

THE CARAVAN CLUB DEVON & CORNWALL CENTRE
MINUTES OF THE SIXTY-FIRST ANNUAL GENERAL MEETING

HELD AT WOODA FARM PARK, BUDE, CORNWALL

SATURDAY, 1st OCTOBER, 2016

CENTRE OFFICERS PRESENT

Mr. Martin King	Chairman
Mrs. Michelle Stuttaford	Vice-Chairman
Mrs. Euphine Bromell	Hon. Secretary
Mrs. Denise Henderson	Hon. Treasurer

COMMITTEE MEMBERS PRESENT

Mr. Bob Gordon, Mr. Jason Avery, Mr. Simon Avery

CHAIRMAN'S OPENING REMARKS

The Chairman welcomed all members to the 61st AGM. He advised that several members had died during the year and asked members to stand for a minute's silence to remember them.

The Secretary, Mrs Euphine Bromell, read the Notice of the Meeting and asked members to turn off all mobile phones and pagers for the duration of the meeting.

The Chairman asked that speakers on any subject should first give their name clearly and state their home town before speaking.

APOLOGIES FOR ABSENCE

Mrs. Katrina Shipp	Plymouth
Mr. Russell Dearing	Plymouth
Mr. & Mrs. Terry Langford	Tavistock
Mr. & Mrs. Alan Hoskin	Plymouth
Mr. & Mrs. Chris Coles	Exmouth
Mr. & Mrs. Stephen Doodson	Bideford

MINUTES

The Minutes of the 60th AGM were circulated to all members present. Mrs. Lindsay Faulkner said the Minutes did not reflect her question. The Chairman stated the minutes would be left but read a letter of clarification. If a member has to cancel attending a rally

and there is a social charge, the Committee reserves the right to request payment as per the rules of the Centre. If a No-Show, the Committee would request payment of expenses incurred. If the cancellation is due to illness, the Committee will decide on a case-by-case basis whether to request payment.

The Minutes were approved, proposed by Mr. Jason Avery and seconded by Mrs. Mary Dearing. The Chairman then signed the Minutes.

MATTERS ARISING

There were no matters arising.

PRESENTATION TO CHARITY

The Secretary invited Mr. Richard Pratt and his eight year old daughter, Ruth, to receive a cheque for the Children's Liver Disease Foundation. The amount raised was £10,000, with £6,000 being raised by the sky divers who all paid their own expenses. Mr. Pratt said it was a staggering amount of money and thanked the Centre for inviting him to the meeting. He explained how he had become a volunteer for the charity after Ruth had received a liver transplant at 10 months of age. The Foundation helps families throughout childhood and into adulthood as liver disease has to be managed for the whole of life. He said 147 new families were helped during the past year and thanked the Centre again for the generous donation.

CHAIRMAN'S REPORT 2015/16

The Secretary gave the following information on membership of the Centre:

Full Members	2,526
Joint Members	2,121
Family Members	57

There have been 8 Committee meetings during the year. Details are in the AGM pack.

Martin King then read his report and asked that it be accepted and adopted.

Proposed by Mrs. Ann Parkinson and seconded by Mr. Dave Bowden.

There were no further comments on the report.

HON. TREASURER'S REPORT

Some bounced cheques are still being received, which costs the Centre money. CHEQUES MUST BE SENT MONTHLY WITH THE RALLY NUMBER ON THE BACK OF THE CHEQUE. Out of date cheques cause problems for the Treasurer.

Cancellations and Non-Arrivals

These continue to be disappointing to the Rally Stewards. Please contact the Rally Stewards to let them know if you are unable to attend.

Moving onto the Accounts

The Rally books are sponsored by Stowford Meadows Farm. The Youth section accounts have been frozen. Income needs to be increased and expenditure reduced.

Recommendations

The Admin fee is to stay the same as last year. £2 +VAT for 2-3 nights, £4 + VAT for 4-6 nights, £6 + VAT for 7 nights and above for every single rally, including foreign holiday rallies or locally run rallies. This covers the cost of printing, postage, sweets for children, etc. The Social Fee covers the costs of the refreshments, etc. Receipts are required for all expenses by the Treasurer.

Business rallies incur the same fees.

Deposits remain at £5 for a weekend rally; £10 for a holiday rally. Payment for holiday rallies is required by the sites 4-6 weeks before the rally commences.

No free pitches for Stewards on rallies with 10 units or less.

Rallies with 11 units or more – two sets of Stewards fees can be claimed.

The title 'Honorary' has been dropped.

Denise Henderson recommended that an annual amount of £30 as a gift be offered to the Honorary Chairman/Secretary and Treasurer to be given at the end of their service time.

The vouchers remain at £22 for a book of five vouchers with a £5 face value.

Raffle proceeds go to the Charity.

Paperwork reports to be sent to the Treasurer within 21 days of the end of the rally.

There is a charge of £1 + VAT per unit for each rally member when the Trailer is used.

Denise then thanked her husband Ian for his support throughout the year.

Acceptance Proposed by Janice Featherstone and seconded by Alan Parkinson.

There were no comments to the Treasurer.

ELECTION OF OFFICERS

In accordance with the Rules Governing Centres the following were duly elected.

ELECTION FOR CENTRE CHAIRMAN

There being only one nomination for Chairman, Mrs. Michelle Stuttaford was duly elected.

ELECTION FOR CENTRE VICE-CHAIRMAN

There being only one nomination for Vice-Chairman, Mr. Simon Avery was duly elected.

ELECTION FOR SECRETARY

There being only one nomination for Secretary, Mrs. Euphine Bromell was duly elected.

ELECTION FOR TREASURER

There being only one nomination for Treasurer, Mrs. Katrina Shipp was duly elected.

ELECTION FOR RALLY SECRETARY

There being only one nomination for Rally Secretary, Mr. Martin King was duly elected.

COMMITTEE

There were ten vacancies and four nominations received, therefore the following were duly elected and presented with their badges:

Mr. Jason Avery	Bideford
Mrs. Sue Biddle	Plymouth
Mrs. Sam Boorman	Plymouth
Mr. Mark Scantlebury	Plymouth

There was one nomination received for Minute Secretary and Mrs. Sarah Vercoe was duly elected.

APPOINTMENT OF AUDITORS

The Hon. Treasurer informed the meeting that the Centre Committee had approved Phillips, Frith & Co. of St. Austell as Centre Auditors. Approved by members.

RALLY SECRETARY'S REPORT

Mrs. Michelle Stuttaford announced the proposed rally programme which is provisional and stated that stewards were needed for some rallies. The Dinner and Dance stewards are Catherine and Martin King and the address in the Rally Book is incorrect – it should read 63 Raddicombe Drive. Mrs. Sue Biddle will be running the rally at Porth from 28.4.2017 – 2.5.2017. The 2017 AGM will be held at Harford Bridge, Tavistock, and the 2018 Dinner/Dance will be held in Cornwall.

Mr. Derek Philp said that there were already three rallies running on the first Bank Holiday in May and to introduce another rally so close to the Trevithick Day rally could cause low turnouts on the rallies. Mrs. Jenny Bowden – Stratton, said that rallies that were near each other should be altered, if possible. Michelle said that more stewards were needed to host the rallies.

The Rally Secretary then read her report.

YOUTH SECTION

Mr. Martin King asked the new Youth Chairman, Miss Zoe Biddle, to come forward and advise the meeting of their Charity. Zoe said the Youth Committee had chosen the Neo-Natal Intensive Care Unit as their Charity, as her family had experienced the vital work done there and she wished to raise money to help this unit. She then announced her Committee:

Jacob Scantlebury Secretary

Jamie Boorman Treasurer

Martin King stated it was great to see these youngsters starting up the Youth Committee again and urged all members to support them. He then presented their badges to the new Committee.

ANY OTHER BUSINESS

Martin King reminded members to give their name and home town clearly. No votes would be taken and matters raised may be discussed by the new Committee.

Mary Dearing – Plymouth - Welcomed the Youth Committee and offered to make cakes.

Keith Harris – Callington - Thanked the Committee, Stewards and Assistants. He felt the prices for the rallies were very reasonable when compared to commercial site prices. He asked if the prices shown in the Rally Book could include VAT to help members. Martin King responded that this had been tried several years ago but it had caused problems. The new Committee could discuss this.

Dave Bowden – Stratton - Suggested sending the cheques without a date, to avoid out-of-date cheques. Denise Henderson said that cheques should be banked monthly, in order to help the ralliers with their finances and to help the Centre's cashflow. However, vouchers were preferred.

Kelvin Isaacs – Holsworthy – Would the Committee consider making Stowford Open Doors a holiday rally, which would reduce the admin. Fee and encourage members to attend. He also asked how do Stowford support us financially. Michelle Stuttaford said that rally is a holiday rally, and Martin King said that we do not know the amount of sponsorship by Stowford. He suggested a printer be asked for a quote to produce a booklet such as the Rally Book – this would then be the financial burden that Stowford undertake for us. Martin suggested the stewards may be asked to run a rally for 2 days with a Follow-On rally. Committee members who are working cannot attend for a whole week.

Kelvin said that the Shambles and Stowford rallies may clash and Martin King said the Committee would look at this.

Claire Madge – Exminster – the Admin. Fee penalises members who cannot leave work before Friday night.

Derek Philp – St. Austell - said in response to the remark that it would be difficult for the stewards if the Admin. Fee was more flexible, that the Admin. Fee base figure of £2 with the option of 1,2 or 3 nights attendance could be put on the sheet and it would generate the correct price for the steward.

Mary Dearing – Plymouth – said that the Devon & Cornwall Centre never has a mention in the Caravan Club Magazine.

Catherine King – Brixham - said she had submitted a report on the skydive to the magazine but was told it wouldn't be included. She insisted that with the number of members we have, it should be mentioned. It will now be in a future issue of the magazine.

Euphine Bromell has asked the South West Region to include details of our 60th Anniversary, however we cannot force the magazine to use our reports. Martin King asked members to promote events via the Secretary to pass to the Caravan Club Magazine.

Lindsay Faulkner – Bude – said that Stowford Open Doors rally had no Committee member to represent the Caravan Club, and that Stowford were very good sponsors. Martin King said that Committee members cannot cover all the events as their numbers are limited.

Mary Dearing – Plymouth – said she would have to pay for a pitch as she has no caravan. She thanked Denise Henderson for staying on as Treasurer for an extra year.

COMPETITION AWARDS

The Chairman presented the following awards:

The Williams Cup	Martin King
The Douglas Trophy	Catherine King
The Jay Cup	Simon Avery
The Oliver Trophy for Ladies	Michelle Stuttaford
Frank Offord Trophy for Cycling Class B	Jake Prettejohn (not present)
Kennedy-Keen Trophy for Cycling	Nieve Grinstead (not present)
Mr. & Mrs. Alan Parkinson presented -	

The Parkinson Shield for Youth Section Handicraft	Zoe Biddle
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The Chairman then presented the following:

The Hambly Shield for Photography	Catherine King
The Ron Walker Cup for Handicraft	Christine Harris
The Harvey Trophy for Youth Section Cycling	Harry Adam
The Wall Achievement Cup	Dave Tucker

CENTRE PRESENTATIONS

Martin King presented a plaque to Mr. & Mrs. Derek Philp for stewarding fifty rallies. He also personally presented a green badge to Mr. Derek Philp from the Chairman.

Martin King explained that the Chairman's collarette has been provided by Euphine and Alan Bromell.

Martin King presented a bouquet to Denise Henderson for her services as Treasurer for the extra year.

Presentations were made to Committee members and past Committee members:

Mrs. Anne Cadd (not present)	Plaque
Mr. Bob Gordon	Plaque
Mr. John Andrews	Tankard
Mrs. Deborah Southon	Plaque
Mr. Richard Cadd (not present)	Plaque
Mr. Steve Doodson (not present)	Plaque

Mrs. Anne Cadd was thanked for her services as Minute Secretary and the audience showed their appreciation.

A Vote of Thanks to the Chairman was given by Keith Lane and congratulations on the incredible sum raised for his charity.

Martin King thanked the stewards for running this event, the helpers, tellers and flower arrangers, along with all who took part in the AGM. He then invited Zoe Biddle to receive the Youth Section Chairman's collarette.

Due to the unfortunate absence of the new Chairman, the Chairman and Chairman's Consort collarettes would be handed to Mrs. Michelle Stuttford and Mr. Dave Stuttford at the evening Flagpole.

Mrs. Euphine Bromell presented the retiring Chairman with his window plaque.

The presentation of his Past Chairman's badge to Mr. Martin King would also take place at evening Flagpole.

Mr. Dave Bowden announced that the Flagpole would take place at 7.30 pm and not 9 pm as previously advertised.

The Meeting closed at 3.51 pm.

