

**THE CARAVAN AND MOTORHOME CLUB**

**DEVON AND CORNWALL CENTRE**

**Minutes of the 433<sup>rd</sup> Committee Meeting**

**Held on Monday 27<sup>th</sup> November 2017**

**At Sourton Village Hall**

<b>PRESENT</b>	<b>Chairman</b>	<b>Mrs Michelle Stuttaford</b>
	<b>Acting Vice Chairman</b>	<b>Mr Rob Biddle</b>
	<b>Secretary</b>	<b>Mrs Sarah Vercoe</b>
	<b>Treasurer</b>	<b>Mrs Katrina Shipp</b>
	<b>Rally Secretary</b>	<b>Mrs Sue Biddle</b>

**Committee:** Mr Stuart Sproat; Miss Claire Madge; Mrs Lorraine Kirtland; Ms Catherine Jenkins (Minutes Secretary)

**Meeting opened at 7pm**

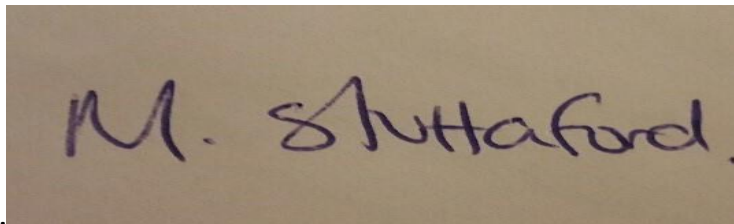
<b>79/17</b>	The Chairman introduced LK & CM, co-opted onto committee and reminded of the rules of the committee.	
<b>80/17</b>	<b>MINUTES OF THE 432<sup>nd</sup> MEETING</b>  Read, agreed and signed by the Chairman	
<b>81/17</b>	<b>MATTERS ARISING</b>  Amendment to name of the speaker for the Dinner Dance. He is called Mr John Gass and has a link to the care of those with learning disabilities.  Rally plaques colour to be red with white writing as original choice no longer available.  Family Fun confirmed to be Dolbeare Park – 20 <sup>th</sup> April 2018.  Replacement flags – discussed by committee.  Correspondence read out and committee discussed. Secretary to respond as appropriate.  All holders of rally kits to check contents and update supplies as required  New sponsor for rally envelopes discussed – to continue at December meeting  Somerset 50 <sup>th</sup> May rally sent invite to Chairman to attend – reply to be sent as appropriate.	      <b>RB</b>  <b>SV</b>    <b>SB</b>   <b>SB</b>   <b>SV</b>

<p><b>82/17</b></p>	<p><b>CHAIRMAN'S REPORT</b></p> <p>Replacement committee badges required.</p> <p>Chairman said how much she was looking forward to Christmas rally and New Year rally.</p>	
<p><b>83/17</b></p>	<p><b>SECRETARY'S REPORT</b></p> <p>Secretary has learned a lot since taking the post.</p> <p>Sending out welcome letters to members.</p> <p>Signed minutes to go on website.</p> <p>AGM minutes to go on website in draft form.</p> <p>Current members total 3942, members total at AGM 3881.</p>	
<p><b>84/17</b></p>	<p><b>TREASURERS REPORT</b></p> <p>Guide to entitlements for committee members distributed.</p> <p>Treasurer was asked to create a letter to all future stewards clarifying rules regarding financial aspects of running a rally including BACs payments.</p> <p>Holder of the Centre Bookers cards to be clarified.</p> <p>Flag officers to take cheque to pay site fees</p> <p>Open Forum to be used to help stewards with rally returns.</p> <p>Discussed creating online booking form for rally slips.</p>	
<p><b>85/17</b></p>	<p><b>RALLY SECRETARY'S REPORT</b></p> <p>No sponsorship as yet for postage on rally books. Collection of rally books discussed.</p> <p>More advertising sales discussed.</p>	
<p><b>86/17</b></p>	<p><b>WESSEX REPORT</b></p> <p>Nothing been sent as yet</p>	
<p><b>87/17</b></p>	<p><b>REGIONAL REPORT</b></p> <p>Held 18/11. Council members have changed.</p> <p>Christine Palmer – Chair</p>	

	Sheila Butler – Vice No Treasurer Lesley Fear – Secretary  Dinner to HMS Warrior – now full.	
<b>88/17</b>	<b>ANY OTHER BUSINESS</b>  SS suggested adding rally admin fees to stewards web page  SS suggested visitor count to website so traffic can be analysed with a view to chargeable advertising.  Committee discussed first aid kits being supplied on rallies.	<b>KS</b>
<b>89/17</b>	<b>SILVER RALLY PLAQUES</b>  Allocation completed by Chairman.	

**MEETING CLOSED 2225**

**DATE OF NEXT COMMITTEE MEETING – MONDAY 15<sup>TH</sup> JANUARY 2018 @7PM SOURTON VILLAGE HALL**



Signed ..... Date: 15<sup>th</sup> January 2018

**CHAIRMAN**