

HUD-Administered Manufactured Home Installation Program

This program is intended to implement regulations set forth in the 24 Code of Federal Regulations (CFR) Parts 3285 and 3286 in those states that do not administer their own qualified installation programs

Open Industry Conference Call December 13, 2016 @ 10:00 am EST

Call-in: 1-415-655-0001

Access code: 197 764 035

Web access: Hit the “Join Now” button on your email invite to connect through your computer

Pre-registration: Copy and past this link to pre-register for the call and submit questions in advance

https://docs.google.com/forms/d/e/1FAIpQLScSHVFMhexg95oqwtZgL-Dz8EnatTd_VB6OOBZI3104CnKkBW/viewform

Licensed Installers

- ◆ There are currently 325 HUD-Licensed Installers.
- ◆ Provide information for all states you install or inspect in.

Retailers & Reporting

- ◆ Retailers must provide a **Consumer Disclosure** at the time of sale or lease of a home, and report on all new home sales and installations using the **HUD 305** and **HUD 306 Forms**.
 - Sample Consumer Disclosure is available. Do not need to submit this.
 - Online submission of 305 & 306 Forms. Home page and retailer page of installation program website.
 - Spread sheets available for bulk submission. Available upon request from SEBA.
- ◆ After every installation, installers must submit the **HUD 309 Form** to the retailer and SEBA to verify the proper installation and inspection of the new manufactured home. MUST be signed by both licensed installer and qualified inspector pursuant to 24 CFR 3286.511.
- ◆ Manufacturer shipment reports are being used for reporting reconciliation. HUD receives notice of ALL homes shipped to HUD-Administered states.

Monitoring Inspections & Enforcement

- ◆ To date, HUD and SEBA have performed monitoring inspections throughout 6 HUD states. Intend to visit 11 states throughout 2017. Homes are selected through form submission, shipment reports and random selection of installers.

Stay Informed

Please visit the below website or contact us directly to learn more about the program.

Get added to program mailing list and ensure we have correct contact on file.



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