



## Dear Parents,

The new school year is quickly approaching. We are excited to see what the new school year brings.

We would like to take this opportunity to make you aware of a few upcoming changes and events.

### Smartcare

As previously mentioned our plan was to begin using this software in June. However, we have delayed this start date, to ensure the system is functioning smoothly and any bugs have been worked out.

Growing Hearts will begin to utilize Smartcare in August. The new system will be used to clock your child in and out, process billing and payments, as well as provide you with information about your child's day and a way to communicate with his or her teacher.

For more information on Smartcare, please feel free to visit <https://smartcare.com/parents/>

### Book Fees

This year book fees for children in preschool classes will be as follows:

2 Year Old Classes: \$72 per semester

3 Year Old Classes: \$54 per semester

Pre-K Classes: \$60 per semester

These fees cover curriculum and all supplies for the school year. Fees for the first semester will be billed July 30<sup>th</sup> and December 31<sup>st</sup>.

## POLICY CHANGES

As the school year begins we would like to give you an update on some changes in policy that will be updated in the parent handbook.

### Vacation Days

Beginning in August we will no longer offer additional vacation days in the summer. At the beginning of the school year all students (nursery through Pre-K) will receive 10 sick/vacation days, that will expire at the beginning of the following school year. Summer camp students will be given one week of vacation to use during the summer. This week cannot be broken up into days used intermittently and must be prescheduled before the summer camp program begins.

### Before and After School Care

Beginning in August any student utilizing GHDP for before and after care, must be present at least once each week to maintain their enrollment at GHDP. If a student goes two full weeks without being present, their status will be changed to inactive and unenrolled. This coming school year we will also be implementing a \$7 fee for two-hour delays.

If you have questions about these policy changes, please feel free to call, email or stop by the office to speak with Miss Emily or Miss Jessi.



## IMPORTANT INFO

### Open House

We will be having an open house for students and families on Friday August 3<sup>rd</sup> from 6:30-8pm. This is the perfect opportunity for students and their families to come in and meet their new teachers and explore their new rooms before the beginning of the school year. If possible please bring one or two family photos for your child to add to their classroom wall at the open house.

### New School Year

As the new school year begins please be sure to check the following and update if necessary.

- Be sure you have given us the most up to date vaccination record for your child.

- Check your child's extra clothes to make sure they are the correct size and appropriate for the season.

- Replace any empty or expired sunscreen

- Update your child's known allergies with Miss Emily if they have changed

### Christmas Break

This year Growing Hearts has made the decision to close the week of Christmas. The daycare will be close December 24<sup>th</sup>-28<sup>th</sup>. Families will not be charged for this week. We will re-open the week of December 31<sup>st</sup>. If your family is in need of childcare this week, as in the past, we will have a list of employees willing to provide care.



## Important Dates to Remember

**Fall Book Fees Charged**  
Monday July 30<sup>th</sup>

**Fall Open House**  
Friday August 3<sup>rd</sup>

**2018-2019 Vacation Days Available**  
August 6<sup>th</sup>

**Remaining Vacation days Expire**  
August 8<sup>th</sup>

**GHDP 2018-2019 School Year Begins**  
Monday August 6<sup>th</sup>

**GHDP Closed in Observation of Labor Day**  
Monday September 3<sup>rd</sup>

Thank you!

*Ms. Jessi*

