

THE CARAVAN AND MOTORHOME CLUB

DEVON & CORNWALL CENTRE

Minutes of the 429th Committee Meeting on Monday, 22nd May 2017

At Sourton Village Hall, Sourton, EX20 4RL

PRESENT: Chairman Mrs. Michelle Stuttaford
Vice-Chairman Mr. Simon Avery
Hon. Secretary Mrs. Euphine Bromell
Hon. Treasurer Mrs. Katrina Shipp
Hon. Rally Secretary Mr. Martin King

Committee - Mr. Jason Avery; Mrs. Sue Biddle; Mrs. Sam Boorman; Mr. Mark Scantlebury; Mrs. Sarah Vercoe (minute secretary)

APOLOGIES: Mr. Les Cox

25/17	The Chairman welcomed members to the meeting.	
26/17	MINUTES OF THE 428th MEETING Accepted as accurate and signed by the Chairman	
27/17	MATTERS ARISING A vote was taken to co-opt Les Cox onto the Committee and was agreed unanimously. Cycling Trophy wording has been completed Trailer Locks – to go out with the trailers – dual set of padlocks needed. Michelle S to purchase these. Adaptor for Trailer Electrics – Mark S. has this Trailer Tyres – Service to be scheduled with new tyres. Annual service is required. Mark S to arrange this. Rally Book 2018 – On the Agenda later. Centre Flags – EB has checked and the Club has to be advised of type of flag proposed and will confirm what is or is not possible. Discussion about types of flags/banner. Jason A to check prices. Website – On the Agenda later. Allocation of Plaques – Surf'n'Turf – Simon A instead of Mich.S	Mark.S Mark S JA

28/17	<p>CORRESPONDENCE</p> <p>Invitation from Somerset Centre. Meal aboard HMS Warrior costs £75 pp. Letter from CMC asking for images/photos for the magazine. Jason A asked why the D & C rallies were not in the magazine – EB will raise this at the Secretaries meeting at the National.</p>	EB
29/17	<p>CIRCULARS</p> <p>No discussion at present</p>	
30/17	<p>CHAIRMAN’S REPORT</p> <p>Letter from Mr. & Mrs. Jan & Darryl Moore, thanking the Centre for the dinner/dance invitation and the weekend. Michelle S thanked Martin and Catherine King for their hard work on the Dinner/Dance. Very enjoyable weekend.</p> <p>The rallies – Morteheo had positive feedback; Dip’n’Dine cancelled due to insufficient numbers. Family Fun – excellent work by Youth Committee and their parents on their first rally. Little Winnick – many young children on the rally who were very well behaved. Duck race on Easter Sunday raised £100 for CHSW charity. Thanks to Dave Bowden and Dave Stuttaford for their work in the river catching ducks and balls. Easter at Beverley had new stewards and it is hoped they will run it again next year. Sam Boorman was flag officer at Three Flumes Rally – her first flag at an Easter rally. Hiking n biking – no flag or committee members were at this rally. Welcombe rally – Sue Eldridge stepped in as past committee member to flag. Surf n Turf – Simon took over as flag on my behalf. Cambrose return was flagged by Euphine and new stewards took on Cider & wot not which proved a great success and Rob and Lorraine have re-booked for next year. Helston Flora Day – Euphine flagged this and Sue Biddle ran the Adventure at River Dart rally which was brilliant. Sadly the Chairman’s rally was not very well supported, but</p>	

	<p>those who attended had a brilliant time and proved that small rallies are lots of fun.</p>	
<p>31/17</p>	<p>SECRETARY'S REPORT</p> <p>Website 2018 – Letter from Mr. Matthews requesting payment for the website which is due in July and giving formal notice that he will not be able to perform the role of webmaster beyond the AGM in October. Discussion on ways to continue – Katrina S will investigate options of pre-paid credit card with bank. Martin K to discuss with Mr. Matthews and consider the options for payment and a formal handover.</p> <p>Coleman Shelters – Request made at Open Forum for extra sides. Four Panels plus joining strips and spare pegs needed. Sam B will arrange to purchase the sides. KS to reimburse upon receipt of invoice. Michelle S to order joining strips. It was agreed that the shelters are not for use in high winds. If more than two shelters are needed for a rally, the small marquee should be used. Advice to be given to stewards when taking shelters to a rally.</p> <p>Open Forum Minutes - Apologies also received from Jean and Terry Langsford. Derek Philp had raised the reinstatement of social events at business rallies. He also suggested holding the Chairman's rally over a bank holiday weekend and including the Ladies' rally on the Sunday. Various suggestions were discussed such as having the Open Forum in the morning of the Dinner/Dance or AGM at the Dinner/Dance weekend. Also discussed was the idea of holding one large business rally to be run by the Committee and possibly subsidised by the Centre. New ideas were needed for the business rallies and there should be more to attract families.</p> <p>Rally Sheets – These needed adjustment for the smaller rallies – KS said this would be put in place. BACS Payments – A letter will be sent to the stewards giving advice on this method and the process also to be put on the</p>	<p>KS MK</p> <p>SamB/KS Mich.S</p> <p>SB</p> <p>KS KS/MK</p>

	<p>website.</p> <p>Rally Kits – Lump hammer missing from one kit.</p> <p>National Rally - EB said that a Flagpole for the Centre is always run at the National with tea, coffee and bacon baps supplied. Approximately 70/80 people attend, including other Centre Stewards and D & C members who attend the National. KS will reimburse the cost of this upon submission of receipts. Plaques required for the National – Thank You and Steward plus Assistant Steward plaques . Results of the cycling competition to be sent to EB by Sue B.</p> <p>Membership Numbers: Lead Members 2,385; Joint Members 2,050; Family Members 51. Total Membership – 4,476</p> <p>Committee Meeting Dates 2017/18: The AGM for 2018 has been booked at Wooda Farm. EB will book the agreed 2017/18 meeting dates with Sourton Village Hall.</p>	<p>KS JA/EB Sue B EB</p>
32/17	<p>TREASURER’S REPORT</p> <p>KS updated the Committee on progress. There has been some confusion over VAT on the rally returns and KS is working with the stewards to clarify this. If VAT is incorrectly recorded, the Centre may be liable to pay any deficit. The sites could be asked to show the VAT separately so the Treasurer can check. BACS Payments – working well at present and stewards are advising KS when payments are made this way.</p>	

33/17	<p>RALLY SECRETARY’S REPORT</p> <p>Martin K has received eight pro-formas for next year. EB suggested having an instruction day for the stewards with information available, possibly during the winter months.</p>	
34/17	<p>FAMILY FUN WEEKEND 2017</p> <p>Martin K said the Youth Committee needs to decide about this for 2018. Mark S said it had gone well but</p>	

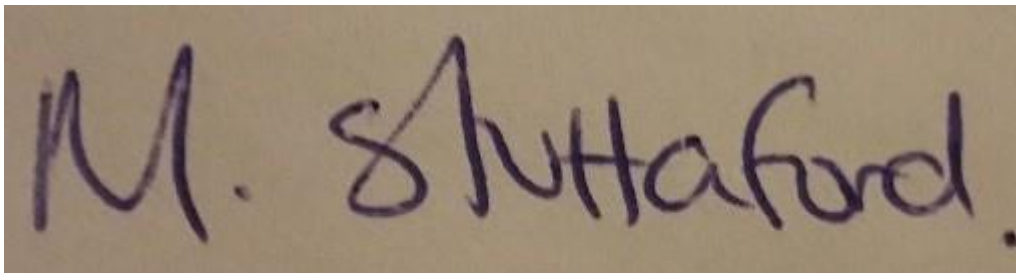
	mistakes had been made.	
35/17	<p>YOUTH SECTION REPORT</p> <p>Simon A said that Jess Jenkins had been co-opted onto the Youth Committee and they had been selling sweet cones, charms and bacon baps. It had been agreed that the money raised from their stall at the Ladies' Charity Rally would go to the Youth Section's charity. Simon A had suggested that some of the money raised should be repaid to keep the balance healthy.</p> <p>Sponsors must be approached through the Senior Committee to avoid problems. Sue B said the Theatre Royal tickets would be auctioned via social media due to short space of time before performances. Next Youth Committee Meeting to be at the Ladies' rally.</p> <p>Simon A announced that he was stepping down as Youth President and the Chairman accepted his resignation. Martin K agreed to step into this role until the AGM and would liaise with Zoe Biddle.</p>	MK
36/17	<p>WESSEX REPORT</p> <p>Martin K noted that the D & C Centre was scheduled for quite a few events. EB said the Somerset Centre had withdrawn from the Wessex.</p>	
37/17	<p>REGIONAL COUNCIL REPORT</p> <p>Michelle S had submitted a list of all the rallies to the CMC for the magazine, but only three appeared on the rally list issued by CMC. An apology was made to the Yorkshire Centre for omissions, but not to Devon & Cornwall – EB to bring this up at the Secretaries Meeting at the National, as noted earlier.</p>	EB
38/17	<p>RALLY BOOK 2018</p> <p>EB had produced a draft letter to be sent to potential advertisers and a final decision on the cost of the adverts. had to be made. Martin K said the number of nights spent on rallies was rising but not the actual number of rallies being organised. KS suggested holding</p>	

	<p>an information day to persuade members to try running a rally. Advertising rates were agreed and the letters to be sent out in the near future. Sue B offered to do this as EB had limited time available. It was agreed that the Rally Secretary's email address be added to the letter. Simon A to amend the list of prospective advertisers and send it to Sue B. Drop-off points for the Rally Books to be discussed at next meeting.</p>	<p>Sue B EB Simon A EB</p>
39/17	<p>ANY OTHER BUSINESS</p> <p>New Meet Plaques – Michelle S said these plaques were only for Devon & Cornwall Centre members. EB to check if it is possible to transfer from one centre to another. She will also amend the New Meet letter for members to have before their first rally, and check the list from Sam B and email back to her.</p> <p>Storage of Centre Items – Simon A had been storing various items such as Lawn Skittles. Mark S to try to accommodate these. Storage to be put on the Agenda for the next meeting.</p> <p>Competition Winners – Handicrafts – Susan Philp; Cover Photograph – Sue Biddle; Youth Handicrafts – Nieve Grinstead.</p> <p>Badges - EB will arrange a badge for Jess Jenkins</p>	<p>EB</p> <p>Mark S EB</p> <p>EB</p>
40/17	<p>ALLOCATION OF SILVER PLAQUES</p> <p>Pentewan – Katrina Shipp Week at Golden Sands – Mark Scantlebury Whitsun – Jason Avery Ladies' Rally – Michelle Stuttaford Stowfest – Lamb Scrumptious – Michelle Stuttaford Summer at Woodlands – Sam Boorman Exmouth – Michelle Stuttaford Kayaking – MS to ask Sue Eldridge</p>	

	Fowey Regatta – Euphine Bromell Fun of the Fair – Michelle Stuttaford Mortehoe – Michelle Stuttaford	
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There being no further business, the meeting closed at 10.26 pm.

DATE OF NEXT MEETING – MONDAY, 17TH JULY, 2017 – 7 pm, at SOURTON VILLAGE HALL, EX20 4RL



Signed.....

Date.....17th July 2017.....

CHAIRMAN