement, this person is required to send in their **application telling us which vendor they will be replacing**. We may refuse them setup if we don't have any information on them.

Food & Beverages

There will be a Cafe at the entrance of the center serving beverages, breakfast burritos, donuts, hot dogs, cookies & more at a nominal charge.

In addition we will hold a wine tasting on Friday evening.

Payments

You can pay:

- **Using PayPal and fill out an application at our website www.youngatheartcarsonvalleynv.org, click on the 2017 Holiday Craft Fair information button.**
- **Mail your application with payment to: Young at Heart Craft Fair, P.O. 1042, Gardnerville, NV 89410**
Make your check or Money Order payable to: Young at Heart.