

THE CARAVAN CLUB DEVON AND CORNWALL CENTRE

Minutes of the 427th Committee Meeting on Monday, 16th January 2017

At Sourton Village Hall, Sourton, EX20 4RL

PRESENT:

Chairman	Mrs. Michelle Stuttaford
Vice-Chairman	Mr. Simon Avery
Hon. Secretary	Mrs. Euphine Bromell
Hon. Treasurer	Mrs. Katrina Shipp
Hon. Rally Secretary	Mr. Martin King

COMMITTEE: Mr. Jason Avery; Mrs. Sue Biddle; Mrs. Sam Boorman;
Mr. Mark Scantlebury; Mrs. Sarah Vercoe (Minute Sec)

1.17	The Chairman welcomed all the Committee and wished them a Happy New Year.	
2.17	MINUTES OF 426th MEETING 159.16 – Mark S should be Martin King 162.16 - Euphine Bromell attended, not Sue Biddle The minutes to be amended to show these changes	EB

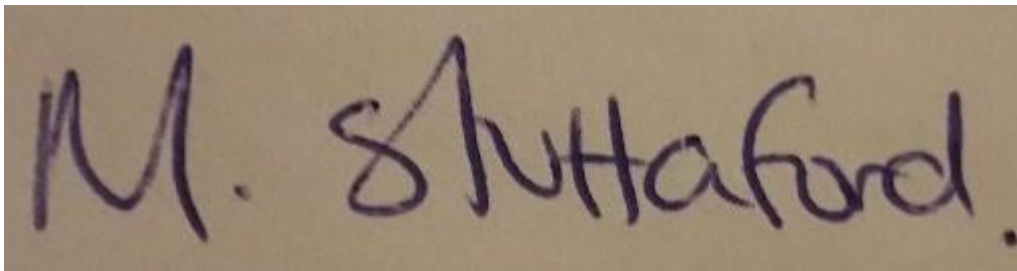
<p>3.17</p>	<p>MATTERS ARISING FROM THE MINUTES</p> <p>Keys to the trailer have been distributed to Mark S and Sue B with one lock. MK believed there were two locks. EB to contact Denise to ask about the other lock. Lock transfers to be signed for each time the trailer goes out to a rally.</p> <p>Sourton Hall has been booked to November and an invoice will be sent.</p> <p>Coleman Shelters – new ones have been purchased. KS said the invoice was incorrect and she is waiting for a correct one.</p> <p>KS has the rates of depreciation for the assets.</p> <p>Youth Rally – Mark S has arranged Giant Jenga and Connect 4 and SA will try to obtain boules</p> <p>Payment by BACS – the Rally Return Sheet will be on the website by the end of January and pro-formas will also be on the website.</p> <p>Martin King will be sending an email regarding this.</p>	<p>EB</p> <p>SA</p> <p>MK</p>
<p>4.17</p>	<p>CORRESPONDENCE</p> <p>EB said that, due to Data Protection, she is unable to obtain details of any Caravan Club member unless they are a member of Devon & Cornwall Centre and on the Nominal Roll. MK suggested this was a matter for the South West Region Centres to raise collectively with the Caravan Club.</p> <p>Rally Envelopes – MK confirmed he had sufficient for the year.</p> <p>EB wrote to Northam Farm for sponsorship of the Dinner/Dance plaque and menu cards but Philip is away until the end of the month.</p> <p>EB also wrote to Highbridge Caravans and they have agreed to pay for the Sherry Reception at the Dinner/Dance.</p> <p>Email from Alan Parkinson advising that he was applying for the position of Vice-Chairman of the Wessex, and asking for the Committee’s support which was approved. AP was duly elected Vice-Chairman at the Wessex AGM held on 14th January 2017.</p>	<p>EB</p>
<p>5.17</p>	<p>CHAIRMAN’S REPORT</p> <p>Nothing to report as it is the start of the year</p>	

<p>6.17</p>	<p>SECRETARY'S REPORT</p> <p>(a) Meeting Venue - Committee meeting dates all booked at Sourton Hall through to November 2017.</p> <p>EB suggested holding a separate meeting for the Rally Book discussions. MK said advertising needed discussion. EB had received a phone call about the Rally Book from a Centre member, who may be willing to help with this. It was agreed to co-opt LC, if he was willing and for EB to invite him to the next Committee meeting on 13th March. It was agreed that this meeting should be primarily to discuss the Rally Book.</p> <p>(b) DRAFT AGM MINUTES – these are on the website.</p> <p>(c) COLEMAN SHELTERS – Four sides came with the two new shelters but joining strips are needed. Maximum of two shelters only are to go to any rally .</p> <p>(d) 2018 DINNER/DANCE – This will be held on Saturday, 24th February 2018 at the Pentire Hotel, Newquay. The cost (based on 100 people) including a meal on Friday evening, would be £117 pp for the weekend inclusive, or £234 per couple. £24 supplement for a sea view. £400 deposit required. To be paid by BACS.</p> <p>(e) 20x20 TRAILER - MarkS said the trailer needed to be maintained as people have to put it on their insurance. MK believed servicing was due at the start of the season. MarkS offered to give the trailer a ‘face-lift’,and to check if he can get the generator working again as it has not been used for two years. He asked if new plastic storage sheds could be purchased to store the items currently in the trailer. He will empty the trailer and make a list of the assets. He also said the tarpaulin needs repair to prevent further leaks. MK suggested checking that we will not incur extra charges for using the plastic storage sheds.</p> <p>(f) WEBSITE – MK advised that the website domain is registered to the webmaster and the charges are currently reimbursed. MK suggested that when the website comes up for renewal, it should be registered to the Centre and the bill paid directly. KS to check when it is up for renewal. MK suggested that wording should be added to the website to the effect that non-members of the Centre cannot be responded to (Data Protection) – EB will check this with Caravan Club.</p>	<p>EB</p> <p>SueB</p> <p>EB/KS</p> <p>MarkS</p> <p>KS</p> <p>EB</p>
--------------------	--	---

	<p>SueB said that Tamar Caravans have a new website and they wish to link it to our website – agreed by Committee.</p>	SueB
7.17	<p>TREASURER’S REPORT</p> <p>KS gave out a list of assets being depreciated. She based the Coleman Shelters on five years, but MK said three was more realistic. MarkS asked if the lights currently stored in the small trailer could be scrapped. He also suggested replacement lights for the small marquee – rope lights worked well recently. Derek Philp has sets of string lights that have been used in the past. EB has the shredder. EB, KS & MK have a hard drive each. Derek Philp has the audio equipment.</p> <p>KS distributed the profit & loss accounts as at 14th January and explained the items. The Year End accounts will need to be discussed at the March meeting.</p>	
8.17	<p>BUDGET FOR BUSINESS RALLIES</p> <p>To be discussed later</p>	
9.17	<p>RALLY SECRETARY’S REPORT</p> <p>MK said there had been a problem with the newly-printed Rally Books – there were pages missing. The printers are correcting this and the new books will be ready on Thursday. Book packing is provisionally booked for Saturday, 28th January. There is a notice on the website explaining the situation and MK will send an email to the stewards about the Pro-formas, Rally Fees, etc. He has also started preparing for 2018.</p>	MK
10.17	<p>YOUTH REPORT</p> <p>Badges have been given to the Youth Committee members.</p> <p>NEW YEAR’S RALLY - £140 was raised through washing cars, caravans and selling charms.</p> <p>The programme for the Family Fun Rally is being prepared. MarkS asked about the cycling competition. EB said a new trophy was needed – it was agreed to purchase a new one up to a maximum of £20 – JA agreed to arrange this.</p>	JA

11.17	<p>WESSEX REPORT</p> <p>The Committee read the report.</p>	
12.17	<p>REGIONAL COUNCIL REPORT</p> <p>KS and EB attended the Council Meeting. Nearly 30 members attended. KS said the Caravan Club are trialling World Pay – paying online for rallies. KS asked the Committee to agree to the Centre taking part in this trial. Committee were in agreement.</p> <p>Alan Bromell will stand in for Katrina at the next meeting because the date clashed with the Dinner/Dance.</p> <p>EB to send a ‘get well’ card to Peter Blake</p>	<p>KS</p> <p>EB</p>
13.17	<p>ANY OTHER BUSINESS</p> <p>Sam B had two bookings for Beverley Park. Michelle S to pass the information to the new stewards.</p> <p>Fuel Costs – Currently 25p per mile until the price reaches £1.20 per litre for petrol – then it rises to 30p per mile and at £1.33 up to 35p per mile. To be reviewed at the next meeting.</p> <p>Plaque Form – MK said it needs updating for the website.</p> <p>It was suggested a flip chart would be useful for the next meeting JA to arrange this.</p> <p>2017 AGM at Harford Bridge – EB asked if the village hall at Peter Tavy had been booked from the Friday for the whole weekend. Sue B will check with the hall.</p>	<p>Michelle S</p> <p>JA</p> <p>Sue B</p>
14.17	<p>ALLOCATION OF SILVER PLAQUES</p> <p>Ladies Mile Rally – Sue B and Sam B will steward if enough interest.</p> <p>Burns Rally - No committee members attending, so Sue B will deliver the silver plaques.</p> <p>Family Fun – Michelle S</p> <p>Easter Live – Michelle S</p> <p>Three Flumes –</p>	<p>Sue B</p> <p>Michelle S</p>

15.17	The next meeting will be held on Monday, 13 th March 2017 at Sourton Village Hall at 7 pm. The meeting closed at 9.35 pm.	
--------------	---	--

A photograph of a handwritten signature in dark ink on a light-colored background. The signature reads "M. Stuttaford." with a period at the end.

Signed:

Date: 13th March 2017

CHAIRMAN

