

THE CARAVAN CLUB DEVON AND CORNWALL CENTRE

Minutes of the 425th Committee Meeting on Tuesday 11th October 2016 at Gulval Village Hall, Tavistock

PRESENT:

Chairman	Mrs Michelle Stuttaford
Vice-Chairman	Mr Simon Avery
Hon Secretary	Mrs Euphine Bromell
Hon Treasurer	Mrs Katrina Shipp
Hon Rally Secretary	Mr Martin King (Minutes taker)

COMMITTEE: Mr Jason Avery Mrs Sue Biddle, Mrs Sam Boorman, Mr Mark Scantlebury,
Apologies: Mrs Sarah Vercoe (Minute Secretary)

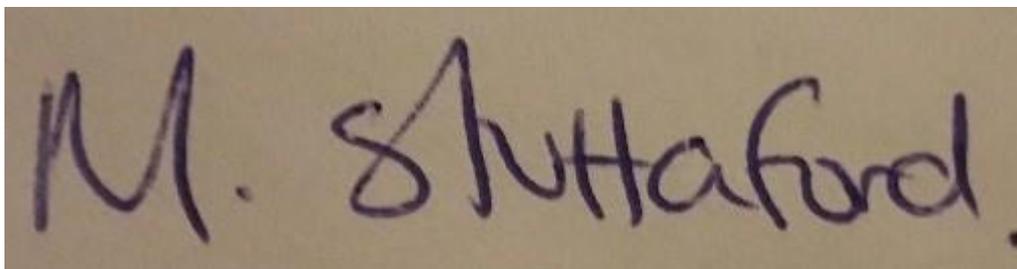
136.16	The Chairman welcomed all the Committee																							
137.16	<p>MINUTES OF THE 424th MEETING</p> <p>The Chairman asked if all had checked the minutes for accuracy. EB read out Part 2 as SA had queried the amendments that had been made. The committee were happy that the minutes were accurate.</p>																							
138.16	<p>MATTERS ARISING FROM THE MINUTES</p> <p>The Chairman stated that these will be discussed at the 426th meeting in November.</p>	ALL																						
139.16	<p>COMMITTEE APPOINTMENTS</p> <p>Madam Chairman confirmed the following positions....</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">Vice Chairman</td> <td>Mr Simon Avery</td> </tr> <tr> <td>Secretary</td> <td>Mrs Euphine Bromell</td> </tr> <tr> <td>Treasurer</td> <td>Mrs Katrina Shipp</td> </tr> <tr> <td>Rally Secretary</td> <td>Mr Martin King</td> </tr> <tr> <td>Plaque Office</td> <td>Mr Jason Avery</td> </tr> <tr> <td>Newsletter Editor</td> <td>Mrs Sue Biddle</td> </tr> <tr> <td>Sports Officer</td> <td>Mr Mark Scantlebury</td> </tr> <tr> <td>Rally Kits</td> <td>Mr Simon Avery</td> </tr> <tr> <td>Youth Liaison</td> <td>Mr Simon Avery</td> </tr> <tr> <td>South West Region Reps</td> <td>Mrs Euphine Bromell and Mrs Katrina Shipp</td> </tr> <tr> <td>Committee</td> <td>Mrs Sam Boorman</td> </tr> </table> <p>A number of people have volunteered to help this year by doing the roles listed below..</p>	Vice Chairman	Mr Simon Avery	Secretary	Mrs Euphine Bromell	Treasurer	Mrs Katrina Shipp	Rally Secretary	Mr Martin King	Plaque Office	Mr Jason Avery	Newsletter Editor	Mrs Sue Biddle	Sports Officer	Mr Mark Scantlebury	Rally Kits	Mr Simon Avery	Youth Liaison	Mr Simon Avery	South West Region Reps	Mrs Euphine Bromell and Mrs Katrina Shipp	Committee	Mrs Sam Boorman	
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	<p>Webmaster Mr John Matthews Rally Equipment Mr Rob Biddle Audio Equipment Mr Derek Philp Wessex Reps Madam Chairman confirmed that she had received 4 expressions of interest for these roles but would seek clarification from the Wessex Committee before confirming. SA asked how the outcomes from the Wessex meetings would be reported into the committee. KS suggested that this would be in the guise of a written report. It was agreed that subject to discussions with the Wessex committee that a sub –committee would be formed and a written report provided to the Secretary. This report would be read under the standing agenda item of the Wessex.</p>	
140.16	<p>DISTRIBUTION OF PLAQUES</p> <p>This was completed.</p>	
141.16	<p>PASSWORD</p> <p>A new password was agreed. EB asked MK to provide SV with the necessary details for the encryption software.</p>	MK
142.16	<p>MADAM CHAIRMAN’S CHOSEN CHARITY</p> <p>Madam Chairman asked the Committee to agree to support Children’s Hospice South West. The committee were in full agreement.</p>	
143.16	<p>COLOUR OF PLAQUES</p> <p>Madam Chairman requested the colour of the plaques be magenta pink. The committee were in full agreement.</p> <p>JA to discuss further with FM Tags regarding minimum order. KS suggested looking at combined postage but not sure how practical this would be. JA advised that this would mean ordering for the month and then trying to distribute from one address.</p>	
144.16	<p>TREASURER’S RECOMMENDATIONS</p> <p>The committee discussed the recommendations put to the AGM.....</p> <ol style="list-style-type: none"> 1. The Admin Fee to remain the same – NOT ACCEPTED After discussion and review of correspondence from Mrs J Featherstone and Mr K Harris it was agreed that a change to the recommendations would be as follows..... Admin fee to be charged on the basis of the number of nights you attend the rally. Minimum Charge of £2 1-3 nights = £2 4-6 nights = £3 7 nights or more = £5 For example if a holiday rally accepts attendees for part of the rally they would only be charged for that length of stay. Rally of 9 nights covering 2 weekends 	

	<p>1 weekend (2 nights) only £2 Both weekends (4 nights) £3 Full 9 nights £5</p> <p>2. The Rally Fee will remain the same - ACCEPTED</p> <p>3. Free nights for Secretary/Rally Sec and Treasurer to be reduced to 10 free nights. – NOT ACCEPTED This was discussed and the committee agreed to leave this at the current entitlement of 12</p> <p>4. DH has given a lot of thought to the present Honorarium payment of £35 for each year served. Her comments are: “After serving on the Committee for the past 6 years with 4 of those as Treasurer I am very aware that the people filling the Honorary roles give an enormous amount of time and energy to help the Devon and Cornwall Centre to function as successfully as it does. However, time and energy are backed up by use of personal internet facilities, electricity, telephone calls, and fuel just as an example. I recommend that an annual remuneration of £30 would be very much appreciated by all and would go just a small way in compensating for the personal utilities used for the benefit of all Centre members.” - ACCEPTED</p> <p>5. Business Rallies to continue to be self-funding. – DEFERRED A discussion took place regarding this and the committee felt that the difficulties this presented with planning the entertainment events at the business rallies was difficult as the numbers were fluctuating. Several committee members commented that they had been approached by members who believed that the lack of good entertainment at the business rallies could be contributing to the poor support. KS commented that as she was new to the role some additional time would be necessary before being able to support any changes. The committee agreed to defer the decision until the November meeting.</p> <p>6. The cost of a book of vouchers is to remain the same. – ACCEPTED</p> <p>7. The Stewards site fees and trailer/marquee movement to remain the same. - ACCEPTED</p>	ALL
145.16	<p>PROPOSED MEETING DATES 2016/17</p> <p>EB distributed the proposed dates for the coming year. The dates were agreed but a discussion took place regarding the venue. The committee discussed possibly moving the meetings to a village hall to try and reduce costs. EB to check whether Sourton Village Hall would be able to host us.</p>	EB
146.16	<p>ANY OTHER BUSINESS</p> <p>Sue Boorman: As she is flagging Woodlands would she need vouchers and new meet/visitor plaques. KS to arrange vouchers and JA to arrange plaques.</p> <p>Sue Biddle: Concerned about Woodlands next year due to prices.</p> <p>Jason Avery: Suggested that flag officers should be able to claim refunds except for plaque and social charges. The committee agreed to this.</p> <p>Martin King: Asked JA for a 25 Rally Steward shield board. JA will arrange this. Derek Philp has emailed to request use of the marquee and coleman shelters for rallies in 2017.</p>	KS/JA JA

	<p>MK to forward the email to field equipment volunteer and SA</p> <p>Simon Avery: The Youth Section had questioned whether they can change from section to committee. MK suggested that EB checks the constitution. They would also like to have green badges to wear on the rally field. The committee agreed that they could purchase these and EB will arrange, SA to provide list of names and committee positions. The Youth section would also like to talk to Tamar Towing to support several events. Sue to discuss with Stowford.</p> <p>Michelle Stuttaford: MS had been asked about the dogs on leads situation on rallies. SB to put a reminder in the newsletter.</p> <p>Trailers need checking at Cadleigh so that the field equipment volunteer can familiarise himself with the area and the locks.</p> <p>Could a letter of thanks be sent to Rev Atkins for the Church Service at the AGM.</p>	<p>MK</p> <p>EB</p> <p>EB/SA</p> <p>Sue</p> <p>Sue</p> <p>EB</p>																
<p>147.16</p>	<p>SILVER PLAQUES</p> <p>Confirmation</p> <table border="0"> <tr> <td>Heligan</td> <td>Alan Parkinson</td> </tr> <tr> <td>Crackers and Wisdom</td> <td>Michelle Stuttaford</td> </tr> <tr> <td>Monster Mash</td> <td>Michelle Stuttaford</td> </tr> <tr> <td>Halloween at Woodlands</td> <td>Sam Boorman</td> </tr> <tr> <td>Fairy Tale Murder</td> <td>CANCELLED</td> </tr> <tr> <td>Christmas Party Hillhead</td> <td>Michelle Stuttaford</td> </tr> <tr> <td>New Year Pentire</td> <td>TBC</td> </tr> <tr> <td>New Year Charmouth</td> <td>Euphine Bromell</td> </tr> </table>	Heligan	Alan Parkinson	Crackers and Wisdom	Michelle Stuttaford	Monster Mash	Michelle Stuttaford	Halloween at Woodlands	Sam Boorman	Fairy Tale Murder	CANCELLED	Christmas Party Hillhead	Michelle Stuttaford	New Year Pentire	TBC	New Year Charmouth	Euphine Bromell	
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<p>148.16</p>	<p>The next meeting will be held on Monday 21st November.</p> <p>The meeting closed at 9.57pm</p>																	

Signed:



Date: 21st November 2016

CHAIRMAN